



FY 2025-26 & FY 2026-27

Master Fee Schedule
Effective August 11, 2025

Town of Moraga





This page is intentionally left blank.



Table of Contents

General Government..... 1

Parks & Recreation 3

Planning 7

Police..... 12

Public Works & Engineering 14

Resolution..... 20

Development Impact Fees

Lamorinda Fee & Financing Authority (LFFA) Fees

TOWN OF MORAGA
GENERAL GOVERNMENT



Description	FY 2025-26 Fee	FY 2026-27 Fee	Unit
Hourly Rates for Staff Services:			
Town Manager	\$355	\$374	Hour
Town Clerk	\$182	\$191	Hour
Senior Administrative Assistant	\$123	\$129	Hour
Administrative Assistant	\$92	\$97	Hour
Intern	\$48	\$51	Hour
Planning Department:			
Planning Director	\$276	\$290	Hour
Principal Planner	\$204	\$215	Hour
Senior Planner	\$170	\$179	Hour
Associate Planner	\$152	\$160	Hour
Assistant Planner	\$141	\$149	Hour
Police Department:			
Police Lieutenant	\$236	\$248	Hour
Police Corporal	\$158	\$166	Hour
Police Officer	\$149	\$157	Hour
Public Works Department (2 Hour Minimum for Emergency Services):			
Public Works Director	\$276	\$291	Hour
Senior Engineer	\$204	\$214	Hour
Associate Engineer	\$170	\$179	Hour
Public Works/Parks Maintenance Supervisor	\$161	\$169	Hour
Assistant Engineer	\$158	\$166	Hour
Lead Maintenance Worker	\$129	\$136	Hour
Engineering Technician / Inspector	\$129	\$136	Hour
Senior Maintenance Worker	\$112	\$118	Hour
Maintenance Worker	\$96	\$101	Hour
Service fee for credit card transactions processed by the Town	4% of total credit card transaction amount	4% of total credit card transaction amount	
Administrative Citation (MMC Chapter 1.28)			
Administrative Citation			
First Violation	\$100	\$100	
Second Violation of the same Ordinance within one year	\$200	\$200	
Each Additional Violation of the same Ordinance within one year	\$500	\$500	
Appeal of Hearing Officer's Decision - to Town Council	\$500	\$500	Application Fee
Late payment (of Administrative Citation)	10% of citation	10% of citation	
Checks			
Returned Check (NSF) Fee	\$25	\$25	Each
Stop Payment / Re-issue	\$25	\$25	Each
Documents			
Adopted Budget (printed copy)	\$120	\$120	Each
Certified True Copy	\$15	\$15	Each
Annual Comprehensive Financial Report / Basic Financial Statements (printed copy)	\$80	\$80	Each
Mailing of Documents	\$3	\$3	Each

**TOWN OF MORAGA
GENERAL GOVERNMENT**



Description	FY 2025-26 Fee	FY 2026-27 Fee	Unit
Notary Services	\$15	\$15	Each
Notice of Intent to File an Initiative	\$200	\$200	Each
Nuisance Abatement (MMC Chapter 7.16)			
Appeal Application - Hearing Officer	\$250	\$250	Application Fee
Appeal of Hearing Officer's Decision - to Town Council	\$500 plus Planning or other fees	\$500 plus Planning or other fees	Application Fee
Photocopies			
8-1/2 x 11" - Black and White	\$0.20	\$0.20	Page
8-1/2 x 11" - Color	\$0.50	\$0.50	Page
11 x 17" or 8-1/2 x 14" - Black and White	\$0.50	\$0.50	Page
11 x 17" or 8-1/2 x 14" - Color	\$1.00	\$1.00	Page
Plan-size sheets - Black and White	\$4.00	\$4.00	Sheet
Plan-size sheets - Color	\$4.50	\$4.50	Sheet
Public Meetings			
Town Council Agenda - U.S. Mail	\$100	\$100	Year

**TOWN OF MORAGA
PARKS & RECREATION**



Description	FY 2025-26 Fee	FY 2026-27 Fee	Unit
All rentals require Certificate of Insurance listing the Town as additionally insured. Nonprofit organizations must show the tax ID number.			
Moraga Park Rentals			
Cancellation Fee - cancellation must be received in writing at least 7 days prior to rental	\$47	\$53	Event
Reserved Park Picnic Area - Small (Commons and Rancho Laguna):			
Reservations are required for groups of 10 or more. Picnic area capacity is 40 people. If expected attendance is more than 40 people, large picnic area must be rented. Groups greater than 100 for park picnic area rentals require a special fee on a case-by-case basis.			
Hourly Rental Rates			
Nonprofit	\$86	\$88	Event
Resident	\$115	\$118	Event
Non-Resident	\$213	\$219	Event
Commercial	\$264	\$272	Event
Reserved Park Picnic Area - Large (Commons and Rancho Laguna):			
Reservations are required for groups of 10 or more. Groups greater than 100 for park picnic area rentals require a special fee on a case-by-case basis.			
Facility Maintenance Impact Fee (non-refundable)	\$172	\$177	groups over 100
Hourly Rental Rates			
Nonprofit	\$126	\$130	Event
Resident	\$161	\$165	Event
Non-Resident	\$258	\$266	Event
Commercial	\$310	\$319	Event
Grass Areas:			
Reservations are required for groups of 10 or more. Groups greater than 100 will be charged a non-refundable facility maintenance impact fee. Groups greater than 100 for park picnic area rentals require a special fee on a case-by-case basis.			
Facility Maintenance Impact Fee (non-refundable)	\$172	\$177	groups over 100
Bocce Ball, Volleyball, Basketball, Skatepark, Disc Golf Hourly Rental Rates:			
Nonprofit	\$34	\$35	Hour
Private	\$46	\$47	Hour
Commercial	\$57	\$59	Hour
Bocce Ball Set Rental	\$43	\$45	Hour Set
Bocce Ball Set Rental Deposit	\$100	\$100	Set

