



**TOWN OF MORAGA
REGULAR MEETING
TOWN COUNCIL**

**WEDNESDAY, JUNE 25, 2025
MINUTES**

5:30 PM

The following are minutes of the actions taken by the Town of Moraga Town Council.
A full video recording of the meeting is available on the Town's website at:
<https://livestream.com/moraga>

**Council Chambers
335 Rheem Boulevard, Moraga, California 94556**

1. CALL TO ORDER

The regular meeting was called to order at **5:30 PM** by Mayor, Steve Woehleke.

Mayor Woehleke opened the meeting with a report on Closed Session.

There was nothing to report.

ROLL CALL

Councilmembers present: Mayor, Steve Woehleke, Vice Mayor Kerry Hillis
Brian Dolan, Lisa Maglio and Graham Thiel

Councilmembers absent: None.

Staff Present: Town Manager, Scott Mitnick, Asst. Town Attorney, Denise Bazzano, Town Clerk, Amy Heavener, Administrative Services Director, Katie Bruner, Planning Director, Sonia Urzua, Public Works Director, Shawn Knapp and Parks and Recreation Director, Mackenzie Brady

2. PLEDGE OF ALLEGIANCE

3. PRESENTATIONS

A. Proclamation – National Pollinators Week

Town Council read the National Pollinators Week Proclamation aloud.

B. Moraga Community Foundation Chalda Way Crosswalk Donation

Rohit Sabnis, Rob Pierson and Christina Polk presented a donation in the amount of \$55,000.00 on behalf of the Moraga Community Foundation for a crosswalk improvement at Rheem and Chalda Way.

Councilmembers thanked the Moraga Community Foundation for the generous donation.

4. PUBLIC COMMUNICATION

There were no public comments.

5. ADOPTION OF MEETING AGENDA

ACTION:

Motion: **Hillis** / Second: **Maglio**

Adoption of the meeting agenda as shown.

Vote: (5-0)

There were no public comments.

6. CONSENT CALENDAR

a. Consideration of Consent Items Removed for Discussion

Vice Mayor Hillis pulled item 6.4 from the Consent Agenda for further discussion.

6.4: Vice Mayor Hillis provided clarification on the SB 79 bill details.

Councilmembers provided comments on the item.

Town Manager, Mitnick provided further comments on the item.

There were no public comments.

ACTION:

Motion: **Hillis** / Second: **Woehleke**

Adoption of Consent Calendar items 6.4 as shown.

Vote: (5-0)

b. Acceptance of Consent Items

ACTION:

Motion: **Hillis** / Second: **Dolan**

Adoption of Consent Calendar items 6.1, 6.2, 6.3 and 6.5 as shown.

Vote: (5-0)

There were no public comments.

6.1 Approval of Minutes for the the June 11, 2025 Special, Closed Session and Regular meetings of the Moraga Town Council.

6.2 Waive the Second Reading and Adopt an Ordinance amending Title 8 of the Moraga Municipal Code to facilitate implementation of the 2023-2031 Moraga Housing Element.

- 6.3 **Consider and Appoint Mayor Steve Woeheleke to the Second seat on the RecycleSmart Board.**
- 6.4 **Authorize the Mayor to sign letters to both Senator Tim Grayson and Assemblymember Rebecca Bauer-Kahan on behalf of Town Council opposing California Senate Bill 79 (Wiener) – Shifting land use authority from cities/towns to transit agencies.**

6.5 Adopt Resolutions:

1. Establishing compensation and benefits packages; and
2. Approving the Memoranda of Understanding for Town of Moraga employees effective July 1, 2025 through June 30, 2028.

7. ANNOUNCEMENTS AND REPORTS ON ACTIVITIES

Council member Reports on AB1234 Activities, Council member Announcements

Councilmember Thiel looking forward to the Easy Bay Cornhole Tournament.

Councilmember Maglio attended the ABAG general assembly as the Town of Moraga's delegate where the budget was discussed.

Councilmember Dolan nothing to report.

Vice Mayor Hillis On 6/13 Vice Mayor Hillis attended the CA League of Cities Transportation Committee meeting where they received a presentation from the CA Transportation Commission on the RMRA Program. Hosted a practice session for the League of Cities Cornhole tournament. On 6/17 Hillis participated in a meeting between Saint Mary's College and CCCTA to discuss options to improve transit frequency. On 6/18 Vice Mayor Hillis attended the GHAD Board meeting, On 6/23 Vice Mayor Hillis attended the Bay Area Council Climate Resilience and Water Committee where zone zero was discussed. On 6/24 Hillis participated in a walk through of his neighborhood with the Fire Marshall for the new Firewise Community. On 6/26 the Cal Cities Cornhole tournament will occur.

Mayor Woeheleke attended the Geologic Hazard Assessment District (GHAD) meeting on 6/18. Mayor Woeheleke met with Lamorinda Mayors regarding fire issues and coordinating efforts surrounding fire safety. Mayor Woeheleke is looking forward to joining RecycleSmart as a new Council delegate.

Town Manager Mitnick reminded Council and community about upcoming July 4th celebration details. Discussed future endeavors to work with the GHAD staff on the future of the GHAD.

8. PUBLIC HEARING

A. Proposed Biennial FY 2025-26 and FY 2026-27 Operating and Capital Improvement Program Budget for the Hacienda de las Flores

Adopt Resolutions approving:

The Biennial FY 2025-26 and FY 2026-27 Operating Budgets for the Hacienda de las Flores and related actions; and

The Biennial FY 2025-26 and FY 2026-27 Capital Improvement Program Budget and Five-Year Capital Improvement Plan for the Hacienda de las Flores and related action.

