

Location

335 Rheem Blvd. Moraga, 94556

Description

ABOUT THE POSITION:

The Seasonal Maintenance Worker position performs a variety of entry-level and unskilled labor, maintenance and repair tasks in various public works operations, such as park maintenance, landscape maintenance, creek and catch basin maintenance, street maintenance, and janitorial and facility maintenance.

Typically, work hours are Monday through Friday, 7:00 am to 3:30 pm, up to 40 hours per week; hours may be adjusted for special events in evenings or on weekends.

This is a **temporary/seasonal** position. The position start date is in May/June and end date is in August/September.

***** Position Open Until Filled - First Review of Applications: May 22, 2017 *****

EXAMPLE DUTIES AND RESPONSIBILITIES:

- Perform preparatory work for maintenance activities – gathering equipment, materials and supplies, loading and unloading, and laying out materials and equipment for projects
- Perform a variety of routine physical labor tasks, depending upon area of assignment, such as posting general notices, pulling weeds, picking up litter, raking leaves and debris, planting, miscellaneous painting, replacing light bulbs, emptying trash bins, cleaning park bathroom daily and other minor custodial work
- Perform cleanup at the end of the day or when job is completed, including picking up tools and clearing work areas of spills and debris
- Operate power tools such as power washer, leaf blower and weed eater, as well as basic hand tools such as brooms, shovels, rakes and hoes
- Assist with daily and weekly trash pick-up on park grounds and Town trash receptacles
- Assist with other maintenance duties as assigned

Job Announcement URL:

<http://www.moraga.ca.us/dept/adminsvc/jobs>

Ideal Candidate

QUALIFICATIONS:

- Possess knowledge and understanding of safe work practices
- Ability to follow direction
- Ability to perform basic maintenance and custodial functions
- Ability to perform physical labor and to lift at least 50 pounds
- Reliability, dependability and responsiveness to Town needs
- Maintain valid Class C California driver's license & satisfactory driving record
- Availability to work during 4th of July events and some weekends
- Availability to work occasional Thursday evening concerts preferred
- Ability to work in inclement weather
- High School Diploma or GED

Benefits

There are no benefits for temporary-seasonal positions (except paid sick leave per AB 1522).

Special Instructions

The Town of Moraga is an equal opportunity employer and does not discriminate on any basis protected by law. The Town is committed to making its jobs, programs and facilities accessible to all persons and complies with applicable law. Applicants with disabilities who require accommodations in the recruitment, testing or selection process may call (925) 888-7033.

Recruitment Contact

Contact phone:
(925) 888-7033

Contact phone extension:

Contact email:
admins@moraga.ca.us

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