**TOWN OF MORAGA
PARKS & RECREATION**



Description	FY 2025-26 Fee	FY 2026-27 Fee	Unit
Moraga Commons Bandshell			
Reservations are required for groups of 10 or more and for commercial uses.			
Refundable Use Deposit	\$350	\$350	Use
Amplification Surcharge	\$379	\$390	Use
Facility Attendant / Support Staff	\$45 (2-hour minimum)	\$50 (2-hour minimum)	Hour
Facility Maintenance Impact Fee (non-refundable)	\$173	\$178	groups over 100
Hourly Rental Rates			
Nonprofit	\$43	\$45	Hour
Private	\$97	\$100	Hour
Commercial	\$119	\$123	Hour
Room Rentals			
All fees will be based on an hourly rate with a 2 hour minimum. Deposits are due at the time of booking.			
Fees are applicable year round, Sunday through Saturday.			
Deposits:			
Room Rentals (Except for Council Chambers)	\$500	\$500	Rental Deposit
Photography	\$150	\$150	Deposit
Cancellation Fee - cancellation must be received in writing at least 7 days prior to rental	\$43	\$52	Room
Facility Attendant/Support Staff: On an as-needed basis	\$45 (2-hour minimum)	\$50 (2-hour minimum)	Hour
Library Community and Garden Conference Room:			
Nonprofit	\$29	\$30	Hour
Private	\$46	\$47	Hour
Commercial	\$80	\$83	Hour
La Sala/Casita:			
Nonprofit	\$40	\$41	Hour
Private	\$57	\$59	Hour
Commercial	\$98	\$100	Hour
Community Meeting Room:			
Government	\$46	\$47	Hour
Non-Profit	\$86	\$89	Hour
Private	\$126	\$130	Hour
Commercial	\$172	\$177	Hour
Town Council Chambers:			
Government	\$46	\$47	Hour
Non-Profit	\$86	\$89	Hour
Private	\$126	\$130	Hour
Commercial	\$172	\$177	Hour
Refundable Use Deposit	\$1,000	\$1,000	Use
Photography and Film Fee:			
Nonprofit	\$130	\$134	Day
Private	\$130	\$134	Day
Commercial	\$130	\$134	Day

**TOWN OF MORAGA
PARKS & RECREATION**



Description	FY 2025-26 Fee	FY 2026-27 Fee	Unit
Activity Guide Commerical Advertising Space			
Quarter Page	\$278	\$287	Publication
Half Page	\$557	\$574	Publication
Back Cover	\$835	\$861	Publication
Electronic Community Information Sign/Temporary Banner Permit			
Nonprofit/Private/Commercial	\$108	\$111	Per Posting/Per Location
Bricks			
Brick:			
Nonprofit	\$164	\$169	Brick
Private	\$205	\$211	Brick
Commercial	\$234	\$241	Brick
VIP Section:			
Nonprofit	\$275	\$283	Brick
Private	\$409	\$422	Brick
Commercial	\$544	\$560	Brick
Town of Moraga Events (July 4th, Pear and Wine Festival, Hacienda Nights, etc.)			
Nonprofit Booth Fee	\$54	\$60	Event
Private/Commercial Booth Fee	\$81	\$85	Event
Artisan/Activity Booth Fee	\$76	\$80	Event
Commercial/Food* Vendors Booth Fee	10% of Gross Sales or \$115 (whichever is greater)	10% of Gross Sales or \$120 (whichever is greater)	Per Booth/Per Event/Per Day
Contra Costa Health Temporary Food Event Health Permit*	Equal to fee set by Contra Costa Health	Equal to fee set by Contra Costa Health	Event
Add-On: Table (8' rectangle)	\$22/table	\$23/table	Event
Add-On: Chair	\$7/chair	\$7/chair	Event
Add-On: Electricity (not to exceed 20 amps)	\$27	\$28	Per Booth/Per Event/Per Day
Event Specific Graphics Fee (if vendor is using Town name/image/likeness for commercial use)	10% of sales	10% of sales	Event
Food Truck Fees (Determined by estimated attendance)	\$50-\$250	\$50-\$250	Event
<i>*Required for all vendors selling food or beverages as defined by Contra Costa Health.</i>			
Winter Holiday Displays			
Winter Holiday Display Application Fee	\$300	\$300	Per Display
Winter Holiday Display Electricity (not to exceed 20 amps)	\$27	\$28	Per Display/Per Day

**TOWN OF MORAGA
PARKS & RECREATION**



Description	FY 2025-26 Fee	FY 2026-27 Fee	Unit
Moraga School District and Saint Mary's College	Fees will be set based on any existing Shared Facility Use Agreement, eliminating rental fees for specific facilities to both parties.	Fees will be set based on any existing Shared Facility Use Agreement, eliminating rental fees for specific facilities to both parties.	
Moraga Park Foundation / Chamber of Commerce / Moraga Orinda Fire District	Varies. Facility fees waived for Board of Director meetings and community events hosted at the Hacienda, Moraga Commons Park, Community Meeting Rooms/Town Council Chambers, or the Electronic Community Information Sign. The organization will pay current hourly rate for the cost of a facility attendant.	Varies. Facility fees waived for Board of Director meetings and community events hosted at the Hacienda, Moraga Commons Park, Community Meeting Rooms/Town Council Chambers, or the Electronic Community Information Sign. The organization will pay current hourly rate for the cost of a facility attendant.	
Recreation Class Fees			
Fees for classes/activities/programs shall be charged at the rates published three times per year in the department brochure that describes schedule of events, and will include the following:			
Resident Rate- applies to programs over \$99	\$20 discount	\$20 discount	
Credit Card Processing Fee (subject to changes based on merchant processor fee)	2.9% + \$.30	2.9% + \$.30	Transaction
Processing fee for dropping a class/activity/program	\$15	\$17	Class

**TOWN OF MORAGA
PLANNING DEPARTMENT**



Description	FY 2025-26 Fee	FY 2026-27 Fee	Unit
GIS Services	Cost of Service*	Cost of Service*	
Staff Consulting Services	Cost of Service* - \$1,000 deposit	Cost of Service* - \$1,000 deposit	
Accessory Dwelling Unit (Formerly Secondary Living Unit)	Cost of Service* - \$1,800 deposit	Cost of Service* - \$1,800 deposit	
Address Change of Site / Property Located in Moraga	\$695	\$695	Flat Fee
Building Permit Surcharge	50% of County Permit Fee	50% of County Permit Fee	
Building Permit Plan Check	\$280	\$280	Flat Fee
Building Permit Plan Check with Design Exemption Determination	\$350	\$350	Flat Fee
Building Permit Revision Plan Check	\$210	\$210	Flat Fee
Certificate of Compliance	Cost of Service* - \$2,500 deposit	Cost of Service* - \$2,500 deposit	
Condominium Conversion	Cost of Service* - \$5,000 deposit	Cost of Service* - \$5,000 deposit	
Design Review			
Design Review Board:			
Minor DRB Project (including but not limited to residential additions under 1,000 square feet, decks, accessory buildings and structures; minor commercial façade changes)	Cost of Service* - \$3,500 deposit	Cost of Service* - \$3,500 deposit	
Major Project (including but not limited to new residential or non-residential building construction, residential additions over 1,000 square feet, major modifications to non-residential buildings and sites)	Cost of Service* - \$5,000 deposit	Cost of Service* - \$5,000 deposit	
Administrative Design Review:			
Minor Exterior Modifications, No Change in Building Envelope, that does not otherwise require Design Review Board (DRB) approval	\$850	\$850	Flat Fee
Buildings and additions <250 sq ft and accessory structures <500 sq ft that do not otherwise require DRB or PC approval	\$1,545	\$1,545	Flat Fee
Buildings and additions >251 sq ft and accessory structures >501 sq ft that do not otherwise require DRB or PC approval or have special issues such as drainage easements	\$2,795	\$2,795	Flat Fee
Additions Requiring Engineering Review:			
Additional fee applicable to Design Review Board and Administrative Design Review projects	Cost of Service* - \$1,000 deposit per issue	Cost of Service* - \$1,000 deposit per issue	
Appeals:			
Appeal by Applicant of Planning Commission, Design Review Board or Town Manager Decision (Note: Applicant must cover full cost to process appeal)	Cost of Service* - \$3,000 deposit	Cost of Service* - \$3,000 deposit	
Appeal by Private Party (other than Applicant) of Planning Commission, Design Review Board, or Town Manager Decision (Note: Appellant must cover full cost to process appeal)	Cost of Service* - \$1,000 deposit	Cost of Service* - \$1,000 deposit	
Appeal of Planning Director or Zoning Administrator Decision (Note: Appellant must cover full cost to process appeal)	Cost of Service* - \$500 deposit	Cost of Service* - \$500 deposit	
Appeal of Town Manager Decision regarding Tree Removal Permit	\$230	\$230	Flat Fee



