



**TOWN OF MORAGA
REGULAR MEETING
TOWN COUNCIL**

**WEDNESDAY, MARCH 26, 2025
MINUTES**

5:30 PM

The following are minutes of the actions taken by the Town of Moraga Town Council.
A full video recording of the meeting is available on the Town's website at:
<https://livestream.com/moraga>

**Council Chambers
335 Rheem Boulevard, Moraga, California 94556**

1. CALL TO ORDER

The regular meeting was called to order at **5:30 PM** by Mayor, Steve Woehleke.

ROLL CALL

Councilmembers present: Mayor, Steve Woehleke, Vice Mayor Kerry Hillis
Brian Dolan, Lisa Maglio and Graham Thiel

Councilmembers absent: None.

2. PLEDGE OF ALLEGIANCE

3. PRESENTATIONS

None.

4. PUBLIC COMMUNICATION

There were no public comments.

5. ADOPTION OF MEETING AGENDA

ACTION:

Motion: **Hillis** / Second: **Maglio**

Adoption of the meeting agenda as shown.

Vote: (5-0)

6. CONSENT CALENDAR

a. Consideration of Consent Items Removed for Discussion

Councilmember, Brian Dolan abstained from Consent Item 6.1.

Vice Mayor Hillis pulled Consent Item 6.2 for clarifying questions and comments.

Consent Item 6.2: Town Council asked for an overview of the Item. Town Clerk, Amy Heavener provided input and Council provided comments.

Mayor Woehleke pulled item 6.3 for clarifying questions and comments.

Consent Item 6.3: Council asked staff for clarifying questions. Parks & Recreation Director, Mackenzie Brady provided input and Council provided comments.

There were no public comments on any pulled item.

ACTION:

Motion: **Hillis** / Second: **Dolan**

Adoption of Consent Calendar Items 6.2 and 6.3.

Vote: (5-0)

- b. Acceptance of Consent Items

ACTION:

Motion: **Hillis** / Second: **Thiel**

Adoption of the meeting agenda as shown for items 6.1, 6.4, 6.5, 6.6

Dolan abstain: 6.1

Vote: (4-0-1: Dolan abstain)

- 6.1 Approval of Minutes for the February 26, 2025 and March 12, 2025 Regular meetings of the Moraga Town Council.

- 6.2 Adopt a Resolution authorizing the Town Manager to execute a five-year agreement with Granicus Peak Agenda Management software and implementation services with automatic renewals, and a total contract amount not to exceed \$51,827.

6.3 Adopt a Resolution:

1. Authorizing the Town Manager to execute Construction Contract to Dave McNabb Construction, Lafayette, CA, for the Rancho Laguna Picnic Table Replacement Project in the amount of \$67,613, with a 10% contingency of \$6,761 for a total contract not to exceed of \$74,374;
2. Authorizing the Parks and Recreation Director to execute Contract Change Orders; and
3. Finding the project categorically exempt pursuant to Section 15301 and 15304 of the California Environmental Quality Act (CEQA) Guidelines.

6.4 Adopt a Resolution:

1. Approving a Grading Permit (GR-04-24) and Hillside Development Permit (HDP-04-24) for landslide repair and slope stabilization along Moraga Creek on predevelopment average slopes of 25% or greater at properties located at 14 & 20 Tia Place; and

2. Finding the project exempt from review under the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15301 (Class 1- Existing Facilities).

6.5 Adopt a Resolution:

1. Approving a Settlement and Release Agreement (Agreement) with GradeTech, Inc (Livermore, CA) for the Commons Park Picnic Area Renovation Project (CIP 13-302) construction and authorizing the Town Manager to execute the Agreement and implement any necessary minor modifications needed to effectuate the purpose of the Agreement;
2. Authorizing the Town Engineer to determine when GradeTech, Inc has satisfactorily completed project construction per the terms of the Agreement and recommend to the Town Manager to execute the Certificate of Completion;
3. Authorizing the Town Manager to execute the Certificate of Completion and direct the Town Engineer to Record the Resolution of Acceptance with the Certificate of Completion with the Contra Costa County Recorder.

