



**TOWN OF MORAGA  
REGULAR MEETING  
TOWN COUNCIL**

**WEDNESDAY, MAY 28, 2025  
MINUTES**

**5:30 PM**

The following are minutes of the actions taken by the Town of Moraga Town Council.  
A full video recording of the meeting is available on the Town's website at:  
<https://livestream.com/moraga>

**Council Chambers  
335 Rheem Boulevard, Moraga, California 94556**

**1. CALL TO ORDER**

The regular meeting was called to order at **5:30 PM** by Mayor, Steve Woehleke.

**ROLL CALL**

Councilmembers present: Mayor, Steve Woehleke, Vice Mayor Kerry Hillis  
Brian Dolan, Lisa Maglio and Graham Thiel

Councilmembers absent: None.

Staff Present: Town Manager, Scott Mitnick, Asst. Town Attorney, Denise Bazzano, Town Clerk, Amy Heavener, Parks & Recreation Director, Mackenzie Brady, Planning Director, Sonia Urzua and Public Works Director, Shawn Knapp and Police Chief, Jon King

**2. PLEDGE OF ALLEGIANCE**

**3. PRESENTATIONS**

A. Contra Costa County Library Commission

Amenda Kung provided the Contra Costa Library Commission presentation. Jane Low and Val Whittaker, President of the Friends of the Moraga Library added commentary to the presentation.

Councilmembers asked clarifying questions, provided comments and were given the June newsletter from the Friends of the Library.

There were no public comments.

**4. PUBLIC COMMUNICATION**

Kayce Rane provided public comment.

## 5. ADOPTION OF MEETING AGENDA

### **ACTION:**

Motion: **Woehleke** / Second: **Hillis**

Adoption of the meeting agenda moving Item 9 (Department Reports) to occur prior to Item 8 (Public Hearing).

**Vote: (5-0)**

There were no public comments.

## 6. CONSENT CALENDAR

### a. Consideration of Consent Items Removed for Discussion

Mayor Woehleke pulled item 6.3 from the Consent Agenda for clarifying questions and Vice Mayor Hillis pulled item 6.4 from the Consent Agenda to review item details.

**6.3:** Mayor Woehleke asked clarifying questions.

**6.4:** Parks & Recreation Director, Mackenzie Brady went through an overview of the item details/photos and Councilmembers provided comments.

There were no public comments on either 6.3 or 6.4.

### **ACTION:**

Motion: **Hillis** / Second: **Thiel**

Adoption of Consent Calendar items 6.3 and 6.4 as shown.

**Vote: (5-0)**

### b. Acceptance of Consent Items

### **ACTION:**

Motion: **Dolan** / Second: **Maglio**

Adoption of Consent Calendar items 6.1 and 6.2 as shown.

**Vote: (5-0)**

There were no public comments.

- 6.1 **Approval of Minutes** for the May 14, 2025 Regular meeting of the Moraga Town Council.
- 6.2 **Move to Authorize** the cancellation of the regular Town Council meeting on July 9, 2025.
- 6.3 **Review and Accept** the Local Sales Tax Oversight Committee's Independent Report to the Town Council regarding the sources and uses of the Measure K Transactions and Use Tax for Fiscal Year 2023/24.
- 6.4 **Adopt a Resolution** accepting two public art sculptures to be placed at West Commons Park, one public art sculpture to be placed at the Moraga Library, and one sculpture to

be placed along the Lafayette Moraga Regional Trail; and authorizing the Town Manager to execute a Public Artwork Loan Agreement with Buddy Brodwin.

## 7. ANNOUNCEMENTS AND REPORTS ON ACTIVITIES

### Council member Reports on AB1234 Activities, Council member Announcements

Councilmember Thiel attended Marin Clean Energy (MCE) Board of Directors meeting where a Public Works-related item was discussed; and attended the MOFD Board meeting where the ambulance service was discussed as well as fire safety measures.

Councilmember Maglio attended the RecycleSmart Board meeting, where they announced they would be discussing a bid for a solid waste provider for Contra Costa County which will occur at the July board meeting.

Councilmember Dolan attended the MOFD Board meeting where he spoke in support of continuing 24/7 ambulance service. Councilmember Dolan also attended the RecycleSmart Board meeting where the board reviewed the Executive Director's performance as a closed session item.

Vice Mayor Hillis encouraged residents, via social media, to attend the MOFD Board Meeting. The Vice Mayor was given a presentation from Polymorphic pertaining to AI solutions that can be used for Town services. Vice Mayor Hillis attended the American Public Transportation Assoc. (APTA) conference in Washington DC along with Walnut Creek and Danville Councilmembers. As part of East Bay Transit Alliance, Vice Mayor Hillis met with members of Congress to lobby on behalf of County Connection funding priorities and the Town's Moraga Way federal earmark and wildfire resources.