Description	FY 2025-26 Fee	FY 2026-27 Fee	Unit
Environmental			
Initial Study/Negative Declaration or Mitigated Negative Declaration	Cost of Service* - deposit equal to 50% of contract cost (staff, legal and other administrative costs to be billed against deposit)	Cost of Service* - deposit equal to 50% of contract cost (staff, legal and other administrative costs to be billed against deposit)	
Environmental Impact Report	Cost of Service* - deposit equal to 50% of contract cost (staff, legal and other administrative costs to be billed against deposit)	Cost of Service* - deposit equal to 50% of contract cost (staff, legal and other administrative costs to be billed against deposit)	
Notice of Exemption	\$350	\$350	Flat Fee
Fence Permit (Public Hearing not required)	\$500	\$500	Flat Fee
Film Permit (for filming in public right-of-way or on Town Property)			
Excludes encroachment permit fee, Police Services, and Facility Rental Fees, if required	\$1,390	\$1,390	Day
General Plan Amendment	Cost of Service* - \$10,000 deposit	Cost of Service* - \$10,000 deposit	
GIS Mapping "New Lot" Fee	\$415	\$415	Flat Fee
Grading Approval (Planning):			
Design Review Administrator: Grading projects on slopes less than 20% and less than 200 cubic yards	Cost of Service* - \$2,000 deposit	Cost of Service* - \$2,000 deposit	
Design Review Board (DRB): Grading on slopes greater than or equal to 20% or on predevelopment average slopes less than 25% and equal to or greater than 200 cubic yards	Cost of Service* - \$6,000 deposit	Cost of Service* - \$6,000 deposit	
Planning Commission/ Town Council: Projects including landslide repair or slope stabilization on predevelopment average slopes greater than or equal to 25%	Cost of Service* - \$9,600 deposit	Cost of Service* - \$9,600 deposit	
Historic Landmark Nomination Application	Cost of Service* - \$3,000 deposit	Cost of Service* - \$3,000 deposit	
Hillside Development Permit:			
Zoning or Design Review Administrator	\$2,085	\$2,085	Flat Fee
Design Review Board or Planning Commission	Cost of Service* - \$3,000 deposit	Cost of Service* - \$3,000 deposit	
Town Council	Cost of Service* - \$9,600 deposit	Cost of Service* - \$9,600 deposit	
Land Use Permit:			
Conditional Use Permit (Planning Commission)	Cost of Service* - \$3,500 deposit	Cost of Service* - \$3,500 deposit	
Permitted Use, Subject to Findings (Zoning Administrator Approval)	Cost of Service* - \$2,000 deposit	Cost of Service* - \$2,000 deposit	
Use Permit Amendment, including Modification to Conditions of Approval	Cost of Service* - \$2,000 deposit	Cost of Service* - \$2,000 deposit	
Landscape Maintenance Agreement	Cost of Service* - \$2,000 deposit	Cost of Service* - \$2,000 deposit	
Lot Line Adjustment	Cost of Service* - \$4,000 deposit	Cost of Service* - \$4,000 deposit	



Description	FY 2025-26 Fee	FY 2026-27 Fee	Unit
Model Water Efficient Landscape Ordinance (MWEL0)	Cost of Service* - \$1,500 deposit	Cost of Service* - \$1,500 deposit	
Planned Development Application:			
Minor PD - less than 10 acres and 5 units:			
Conceptual Development Plan	Cost of Service* - \$12,000 deposit	Cost of Service* - \$12,000 deposit	
General Development Plan	Cost of Service* - \$12,000 deposit	Cost of Service* - \$12,000 deposit	
Precise Development Plan	Cost of Service* - \$12,000 deposit	Cost of Service* - \$12,000 deposit	
Major PD - 10+ acres or 5+ units:			
Conceptual Development Plan	Cost of Service* - \$17,000 deposit	Cost of Service* - \$17,000 deposit	
General Development Plan	Cost of Service* - \$17,000 deposit	Cost of Service* - \$17,000 deposit	
Precise Development Plan	Cost of Service* - \$17,000 deposit	Cost of Service* - \$17,000 deposit	
Pre-Application Meeting	Cost of Service* - deposit in full	Cost of Service* - deposit in full	
Reconsideration	Cost of Service* - \$2,000 deposit	Cost of Service* - \$2,000 deposit	
Reroof Permit / Solar Permit	\$210	\$210	
Rezoning or Zoning Text Amendment	Cost of Service* - \$10,000 deposit	Cost of Service* - \$10,000 deposit	
Senate Bill (SB) 330 Preliminary Application	Cost of Service* - \$2,000 deposit	Cost of Service* - \$2,000 deposit	
Senate Bill (SB) 35 Streamlined Ministerial Development Review	Cost of Service* - \$5,000 deposit	Cost of Service* - \$5,000 deposit	
Senate Bill (SB) 9			
Urban Housing Development (UHD)	Cost of Service* - \$4,200 deposit	Cost of Service* - \$4,200 deposit	
Urban Lot Split (ULS)	Cost of Service* - \$4,200 deposit	Cost of Service* - \$4,200 deposit	
Senate Bill (SB) 684			
Urban Housing Development (UHD) & Urban Lot Split (ULS)	Cost of Service* - \$4,200 deposit	Cost of Service* - \$4,200 deposit	
Senate Bill (SB) 1123			
Urban Housing Development (UHD) & Urban Lot Split (ULS)	Cost of Service* - \$4,200 deposit	Cost of Service* - \$4,200 deposit	
Short Term Events:			
Short Term Promotional / Special Event Permit	\$350	\$350	Flat Fee
Administrative Temporary Uses	Cost of Service* - \$1,800 deposit	Cost of Service* - \$1,800 deposit	
Conditional Temporary Uses	Cost of Service* - \$3,500 deposit	Cost of Service* - \$3,500 deposit	
Sign Applications			
Sign (Design Review Administrator or Zoning Administrator)	\$420	\$420	Flat Fee
Sign (Design Review Board or Town Council)	Cost of Service* - \$1,500 deposit	Cost of Service* - \$1,500 deposit	
Sign (with approved Master Sign Program)	\$280	\$280	Flat Fee
Temporary Sign Permit	\$245	\$245	Flat Fee

