

**MORAGA PARK AND RECREATION COMMISSION
SPECIAL MEETING MINUTES**

TUESDAY, JANUARY 21, 2019 – 7:00 pm

Mosaic Room – Hacienda de las Flores, 2100 Donald Drive Moraga, CA 94556

1. **CALL TO ORDER** 7:06 pm
ROLL CALL: Chair: Schnurr (Late Arrival)
Commissioners Crain, Kolm, Fielding, Giomi, Pelchat, Shephard

Absences: None
2. **PUBLIC COMMENTS AND SUGGESTIONS** – Time reserved for those in the audience who wish to address the Park and Recreation Commission. The audience should be aware that the Commission may not discuss details or vote on non-agenda items. Your concerns may be referred to staff or placed on a future agenda. Note: Public input will also be taken during each agenda item.
3. **ADOPTION OF MEETING AGENDA**
M/S – Commissioner Shephard/Fielding to adopt the meeting agenda as presented, Unanimous
4. **ADOPTION OF CONSENT AGENDA**
 - A. **Minutes from November 19, 2019**
M/S – Commissioner Fielding/Crain to adopt the November 19, 2019 minutes as presented, Unanimous
5. **ANNOUNCEMENTS/CORRESPONDENCE**
 - A. **Mount Diablo Review**
Director Brandt disseminated copies of the Fall/Winter 2019 edition of the Mount Diablo Review provided by the Mount Diablo Interpretive Association
 - B. **Correspondence from Golden Gate Audubon Christmas Bird Count 2019 in Moraga**
Director Brandt disseminated and discusses a letter addressed to the Commissioner on the annual bird count.
 - C. **Town Council Approval of Prop 68 Per Capita Funding Project at Moraga Commons Park as Recommended by the Park and Recreation Commission**
Director Brandt reported that the Town Council unanimously approved the recommendation of the Park and Recreation Commission at the January 28, 2020 meeting to identify the Moraga Commons Park Picnic Area Project as the Prop 68 Per Capita Grant project.
 - D. **Hacienda Restaurant Operator Request for Proposals (RFP)**
Director Brandt announced the release of the Hacienda Restaurant Operator RFP on January 15, 2020 and disseminated copies of the RFP Brochure. The call for proposals will remain open through March 9, 2020.
6. **REPORTS**
 - A. **Staff**

Director Brandt provided an overview of current work in Town parks and recreation programs including a summary report of the annual holiday events including the Tree Lighting, Hacienda Holiday Faire, Breakfast with Santa and Santa visits. Director Brandt reported the upcoming start of Winter after-school enrichment programs (ASEP) in February.

B. Liaison/Committee Reports

Schools (Crain) – No Report

Art in Public Spaces Committee (Fielding) – No Report

Trails Report (Shephard/Kolm) – Commissioner Kolm shared information on the phase 2 of the trail signage installation currently underway by a local Scout.

Volunteer Report (Kolm) – Commissioner Kolm reported on two potential fire abatement projects being discussed with the Town and Moraga-Orinda Fire District.

Other Reports

None

7. NEW BUSINESS

A. Discussion on Asset Replacement Prioritization Schedule for Parks and Recreation Facilities

Director Brandt provided Commissioners with an updated detail of the Town's Capital Asset Replacement prioritization. A significant number of the Town's needs are related to parks, open space and recreation. The Commissioners reviewed and provided feedback on moderate and high priority assets listed and the categorization of assets in need of replacement.

B. Review of Current and Scheduled Park Improvements

Director Brandt provided a list of current and completed park projects in the 2019-20 Fiscal Year at Moraga Commons Park, Rancho Laguna Park, and Hacienda de las Flores Park.

8. FUTURE AGENDA ITEMS

Chair Schnurr requested the Commission discuss a potential trail or park clean-up day for the spring at a future meeting.

The Commission requested scheduling a subsequent meeting at the Casita Bldg. at the Hacienda.

9. ADJOURNMENT

M/S—Commissioner Giomi/Shepard to adjourn the January 21, 2020 Special Meeting, at 8:28 p.m., Unanimous