Mayor Woehleke attended the MOFD Board meeting alongside many others in the community where he advocated for full ambulance service. Mayor Woehleke represented the Town of Moraga at the Saint Mary's College Commencement ceremony where he gave his support to the graduating class. The Mayor attended a Memorial Day event at Civic Park in Walnut Creek. Mayor Woehleke reminded everyone that flags are flown at half staff on Memorial Day until noon.

Town Manager Mitnick deferred comments to the end of the meeting.

### **ACTION:**

Motion: **Woehleke** / Second: **Hillis**

Adoption of the meeting back to the original order as shown.

**Vote: (5-0)**

There were no public comments.

## 8. PUBLIC HEARING

### A. **Proposed Amendments to the Moraga Zoning Ordinance Title 8 to Implement the 2023-2031 Moraga Housing Element**

Waive the first reading and introduce by title only an Ordinance amending Title 8 of the Moraga Municipal Code. The proposed Ordinance implements various provisions of the 2023-2031 Moraga Housing Element; and determine that the proposed municipal code amendments are consistent with the certified FEIR prepared for the Comprehensive Advanced Planning initiative and are exempt from the provisions of the California Environmental Quality Act (Public Resources Code Section 21000, et seq.) (CEQA) pursuant to Section 15378.

Barry Miller of Barry Miller Consulting presented the item.

Council asked clarifying questions.

Town Manager, Mitnick offered additional information.

There were no public comments.

Council deliberated on the item.

**ACTION:**

**Motion: Hillis / Second: Dolan**

Waive the first reading and introduce by title only an Ordinance amending Title 8 of the Moraga Municipal Code.

**Vote: (5-0)**

## **9. DEPARTMENT REPORTS**

### **A. Establish a Town Council Fire Services Committee & Appoint Two Committee Members**

Authorize the establishment of a Town Council Fire Services Committee and appoint two Councilmembers to serve on the Committee for the remainder of 2025.

Town Manager, Scott Mitnick presented the item.

Council asked clarifying questions, discussed the focus of the newly formed Fire Services Council Committee and assignment logistics of the two (2) Council Representatives.

There were no public comments.

**ACTION:**

**Motion: Woehleke / Second: Hillis**

Move forward establishing a Town Council Fire Services Committee and Appoint two Committee Members.

**Vote: (5-0)**

### **B. Fiscal Year 2025-26 Street Lighting Assessment District No. 1979-1 Engineer's Report, Resolution declaring the Town's intention to levy and collect assessments, and set a public hearing for June 25, 2025**

Adopt a Resolution:

1. Approving the Assessment District No. 1979-1, Town of Moraga Street Lighting (District) Engineer's Report for Fiscal Year (FY) 2025-26; and

2. Declaring the Town of Moraga's (Town's) intention to levy and collect District assessments for FY 2025-26 and setting a Public Hearing date for June 25, 2025, to receive public input on the District and the proposed assessment, which is not proposed to increase from previous year.

Public Works Director, Shawn Knapp presented the item.

Council asked clarifying questions and provided final comments.

There were no public comments.

**ACTION:**

Motion: **Hillis** / Second: **Maglio**

Adopt a Resolution approving the Assessment District No. 1979-1, Town of Moraga Street Lighting (District) Engineer's Report for Fiscal Year (FY) 2025-26; and declaring the Town of Moraga's (Town's) intention to levy and collect District assessments for FY 2025-26 and setting a Public Hearing date for June 25, 2025, to receive public input on the District and the proposed assessment, which is not proposed to increase from previous year.

**Vote: (5-0)**

## **10. COUNCILMEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

**ACTION:**

Motion: **Hillis** / Second: **Dolan**

Bring forward an agenda item pertaining to the funding of additional library hours.

**Vote: (5-0)**

## **11. INFORMATIONAL ITEMS**

None.

## **12. TOWN MANAGER FOLLOW-UP AND ANNOUNCEMENTS**

Town Manager, Mitnick had no additional follow up from the evening. Senator Tim Grayson will be holding a Round Table on Friday, May 30, 2025 to discuss fire safety issues. Announced the next Council meeting on June 11, 2025 and gave a brief overview of scheduled items.

## **13. ADJOURNMENT IN MEMORIAM OF RETIRED COUNTY SUPERVISOR FEDERAL GLOVER**

Mayor Woehleke adjourned the Town Council Regular meeting at **7:57 PM**.

Respectfully submitted by:

  
Amy Heavener, CMC

Town Clerk



Approved by the Town Council:

  
Steve Woehleke, Mayor