**TOWN OF MORAGA
PLANNING DEPARTMENT**



Description	FY 2025-26 Fee	FY 2026-27 Fee	Unit
Small Cell Wireless	Cost of Service* - \$3,000 deposit	Cost of Service* - \$3,000 deposit	
Specific Plan Fee: Applies to developments in the Moraga Center Specific Plan. Fee is charged at time of building permit issuance. Fee is based on the number of peak hour and peak direction trips			
Residential:			
Saint Mary's Housing	\$695	\$695	Unit
Workforce Housing (12-20/ac)	\$721	\$721	Unit
Senior Housing (12-20/ac)	\$412	\$412	Unit
Single Family (3-6 DUA)	\$1,185	\$1,185	Unit
Compact Single Family (10-12/ac)	\$721	\$721	Unit
Non-Residential	\$2,575	\$2,575	Peak hr. trip
Study Session - New Construction			
With Planning Commission	Cost of Service* - \$3,000 deposit	Cost of Service* - \$3,000 deposit	
Study Session - Existing Single Family Residence			
With Design Review Board	Cost of Service* - \$1,500 deposit	Cost of Service* - \$1,500 deposit	
With Planning Commission	Cost of Service* - \$1,500 deposit	Cost of Service* - \$1,500 deposit	
Subdivision Improvement Agreement	Cost of Service* - \$5,000 deposit	Cost of Service* - \$5,000 deposit	
Subdivision Major (5+ Lots) / Tentative Map	Cost of Service* - \$12,000 deposit	Cost of Service* - \$12,000 deposit	
Subdivision Minor (3-4 Lots) / Parcel Map	Cost of Service* - \$9,000 deposit	Cost of Service* - \$9,000 deposit	
Extension of Previously approved Major or Minor Subdivision Map	Cost of Service* - \$3,000 deposit	Cost of Service* - \$3,000 deposit	
Tree Removal			
Tree Removal Permit	\$280	\$280	Per Tree
Tree Removal Fine	\$1,115	\$1,115	Per Tree
Variance (Planning Commission)	Cost of Service* - \$3,500 deposit	Cost of Service* - \$3,500 deposit	
Variance (Zoning Administrator)	Cost of Service* - \$2,000 deposit	Cost of Service* - \$2,000 deposit	
Verification of Conditions of Approval	\$140/condition (paving, landscaping, colors, etc.)	\$140/condition (paving, landscaping, colors, etc.)	
Waste Management Plan Fee	Included with Building Permit Plan Check	Included with Building Permit Plan Check	
Waste Management Plan Penalty	\$1,000 or 1% of construction cost, whichever is less	\$1,000 or 1% of construction cost, whichever is less	
Zoning Administrator Action – No Hearing	Cost of Service* - \$2,000 deposit	Cost of Service* - \$2,000 deposit	
Zoning Conformance Letter - Request for Written Verification	\$695	\$695	Flat Fee



Description	FY 2025-26 Fee	FY 2026-27 Fee	Unit
-------------	----------------	----------------	------

Affordable Housing Fractional In Lieu Fee per total habitable sq ft in project	For-Sale Units	For-Sale Units	Rental Units
6-unit projects	\$13.00/SF	\$13.00/SF	\$8.30/SF
7-unit projects	\$22.30/SF	\$22.30/SF	\$14.30/SF
8-unit projects	\$29.30/SF	\$29.30/SF	\$18.80/SF
9-unit projects	\$34.70/SF	\$34.70/SF	\$22.20/SF
10 or more-unit projects ⁽¹⁾	\$39.00/SF ⁽¹⁾	\$39.00/SF ⁽¹⁾	\$25.00/SF ⁽¹⁾

(1) Rates for projects with ten or more units are prorated based on the portion of the inclusionary unit obligation to be satisfied with in-lieu fees. Proration is calculated by multiplying the applicable per square rate by a fraction, with the numerator of such fraction equal to the number of units for which in-lieu fees are proposed to be paid, and the denominator of such fraction equal to the total number of inclusionary units that are required.

For-Sale Units	$\$39 \text{ PSF Gross fee} \times \frac{\text{Fractional Inclusionary Units Owed}}{\text{Total Inclusionary Units Required}} \times \text{Habitable Square Feet} = \text{Total Due}$
Rental Units	$\$25 \text{ PSF Gross fee} \times \frac{\text{Fractional Inclusionary Units Owed}}{\text{Total Inclusionary Units Required}} \times \text{Habitable Square Feet} = \text{Total Due}$

*** Cost of Service Fees:** The cost for each application, except those which have a fixed fee as provided above, shall be the actual cost incurred by the Town based upon the time spent by staff, work performed by consultants and legal counsel for the Town, materials and other related incidental expenses such as printing, mailing and CEQA filing fees. The initial deposit specified for the application is based upon the average cost of previous applications; therefore, it may not be sufficient to cover the actual cost incurred in processing a particular project. The Planning Director may accept a lower initial deposit for small-scale or limited-scope projects, at their discretion, when warranted by the nature of the application.

The initial deposit shall be the sum of the required deposits for all applications.

If, after work has commenced, it is determined by the Town that the costs will exceed the original deposit, then the applicant shall be billed for the excess amount and an additional deposit shall be made based on an estimate by the staff on the amount of work remaining to complete the processing of the project. If the cost is less than the deposit, the excess of the deposit over the cost shall be refunded to the applicant 60 days after the close of the project. No processing by the Town shall occur unless all deposits called for above have been made by the applicant. When a project includes multiple applications with a mix of fixed-fee and deposit-based cost types, all fees will be converted to a deposit, and the project will be processed on a time-and-materials basis.

Advanced Planning Fee: A 10% Advanced Planning Surcharge is applied to all Planning's Staff Services and all Flat Fees.

Technology Fee: A 5% Technology Fee is applied to all Planning's Staff Services and all Flat Fees.

Deposits for projects where the resources required exceed those available in the Planning Department: When it is determined by the Planning Director that resources or technical skills beyond the capability of the resident staff are required to evaluate an application, the staff shall secure an estimate for the cost for such services by outside consultants. Time for Planning Department staff to manage such contracts shall be billed at the hourly rates stated above.

Refunds: If an application is withdrawn 15 days after formal submittal, 20% of the fee or \$800 whichever is greater will be charged to the account. The account will not be refunded after 30 days.

Government Code Section 65104 authorizes the Town to charge fees to support the work of the Planning Department provided that the fees do not exceed the reasonable cost of providing the service for which the fee is charged.

