

**MORAGA PARK AND RECREATION COMMISSION
MEETING MINUTES**

MONDAY, MAY 15 – 6:30 pm

Town Council Chambers/Community Meeting Room
335 Rheem Blvd., Moraga, California 94556

1. CALL TO ORDER

ROLL CALL: Chair: Pelchat

Commissioners: Hemkin, Shephard, Crossley, Sanders, Hillard

Absent: Kennedy

2. PUBLIC COMMENTS AND SUGGESTIONS – None

3. ADOPTION OF MEETING AGENDA

M/S Commissioner Crossley/Shephard to adopt the meeting agenda as presented, Unanimous

4. ADOPTION OF CONSENT AGENDA

M/S Commissioner Sanders/Hemkin to adopt the minutes as presented, Unanimous

5. NEW BUSINESS

A. Town Capital Improvement Program (Parks Focus) Presentation from Public Works Director Knapp

- a. Director Knapp reviewed all parks and parks-like projects within the Capital Improvement Program

6. OLD BUSINESS

A. None

7. REPORTS

A. Staff

1. Director Brady reported on bandshell improvements, the picnic area renovation, Rancho Laguna picnic area updates, camp planning, and upcoming events.

A. Commissioners requested family friendly activities on the weekends, such as pop-up playdates, kid-sized concerts, and bubblepalooza!

B. Liaison/Subcommittee Reports

Volunteer Organization Liaison

1. Commissioner Sanders compiled a list of volunteer organizations and sent emails, also responding to questions from these organizations. She also attended the May Moraga Park Foundation meeting.

2. Kiwanis donated \$1200 to the Moraga Park Foundation for the Concert Series. They'll also provide support during the 4th of July event and Pear and Wine Festival

Funding Opportunity Subcommittee

1. Subcommittee received information from Director Brady regarding fundraising and locating grants

Events Subcommittee

Notices and agendas of the Park and Recreation Commission meetings are provided on the agenda. Notices are provided on the agenda for Moraga Commons Park. Copies of all staff reports and documents subject to disclosure that relate to each item of business referred to on the agenda are available for public inspection the Friday before each regularly scheduled Parks and Recreation Commission meeting at the Hacienda de las Flores, located at **2100 Donald Drive**. Any documents subject to disclosure that are provided to all, of the members of the Park and Recreation Commission regarding any item on this agenda after the agenda has been distributed will also be made available for inspection at the Hacienda de las Flores during regular business hours. The Town of Moraga will provide special assistance for disabled citizens upon at least 72 hours advance notice to the Parks and Recreation Director's office at (925) 888-7034. If you need sign assistance or written material printed in larger font or taped, advance notice is necessary.

1. Commissioner Kennedy and Chair Pelchat are interested in working on the Dog Parade for July 4th.

Art in Public Spaces Committee Liaison

1. APSC is looking at having a poetry reading in West Commons so folks can see the sculptures in April of 2024
2. APSC will be sending out a survey to determine theme/keywords for a mural to be on the Town Chambers/Corp Yard wall

Trails Subcommittee- none

Other Reports- Open to All

8. ANNOUNCEMENTS/CORRESPONDENCE

- A. Commissioner Hemkin is wondering about directional arrows/signage for the St. Mary's parking lot at Moraga Commons Park. Director Brady will look into this.

9. FUTURE AGENDA ITEMS/MEETING SCHEDULE

- A. Next meeting is June 12 at 6:30 pm in the Council Chambers

10. ADJOURNMENT- 7:42 pm

Notices and agendas of the Park and Recreation Commission meetings are posted on the bulletin boards at 329 Rheem Blvd., 2100 Donald Drive, the Moraga Public Library, and Moraga Commons Park. Copies of all staff reports and documents subject to disclosure that relate to each item of business referred to on the agenda are available for public inspection the Friday before each regularly scheduled Parks and Recreation Commission meeting at the Hacienda de las Flores, located at **2100 Donald Drive**. Any documents subject to disclosure that are provided to all, or a majority of all, of the members of the Park and Recreation Commission regarding any item on this agenda after the agenda has been distributed will also be made available for inspection at the Hacienda de las Flores during regular business hours. The Town of Moraga will provide special assistance for disabled citizens upon at least 72 hours advance notice to the Parks and Recreation Director's office at (925) 888-7034. If you need sign assistance or written material printed in larger font or taped, advance notice is necessary.