6.6 Adopt a Resolution authorizing the Town Manager to submit the Biennial Measure J Growth Management Program Compliance Checklist for 2022 and 2023 with minor revisions by the Town Manager to comply with the Contra Costa Transportation Authority (CCTA or Authority) requirements to receive FY 2022-23 and FY 2023-24 Measure J Local Street Maintenance and Improvement (LSM) funds.

7. ANNOUNCEMENTS AND REPORTS ON ACTIVITIES

Council member Reports on AB1234 Activities, Council member Announcements

Councilmember Thiel had nothing to report.

Councilmember Maglio attended RecycleSmart recovery facility tour and board orientation along with Councilmember Dolan. Attended legislative committee meeting for RecycleSmart.

Councilmember Dolan had nothing to report.

Vice Mayor Hillis attended CA League of Cities briefing on the legislative roundup which is a watchlist for a multitude of bills including CEQA, housing and wildfire bills. Vice Mayor Hillis also attended a meeting along with Mayor Woehleke and Town Manager Mitnick with Congressman DeSaulnier pertaining to wildfire and district priorities. Vice Mayor Hillis attended the County Connections Board of Directors meeting where they discussed statewide legislation. Additionally, he met with Tim Grayson to discuss Cal Cities sponsored bills.

Mayor Woehleke attended, as an alternate, the MCE Board Meeting. The objective of the board meeting was to approve MCE's annual budget.

Town Manager Mitnick introduced the new Planning Director, Sonia Urzua who provided comments. Mayor Woehleke gave Sonia a warm welcome. Town Manager, Mitnick deferred the remainder of his comments to the end of the meeting.

8. PUBLIC HEARING

None.

9. DEPARTMENT REPORTS

A. Parks & Recreation Commission Appointments

Complete remaining Interviews and/or make appointments to fill (3) three open seats on the Parks & Recreation Commission, with a two-year length of term for each open seat.

Councilmembers conducted interviews in the following order: Graig Crossley, Gian Panetta, and Steve Smith.

There were no public comments.

Councilmembers deliberated and provided final comments.

ACTION:

Motion: **Woehleke** / Second: **Hillis**

Re-Appoint Graig Crossley to the Parks & Recreation Commission.

Appoint Gian Panetta and Steve Smith to the Parks & Recreation Commission.

Vote: (5-0)

B. Support of Acalanes Union High School District Measure T Parcel Tax

Adopt a resolution in support of the Acalanes Union High School District Measure T Parcel Tax.

Town Manager, Scott Mitnick presented the item.

Councilmembers asked clarifying questions.

AUHSD Board member, Nancy Kenzierski provided additional information.

Kayce Rane and Graig Crossley and Gian Panetta provided public comment.

Councilmembers deliberated and provided final comments.

ACTION:

Motion: **Hillis** / Second: **Maglio**

Adopt a resolution in support of the Acalanes Union High School District Measure T Parcel Tax.

Vote: (5-0)

C. Town Facilities Energy Generation Project Update

Staff update only, no action required.

Public Works Director, Shawn Knapp introduced the item. Theiss and Shawn Knapp presented the item.

Council asked clarifying questions.

Kayce Rane provided public comment.

Council deliberated and provided final comments.

There was no Council action required.

10. COUNCILMEMBER REQUESTS FOR FUTURE AGENDA ITEMS

None.

11. INFORMATIONAL ITEMS

None.

12. TOWN MANAGER FOLLOW-UP AND ANNOUNCEMENTS

Town Manager, Mitnick updated the Council on follow up. Reminded Council and community members there is still roadwork going on and more info is available on the Town's website. Gave a brief update on upcoming items. The Town Manager showed photographs of himself and the SMC President at an away basketball game.

Vice Mayor Hillis requested an update on the vegetation remediation.

13. ADJOURNMENT

Mayor Woehleke adjourned the Town Council Regular meeting at 7:39 PM.

Mayor convened the Special, Closed Session CONFERENCE WITH LABOR NEGOTIATORS.

There was no public comment closed session item.

Respectfully submitted by:

Amy Heavener
Amy Heavener, CMC
Town Clerk

Approved by the Town Council:

Steve Woehleke
Steve Woehleke, Mayor