**TOWN OF MORAGA
POLICE DEPARTMENT**



Description		FY 2025-26 Fee	FY 2026-27 Fee	Unit
Accident Reports		\$15	\$15	Each
Background Check (Local)		\$26	\$26	Each
Citation Sign-Off		No Charge	No Charge	
Non-Resident		\$26	\$26	Each
False Alarm Fee		\$50	\$50	Each
Fingerprinting - Standard				
Resident		\$41	\$41	Set
Non-Resident		\$51	\$51	Set
Additional Card		\$5	\$5	Each
Fingerprinting - Live Scan				
Resident		\$41 + DOJ Fees	\$41 + DOJ Fees	Set
Non-Resident		\$51 + DOJ Fees	\$51 + DOJ Fees	Set
Juvenile Diversion Program		\$125	\$125	Incident
Loss Verification				
Resident		\$23	\$23	Each
Non-Resident		\$33	\$33	Each
Parking Violations (California Vehicle Code, Section 40203.5)				
Moraga Municipal Code				
10.08.020	No Parking/Restricted Zone	\$45	\$45	Violation
10.08.030(a)	Within Divisional Island	\$45	\$45	Violation
10.08.030(b)	Within Crosswalk	\$45	\$45	Violation
10.08.030(c)	Red Curb	\$45	\$45	Violation
10.08.030(d)	Posted No Parking	\$45	\$45	Violation
10.08.030(e)	Causes Hazard	\$45	\$45	Violation
10.08.030(f)	Area with 24 hour notice	\$45	\$45	Violation
All other municipal, county or park district ordinance violations		\$45	\$45	Violation
Vehicle Code				
5200 VC	No Front License Plate	\$45	\$45	Violation
5201 VC	Position of License Plate	\$45	\$45	Violation
5204 VC	Tabs Not Displayed	\$45	\$45	Violation
21113(a) VC	Parking on Public Grounds	\$45	\$45	Violation
21211(b) VC	Parked in Bicycle Lane	\$45	\$45	Violation
22500.1 VC	Fire Lane	\$45	\$45	Violation
22500(a) VC	Blocking Intersection	\$45	\$45	Violation
22500(b) VC	Blocking Crosswalk	\$45	\$45	Violation
22500(c) VC	Parking Adjacent to Safety Zone	\$45	\$45	Violation
22500(d) VC	Parking w/in 15' of fire station driveway	\$45	\$45	Violation
22500(e) VC	Blocking driveway	\$45	\$45	Violation
22500(f) VC	Blocking sidewalk	\$45	\$45	Violation
22500(g) VC	Blocking excavation	\$45	\$45	Violation
22500(h) VC	Double Parking	\$45	\$45	Violation
22500(i) VC	Parking in Posted Bus Zone	\$250	\$250	Violation
22500(j) VC	Parking in tube or tunnel	\$45	\$45	Violation
22500(k) VC	Parking on Bridge	\$45	\$45	Violation
22500(l) VC	Blocking Wheelchair Access	\$285	\$285	Violation
22502(a) VC	Curb Parking - right wheel >18" away	\$45	\$45	Violation
22507.8 VC	Handicapped Parking	\$285	\$285	Violation
22514 VC	Blocking Fire Hydrant	\$45	\$45	Violation
22522 VC	Blocking Handicapped Ramp	\$285	\$285	Violation
All other Vehicle Code violations		\$45	\$45	Violation

**TOWN OF MORAGA
POLICE DEPARTMENT**



Description	FY 2025-26 Fee	FY 2026-27 Fee	Unit
Permits			
ABC Permit Process	\$20	\$20	Each
Peddler-Solicitor Permit			
Permit	\$50	\$50	Each
Fingerprinting - Live Scan	\$41 + DOJ Fees	\$41 + DOJ Fees	Each
Oversize Vehicle Parking Permit	\$20	\$20	Each
Firearms Sale-Police Permit	\$100 + Livescan	\$100 + Livescan	Each
Photos	\$5	\$5	Each
CD/Audio tape	\$15	\$15	Each
DVD/Video tape	\$25	\$25	Each
Police Reports	\$15	\$15	Each
Police Services - Billable/Reimbursable			
Police Vehicle	\$20	\$20	Flat Rate
Repossession Release (CA Government Code 41612)	\$15	\$15	Each
Vehicle ID Verification:			
At Police Dept	\$41	\$41	Each
At Residence	\$51	\$51	Each
Vehicle - Release of Impounded/Stored Vehicles	\$150	\$150	Vehicle

DOJ: Department of Justice Fee Structure

TOWN OF MORAGA
PUBLIC WORKS & ENGINEERING



Description	Proposed FY 2025-26 Fee	Proposed FY 2026-27 Fee	Unit
Public Works Equipment Rentals:			
Standard Type 1 Barricade (with Flashing Beacon)	\$1.13/day; 2 day minimum	\$1.13/day; 2 day minimum	Each
Type 3 Barricade (for 2 lane road closure a minimum of 3 are required)	\$2.62/day; 2 day minimum	\$2.62/day; 2 day minimum	Each
28-inch Traffic Cone	\$0.68/day; 2 day minimum	\$0.68/day; 2 day minimum	Each
Rental Deposit	Rental Fee multiplied by 20 (used to purchase replacement equipment that is damaged during rental or returned to renter if no damage)	Rental Fee multiplied by 20 (used to purchase replacement equipment that is damaged during rental or returned to renter if no damage)	
Drop off & Pickup of Rental Equipment	Cost of Service* \$224 (minimum 2 hours @ \$112/hour)	Cost of Service* \$236 (minimum 2 hours @ \$118/hour)	Hour
Setup of Traffic Control Equipment	Cost of Service* \$224 (minimum 2 hours @ \$112/hour)	Cost of Service* \$236 (minimum 2 hours @ \$118/hour)	Hour
Rental Fees	Cost + 25% (An equivalent rental rate for Purchased Equipment based on life cycle costs will be charged)	Cost + 25% (An equivalent rental rate for Purchased Equipment based on life cycle costs will be charged)	
General Engineering Permits Fees:			
Permit Administrative Fee - collected on all applications	\$316	\$332	Application
Permit Administrative Fee Waiver – Public Works Director may waive permit administrative fee for Town projects. Town Manager may waive permit administrative fee for Town sponsored activities and events. Granting a waiver is at the discretion above named staff positions. A Permit Administrative Fee waiver determination is not appealable. All other fees and submittal requirements remain in effect.			Waiver
Work outside permit hours (<i>normal permit hours are 8 AM to 5 PM</i>). <i>This Overtime Rate (1.5 * regular rate) for after hours work and Overtime Rate (2 * regular rate) on Holidays. Staff called into work outside normal schedule receive minimum 30 minutes travel pay each way.</i>	Cost of Service* \$632 (minimum 4 hours @ \$158/hr.)	Cost of Service* \$664 (minimum 4 hours @ \$166/hr.)	Hour
Investigation of Work Without a Permit or Without Inspection	An investigation fee shall be charged equal to two times the amount of all permit fees required by this ordinance, with a minimum of \$500. The fee is additive to the permit fees.	An investigation fee shall be charged equal to two times the amount of all permit fees required by this ordinance, with a minimum of \$500. The fee is additive to the permit fees.	



