

**MORAGA PARK AND RECREATION COMMISSION
MEETING MINUTES**

MONDAY, APRIL 24 – 6:00 pm

Town Council Chambers/Community Meeting Room
335 Rheem Blvd., Moraga, California 94556

1. **CALL TO ORDER- 6:02 pm**
ROLL CALL: Chair: Pelchat
Commissioners: Hemkin, Kennedy, Hillard, Crossley, Sanders
Absences: Shephard

2. **PUBLIC COMMENTS AND SUGGESTIONS**

3. Oaths of Office for Commissioners Sanders, Hemkin, Kennedy, Crossley, and Hillard
A. Director Brady swore in the above Commissioners.

4. **ADOPTION OF MEETING AGENDA**
M/S Commissioner Crossley/Kennedy to adopt the meeting agenda as presented, Unanimous

5. **ADOPTION OF CONSENT AGENDA**
A. Minutes from February 13, 2023 Meeting
M/S Commissioner Kennedy/Hemkin to adopt the minutes as presented, 5-0-1 with Commissioner Crossley abstaining

6. **NEW BUSINESS**
 - A. Moraga Park Foundation Presentation**
 - a. Clay Serrahn and Vera Potapenko presented the history of the Moraga Park Foundation and answered Commissioner's questions.
 - B. Chair/Vice Chair Rotation**
 - a. M/S Crossley/Sanders for Chair Pelchat to continue for another year, voted unanimously.
M/S Hillard/Pelchat for Commissioner Kennedy to be Vice Chair, voted unanimously.
 - C. Choose Liaisons for Committees**
 - a. Director Brady and Chair Pelchat explained the roles of committees.
 - b. Sanders self-nominated and nominated Hemkin, seconded by Crossley, for being appointed to the **Volunteer Organization Liaison**, voted unanimously.
 - c. Hillard made a motion to form a **Funding Opportunity Committee** with a second by Kennedy. Hillard and Kennedy both self-nominated, seconded by Crossley, voted unanimously.
 - d. M/S Hillard/Kennedy, voted unanimously to create an **Events Liaison Committee**. Pelchat self-nominated, with a second by Crossley, voted unanimously.
 - e. M/S Hemkin/Crossley to remove **Schools Committee**, voted unanimously.
 - D. Five-Year Capital Asset Replacement Program Recommendations**
 - a. Director Brady provided an update on the recommended capital assets to be replaced over the next five years.

Notices and agendas of the Park and Recreation Commission meetings are posted on the bulletin boards at 329 Rheem Blvd., 2100 Donald Drive, the Moraga Public Library, and Moraga Commons Park. Copies of all staff reports and documents subject to disclosure that relate to each item of business referred to on the agenda are available for public inspection the Friday before each regularly scheduled Parks and Recreation Commission meeting at the Hacienda de las Flores, located at **2100 Donald Drive**. Any documents subject to disclosure that are provided to all, or a majority of all, of the members of the Park and Recreation Commission regarding any item on this agenda after the agenda has been distributed will also be made available for inspection at the Hacienda de las Flores during regular business hours. The Town of Moraga will provide special assistance for disabled citizens upon at least 72 hours advance notice to the Parks and Recreation Director's office at (925) 888-7034. If you need sign assistance or written material printed in larger font or taped, advance notice is necessary.

7. **OLD BUSINESS**
 - A. None

8. **REPORTS**
 - A. Staff
 - a. Director Brady gave an update on the disc golf course, sculptures, the Library carpet replacement project, Commons picnic area renovation, and bathroom replacement project
 - B. Liaison/Committee Reports
 - Volunteer Organization Liaison- Sanders/Hemkin
 - Funding Opportunity Subcommittee- Hillard/Kennedy
 - Events Subcommittee- Pelchat
 - Art in Public Spaces Committee Liaison- Pelchat
 - Trails Subcommittee- Shephard
 - Other Reports- Open to All

9. **ANNOUNCEMENTS/CORRESPONDENCE**
 - A. Myriam Clark Letter and Staff Response Regarding Hacienda Entrance off of Moraga Rd.
 - a. Commissioners noted that Director Brady's response was well-worded. They suggested that Wedgewood fund the trash enclosure.

10. **FUTURE AGENDA ITEMS/MEETING SCHEDULE**
 - a. Commissioner Crossley requested a shade structure over play structures at the parks.
 - b. Commissioner Crossley requested info about the mowing schedule regarding the parcel along Moraga Road and St. Mary's Road.
 - c. Future meetings at 6:30 pm in Council Chambers on second Mondays of the month. M/S Sanders/Crossley, voted unanimously, with an amendment for the Monday meeting being on the 15th M/S Sanders/Crossley.

11. **ADJOURNMENT- 8:05 pm**

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