Vice Mayor Hillis recused as his residence is within 500 feet of the Hacienda de las Flores location.

Administrative Services Director, Katie Bruner presented the item.

There were no public comments and no Council feedback.

ACTION:

Motion: **Woeheleke** / Second: **Dolan**

Adopt a resolution approving the Biennial FY 2025-26 and FY 2026-27 Operating Budgets for the Hacienda de las Flores and related actions; and the Biennial FY 2025-26 and FY 2026-27 Capital Improvement Program Budget and Five-Year Capital Improvement Plan for the Hacienda de las Flores and related action.

Vote: (4-0-1; Hillis recused)

B. Proposed Biennial FY 2025-26 and FY 2026-27 Operating and Capital Improvement Program Budget and Establishment the Fiscal Year 2025-26 Annual Appropriations Limit

Adopt Resolutions:

1. Approving the Biennial FY 2025-26 and FY 2026-27 Operating Budget and other associated actions.
2. Approving the Biennial FY 2025-26 and FY 2026-27 Capital Improvement Program Budget and Five-Year Capital Improvement Plan and other associated actions.
3. Establishing the Fiscal Year 2025-26 Annual Appropriations Limit (Gann Limit)

Town Manager, Mitnick introduced the item and Administrative Services Director, Katie Bruner presented the item.

Councilmembers thanked staff for their work on the budget and the work involved in the transition to the two-year budget cycle.

There were no public comments.

ACTION:

Motion: **Woeheleke** / Second: **Hillis**

Adopt resolutions approving the Biennial FY 2025-26 and FY 2026-27 Operating Budget and other associated actions; and

Vote: (5-0)

ACTION:

Motion: **Woehleke** / Second: **Hillis**

Approving the Biennial FY 2025-26 and FY 2026-27 Capital Improvement Program Budget and Five-Year Capital Improvement Plan and other associated actions; and

Vote: (5-0)

ACTION:

Motion: **Woehleke** / Second: **Hillis**

Establishing the Fiscal Year 2025-26 Annual Appropriations Limit (Gann Limit).

Vote: (5-0)

C. Authorization to Levy Assessments for Assessment District 1979-1, Town of Moraga Street Lighting for Fiscal Year 2025-26

1. Conduct a Public Hearing regarding the levy of the proposed assessments for Assessment District 1979-1, Town of Moraga Street Lighting (District) for Fiscal Year (FY) 2025-26 and to receive any input (including objections) to the proposed assessments; and
2. Adopt a Resolution confirming the Engineer's Report for the District, approving the District assessments and Assessment Diagram, and ordering the levy and collection of District Assessments for FY 2025-26.

Public Works Director, Shawn Knapp presented the item.

Council asked clarifying questions and provided comments.

Mayor Woehleke opened the Public Hearing for comments.

There were no public comments.

Mayor closed the Public Hearing.

Councilmembers deliberated on the item and Town Manager, Mitnick gave comments as well.

ACTION:

Motion: **Woehleke** / Second: **Hillis**

Conduct a Public Hearing regarding the levy of the proposed assessments for Assessment District 1979-1, Town of Moraga Street Lighting (District) for Fiscal Year (FY) 2025-26 and to receive any input (including objections) to the proposed assessments; and adopt a Resolution confirming the Engineer's Report for the District, approving the District assessments and Assessment Diagram, and ordering the levy and collection of District Assessments for FY 2025-26.

Vote: (5-0)

9. DEPARTMENT REPORTS

A. Parks, Recreation, and Open Space Master Plan Agreement Award

Adopt a Resolution authorizing:

1. The Town Manager to execute a professional services agreement with Wallace Roberts & Todd, LLC (WRT) in an amount not-to-exceed \$300,036 to provide consulting services for the Parks, Recreation, and Open Space Master Plan;
2. A project contingency in the amount of \$45,000, for a total contract not to exceed \$345,036, and authorization for the Town Manager to execute contract amendments within this contingency if necessary;
3. A determination that this action is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15306 (Class 6 – basic data collection, research).

Parks & Recreation Director, Mackenzie Brady presented the item in coordination with consultant Peter Winch from WRT.

Council asked clarifying questions and provided final comments.

Peter Winch from WRT provided further clarification for Council.

Council provided final deliberations.

There were no public comments.

ACTION:

Motion: **Hillis** / Second: **Maglio**

Adopt a resolution authorizing the Town Manager to execute a professional services agreement with Wallace Roberts & Todd, LLC (WRT) in an amount not-to-exceed \$300,036 to provide consulting services for the Parks, Recreation, and Open Space Master Plan; a project contingency in the amount of \$45,000, for a total contract not to exceed \$345,036, and authorization for the Town Manager to execute contract amendments within this contingency if necessary; and a determination that this action is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15306 (Class 6 – basic data collection, research).

Vote: (5-0)

B. Accessory Dwelling Unit Accelerator Program Launch

Receive Accessory Dwelling Unit Accelerator Program information.

Assistant Planner, Cassius Carandang presented the item.

Council asked clarifying questions and engaged in discussion.

There were no public comments.

This item does not require any action from Council.

10. COUNCILMEMBER REQUESTS FOR FUTURE AGENDA ITEMS

None.

11. INFORMATIONAL ITEMS

None.

12. TOWN MANAGER FOLLOW-UP AND ANNOUNCEMENTS

Town Manager, Mitnick announced next Council Special meeting, July 9, 2025 and the Council break until 8/27/25.

13. ADJOURNMENT

Mayor Woehleke adjourned the Town Council Regular meeting at **7:59 PM**.

Respectfully submitted by:

A. Heavener
Amy Heavener, CMC
Town Clerk



Approved by the Town Council:

Steve Woehleke
Steve Woehleke, Mayor