Description	Proposed FY 2025-26 Fee	Proposed FY 2026-27 Fee	Unit
Encroachment Applications:			
Concrete Permit Fee (sidewalk, driveway, curb & gutter, ditches, etc.)	Cost of Service* \$632 (minimum 4 hours @ \$158/hr.)	Cost of Service* \$664 (minimum 4 hours @ \$166/hr.)	Hour
Excavation Permit Fee (Street Cut)	Cost of Service* \$632 (minimum 4 hours @ \$158/hr.)	Cost of Service* \$664 (minimum 4 hours @ \$166/hr.)	Hour
Excavation Permit Fee (Street Cut) - Deposit Required for projects greater than 15 days.	Cost of Service* \$3,500 deposit	Cost of Service* \$3,500 deposit	
Street Storage Permit Fee (<i>1 space is defined as 16 foot by 8 foot for type large sized container</i>)	\$75	\$75	Space per Day
Drainage Easement Permit Fee	Cost of Service* \$510 (minimum 3 hours for initial research @ \$170/hour) plus \$2,000 deposit	Cost of Service* \$537 (minimum 3 hours for initial research @ \$179/hour) plus \$2,000 deposit	Hour
Revocable Encroachment Agreement	\$1,500 + \$170/hr.; minimum 2.5 hours for initial research	\$1,500 + \$179/hr.; minimum 2.5 hours for initial research	Application
Signalized Intersection Encroachment Bond	\$10,000 Bond	\$10,000 Bond	Application
Excavation Bond (Street Cut)	Deposit amount equal to the calculation of the excavation area multiplied by the unit price for pavement restoration and adjusted by the latest California Department of Transportation cost database plus 25% for administration as a warranty bond returned after 1 year if the trench does not develop any wearing surface or major defects.	Deposit amount equal to the calculation of the excavation area multiplied by the unit price for pavement restoration and adjusted by the latest California Department of Transportation cost database plus 25% for administration as a warranty bond returned after 1 year if the trench does not develop any wearing surface or major defects.	
Transportation Applications:			
Traffic Control Review	Cost of Service* \$158/hr.; minimum 1 hour	Cost of Service* \$166/hr.; minimum 1 hour	Hour
Hauling Permit	Project proponent shall correct, or pay for, the "haul incurred" damage, as determined by the Town Engineer or Public Works staff, in accordance with Resolution 2-83.	Project proponent shall correct, or pay for, the "haul incurred" damage, as determined by the Town Engineer or Public Works staff, in accordance with Resolution 2-83.	Case-by-case
Oversize Loads Permit (Annual)	\$95	\$95	Per Vehicle
Curb Painting Review	Cost of Service* \$158/hr.; minimum 2 hours	Cost of Service* \$166/hr.; minimum 2 hours	Hour



Description	Proposed FY 2025-26 Fee	Proposed FY 2026-27 Fee	Unit
Grading Applications:			
Erosion Control Plan Review & Inspection:			
Between April 15 and October 15	Fee: \$170/hour of potential erosion creating activities; plus Cash Bond: \$1,000	Fee: \$179/hour of potential erosion creating activities; plus Cash Bond: \$1,000	Hour
Between October 16 and April 14:			
50 cubic yards or less	Fee: \$5,150; plus Cash Bond: \$2,500 ⁽¹⁾	Fee: \$5,150; plus Cash Bond: \$2,500 ⁽¹⁾	
51 - 500 cubic yards	Fee: \$6,5921; plus Cash Bond: \$2,500 ⁽¹⁾	Fee: \$6,5921; plus Cash Bond: \$2,500 ⁽¹⁾	
501 - 1000 cubic yards	Fee: \$8,730; plus Cash Bond: \$5,000 ⁽¹⁾	Fee: \$8,730; plus Cash Bond: \$5,000 ⁽¹⁾	
1,001 - 10, 000 cubic yards	Fee: \$12,154; plus Cash Bond: \$10,000 ⁽¹⁾	Fee: \$12,154; plus Cash Bond: \$10,000 ⁽¹⁾	
10,001 - 100,000 cubic yards	Fee: \$18,231; plus Cash Bond: \$20,000 ⁽¹⁾	Fee: \$18,231; plus Cash Bond: \$20,000 ⁽¹⁾	
> 100,000 cubic yards	Fee: \$23,278; plus Cash Bond: \$40,000 ⁽¹⁾	Fee: \$23,278; plus Cash Bond: \$40,000 ⁽¹⁾	
	⁽¹⁾ or the amount of the erosion control measures as implemented, whichever is greater.	⁽¹⁾ or the amount of the erosion control measures as implemented, whichever is greater.	
Grading Plan Review Fees:			
50 cubic yards or less	Cost of Service*; \$2,060 deposit	Cost of Service*; \$2,060 deposit	
51 - 200 cubic yards	Cost of Service*; \$2,575 deposit	Cost of Service*; \$2,575 deposit	
201-1,000 cubic yards	Cost of Service*; \$3,090 deposit	Cost of Service*; \$3,090 deposit	
1,001 - 10,000 cubic yards	Cost of Service*; \$3,605 deposit	Cost of Service*; \$3,605 deposit	
10,001 - 100,000 cubic yards	Cost of Service*; \$7,725 deposit	Cost of Service*; \$7,725 deposit	
> 100,000 cubic yards	Cost of Service*; \$18,025 deposit	Cost of Service*; \$18,025 deposit	
Geotechnical Review	Cost + 25%	Cost + 25%	
Plan Revision After Approval	\$170	\$179	Sheet



