



Electronic Community Information Sign Request for Use

The Town of Moraga **Electronic Community Information Sign** is located across from the Moraga Commons Park on Moraga Road. Messages are posted on the marquee for one week and are changed weekly, typically on Friday. A maximum of 6 messages will be rotating on the sign.

WEEKLY RATE	\$100
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Urgent Town business, as determined by the Parks and Recreation Director and/or her/his designee takes precedence over any previously scheduled requests. In the event your posting is removed for urgent Town business and was posted less than 72 hours, a full refund will be issued.

Organization/Applicant _____

Address _____

Contact _____ Email _____

Phone # _____ Message Date _____

Event Name _____ Event Date _____

Location of Event _____

Website _____ **Check if you want website as fourth line**

There are three lines with 18 spaces each. Please abbreviate when possible and make sure your message fits into the spaces provided. Town Staff reserves the right to change the message and style for maximum readability.

1. _____
2. _____
3. _____

Submit completed form and payment to:

Attn: Recreation Coordinator
2100 Donald Drive, Moraga, CA 94556
Phone: 925-888-7045 | Fax: 925-376-2034
Email: recdesk@moraga.ca.us

Fees are adopted by the Moraga Town Council and subject to yearly review.