Description	Proposed FY 2025-26 Fee	Proposed FY 2026-27 Fee	Unit
Grading Inspection Fees:			
50 cubic yards or less	\$953	\$953	Flat Fee
51 - 1,000 cubic yards	\$1,030 + \$103/50 cubic yards	\$1,030 + \$103/50 cubic yards	
1,001 - 10, 000 cubic yards	\$2,704 + \$103/100 cubic yards	\$2,704 + \$103/100 cubic yards	
10,001 - 100,000 cubic yards	\$3,992 + \$103/150 cubic yards	\$3,992 + \$103/150 cubic yards	
> 100,000 cubic yards	\$29,433 + \$103/250 cubic yards	\$29,433 + \$103/250 cubic yards	
Grading Permit Surcharge	50% of County permit fee	50% of County permit fee	
Geotechnical Inspection	Cost of Service* plus 25%	Cost of Service* plus 25%	
Work Extends Beyond One Year	Cost of Service*; \$2,575 deposit	Cost of Service*; \$2,575 deposit	
Work Extends Beyond Two Years	Cost of Service*; \$5,150 deposit	Cost of Service*; \$5,150 deposit	
Pool Removal Grading Permit			
Annual Storm Water BMP Inspections and Reporting	Cost of Service* \$170/hour; minimum 1 hour	Cost of Service* \$179/hour; minimum 1 hour	Hour
Land Development Applications:			
Site Improvements (Plan Review):			
Public Improvements (including public off-site improvements):			
<\$250,000	Cost of Service* Deposit: 2.5% or \$2,575 minimum	Cost of Service* Deposit: 2.5% or \$2,575 minimum	
\$250,001 - \$1,000,000	Cost of Service* Deposit: 2.25%	Cost of Service* Deposit: 2.25%	
>\$1,000,000	Cost of Service* Deposit: 2.5%	Cost of Service* Deposit: 2.5%	
Private Improvements	Cost of Service* Deposit: 1.0% or \$2,575 minimum	Cost of Service* Deposit: 1.0% or \$2,575 minimum	
Landscape Improvements (Public or Private)	Cost of Service* Deposit: 2.5% or \$2,575 minimum	Cost of Service* Deposit: 2.5% or \$2,575 minimum	
Plan Revisions After Approval	\$170	\$179	Hour

TOWN OF MORAGA
PUBLIC WORKS & ENGINEERING



Description	Proposed FY 2025-26 Fee	Proposed FY 2026-27 Fee	Unit
Site Improvements (Inspection):			
Public Improvements (including public off-site improvements):			
<\$50,000	Cost of Service* Deposit: 8.0% of construction cost	Cost of Service* Deposit: 8.0% of construction cost	
\$50,001 - 150,000	Cost of Service* Deposit: 6.0% of construction cost	Cost of Service* Deposit: 6.0% of construction cost	
\$150,001 - 300,000	Cost of Service* Deposit: 5.0% of construction cost	Cost of Service* Deposit: 5.0% of construction cost	
\$300,001 - 500,000	Cost of Service* Deposit: 4.0% of construction cost	Cost of Service* Deposit: 4.0% of construction cost	
>\$500,000	Cost of Service* Deposit: 3.0% of construction cost	Cost of Service* Deposit: 3.0% of construction cost	
Private Improvements:			
<\$50,000	Cost of Service* Deposit: 5.0% of construction cost	Cost of Service* Deposit: 5.0% of construction cost	
\$50,001 - 150,000	Cost of Service* Deposit: 4.0% of construction cost	Cost of Service* Deposit: 4.0% of construction cost	
\$150,001 - 300,000	Cost of Service* Deposit: 3.0% of construction cost	Cost of Service* Deposit: 3.0% of construction cost	
\$300,001 - 500,000	Cost of Service* Deposit: 2.0% of construction cost	Cost of Service* Deposit: 2.0% of construction cost	
>\$500,000	Cost of Service* Deposit: 1.0% of construction cost	Cost of Service* Deposit: 1.0% of construction cost	
Landscape Improvements (Public or Private)	Cost of Service* Deposit: 8.0% of construction cost	Cost of Service* Deposit: 8.0% of construction cost	
GIS Conversion of Improvement Plan As-Builts and Final or Parcel Map	Cost of Service* \$170/hour; minimum 1 hour	Cost of Service* \$179/hour; minimum 1 hour	Hour
Performance Bond	99% Value of Engineer's Estimate for Site Improvements with Unit Costs based on Contra Costa County Unit Prices Guide	99% Value of Engineer's Estimate for Site Improvements with Unit Costs based on Contra Costa County Unit Prices Guide	Bond
Performance Cash Bond	1% Value of Engineer's Estimate for Site Improvements with Unit Costs based on Contra Costa County Unit Prices Guide	1% Value of Engineer's Estimate for Site Improvements with Unit Costs based on Contra Costa County Unit Prices Guide	Cash Bond
Payment Security Bond	50% Value of Engineer's Estimate for Site Improvements with Unit Costs based on Contra Costa County Unit Prices Guide	50% Value of Engineer's Estimate for Site Improvements with Unit Costs based on Contra Costa County Unit Prices Guide	Bond
Warranty Bond	15% Value of Engineer's Estimate for Site Improvements with Unit Costs based on Contra Costa County Unit Prices Guide	15% Value of Engineer's Estimate for Site Improvements with Unit Costs based on Contra Costa County Unit Prices Guide	Bond

TOWN OF MORAGA
PUBLIC WORKS & ENGINEERING



Description	Proposed FY 2025-26 Fee	Proposed FY 2026-27 Fee	Unit
Map Checking:			
Final Map Review (5 or more parcels, or condominiums)	Cost of Service* Deposit: \$1,545 + \$52/lot or \$7,210 minimum	Cost of Service* Deposit: \$1,545 + \$52/lot or \$7,210 minimum	
Parcel Map Review (4 or fewer parcels)	Cost of Service*; \$3,090 deposit	Cost of Service*; \$3,090 deposit	
Lot Line Adjustment	Cost of Service* \$170/hr.; minimum 4 hours	Cost of Service* \$179/hr.; minimum 4 hours	Hour
County Land Surveyor Services	Cost of Service*	Cost of Service*	
Certificate of Correction	Cost of Service*; \$1,545 deposit	Cost of Service*; \$1,545 deposit	
Subdivision Monument Checking Fee	\$185	\$185	Each
Base Map Revision (Subdivisions)	\$93	\$93	Lot
Project Closeout:			
Warranty inspection and bond release for Subdivisions	\$561 plus \$160 per lot or unit	\$561 plus \$160 per lot or unit	
Warranty inspection and bond release for Single Lot	\$623	\$623	Flat Fee
Subdivision Improvement Agreement and Development Agreement Extension Processing	Cost of Service* \$320 Fee per extension plus hourly staff time	Cost of Service* \$320 Fee per extension plus hourly staff time	Hour
Other Services:			
Condition of Approval Compliance Review (no improvement plans)	Cost of Service* \$170/hr.; minimum 4 hours	Cost of Service* \$179/hr.; minimum 4 hours	Hour
Drainage or Storm Water Control Plan Review (no improvement plans)	Cost of Service* \$170/hr.; minimum 4 hours	Cost of Service* \$179/hr.; minimum 4 hours	Hour
Street Vacation Request	Cost of Service*; \$3,090 deposit	Cost of Service*; \$3,090 deposit	
Letter of Map Revision / Amendment	Cost of Service*; \$1,545 deposit	Cost of Service*; \$1,545 deposit	
Easements/Dedication/Vacations (Utilities & Emergency Vehicles)	Cost of Service*; \$3,090 deposit	Cost of Service*; \$3,090 deposit	
Planning Application Reviews (Administered through Planning Department):			
Planning Department fees vary depending upon the process required. See Planning Department fees section.			
Planning Applications with Deposit	Actual Staff Time	Actual Staff Time	
Sign Ordinance Violations	\$42	\$42	Per Violation
<p>* Cost of Service: The cost for each application, except those which have a fixed fee as provided above, shall be the actual cost incurred by the Town based upon the time spent by staff, work performed by consultants and legal counsel for the Town, materials and other related incidental expenses such as printing and mailing. The initial deposit for the application is determined by the Engineering Director based upon the complexity of the application; therefore, it may not be sufficient to cover the actual cost incurred in processing a particular project.</p>			
The initial deposit shall be the sum of the required deposits for all applications.			
<p>Insufficient Deposit Funds: If, after work has commenced, 50% of original deposit has been depleted, then the applicant will deposit additional funds based on a revised estimate by the staff on the amount of work remaining to complete the processing of the project. If the cost is less than the deposit, the excess of the deposit over the cost shall be refunded to the applicant 60 days after the close of the project. No processing or inspection work by the Town shall occur unless all deposits called for above have been made by the applicant.</p>			
Technology Fee: A 5% Technology Surcharge is applied to all Public Works Staff Services and all Flat Fees.			
<p>Deposits for projects where the resources required exceed those available in the Public Works/Engineering Department: When it is determined by the Public Works Director that resources or technical skills beyond the capability of the resident staff are required to evaluate an application, the staff shall secure an estimate for the cost for such services by outside consultants. The deposit shall then be the cost of such services plus 25% for management costs.</p>			
<p>Refunds: If an application is withdrawn before the Town does substantial work on it, and before any required notice is published or posted, a minimum of \$50 time and materials will be charged from the deposit or fee and the remaining balance will be refunded to the applicant.</p>			

**TOWN OF MORAGA
TOWN COUNCIL**

RESOLUTION NO. 31-2025

**UPDATING THE TOWN OF MORAGA'S MASTER FEE SCHEDULE FOR FISCAL
YEAR 2025-26 AND FISCAL YEAR 2026-27**

WHEREAS, Government Code Sections 65104, 65909.5, and 66014 allow the Town to establish fees to offset the Town's costs in processing permits, licenses, subdivision maps and entitlements, and other services;

WHEREAS, the Town of Moraga provides certain services to its residents and those doing business in the Town;

WHEREAS, the cost of such services and documents are appropriately charged to the recipient of those services;

WHEREAS, the amount of such charges must be adjusted from time to time to reflect the true costs of such documents and services;

WHEREAS, the Town staff has researched and analyzed the costs for services provided and determined the appropriateness of the charges relative to the costs for the services;

WHEREAS, the fees comply with Article XIII-C of the California Constitution because they are either (1) charges imposed for a specific benefit conferred or privilege granted directly to the payor that is not provided to those not charged; or (2) charges imposed for a specific government service or product provided directly to the payor that is not provided to those not charged, and which do not exceed the Town's reasonable costs of providing the service or product; or (3) charges imposed for the reasonable regulatory costs to the Town for issuing licenses and permits, performing investigations, inspections, and audits, and administrative enforcement and adjudication thereof;

WHEREAS, the fees are set in amounts that are no more than necessary to cover the reasonable costs of the Town's activities that are funded by the fees, and the amounts bear a fair and reasonable relationship to the payor's burdens on, or benefits received from, the Town;

WHEREAS, to better achieve the Town's cost recovery goals, the Town Council deems it advisable and in the best interests of the Town to adopt and update certain fees, included in the Town's Master Fee Schedule;

WHEREAS, the Town Council has provided an opportunity for public comment and input at a regularly scheduled public meeting as required by Government Code Section 66016 and has provided notice pursuant to Government Code sections 6062a and 66016 and 66018;

WHEREAS, the redlined version of the proposed Master Fee Schedule for FY 2025-26 and FY 2026-27, attached to the accompanying staff report as Attachment B, and the staff report outline the respective fees for services in a format that presents the current and proposed revised or new fees;

WHEREAS, the redlined version of the proposed Master Fee Schedule for FY 2025-26 and FY 2026-27, attached to the accompanying staff report as Attachment B also includes development impact fees that were previously adopted and/or that automatically increase annually on July 1, or January 1 in accordance with the Moraga Municipal Code;

WHEREAS, Government Code section 66016 applies to the adoption or increase of fees for zoning variances, zoning changes, use permits, building inspections, building permits, filing and processing applications and petitions filed with the LAFCO, the processing of subdivision maps, and planning services;

WHEREAS, Government Code section 66018 applies to the adoption or increase of fees to which a specific statutory notice requirement does not apply;

WHEREAS, pursuant to Government Code sections 66016 and 66018 the enactment or increase in any fees to be charged for services must be adopted by the City Council by ordinance or resolution, after providing notice and holding a public hearing;

WHEREAS, pursuant to Government Code sections 66016 and 66019, the data required to be made available to the public prior to increasing the amount of the fees by this resolution was made available for public review at least ten (10) days prior to the date of this meeting;

WHEREAS, notice of a public hearing on the new and increased user fees was published in accordance with Government Code sections 66018 and 6062a;

WHEREAS, a duly noticed public hearing before the City Council was held on June 11, 2025 at which public testimony was received and duly considered on the proposed new and increased fees; and

WHEREAS, pursuant to Government Code sections 66016, 66017 and 66019, fees imposed on a development project that apply to the filing, accepting, reviewing, approving, or issuing of an application, permit, or entitlement to use shall not take effect until at least sixty (60) days have passed since the final action on the adoption or increase of the fee.

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Moraga:

1. Hereby finds with respect to the fees listed in Attachment B of the staff report to this Resolution, except for the development impact fees, that there is a reasonable relationship between the amount of the fee and the estimated reasonable cost of providing the type of service for which the fee is imposed; the allocation of the cost to

each fee payor bears a fair and reasonable relationship to the fee payor's burdens on, and the benefits received from, the Town; and the fees do not exceed the reasonable cost of providing the service for which the fee is charged;

2. Hereby adopts and authorizes such fees as listed in Attachment B. Any fees and charges previously adopted by resolution and not being modified in Attachment B are incorporated for ease of reference only and without modifying or amending such fees or the underlying approvals in any manner;

2. Hereby incorporates the previously adopted development impact fees, with the previously approved automatic escalator, in the Master Fee Schedule for ease of reference and without modifying or amending such fees or the underlying fee approvals in any manner; and

3. Hereby approves the updated Master Fee Schedule, which will become effective August 11, 2025, 60 days after the adoption of this resolution.

4. Hereby authorizes and directs the Town Manager or their designee to take all actions necessary and proper to implement this resolution.

PASSED AND ADOPTED by the Town Council of the Town of Moraga at a regular meeting held on June 11, 2025 by the following vote:

AYES: Mayor Woehleke, Councilmembers, Hillis, Dolan, Maglio and Thiel

NOES: None

ABSTAIN: None

ABSENT: None

Mayor:



Steve Woehleke,
Town of Moraga

Attest:



Amy Heavener, CMC
Town Clerk

