



TOWN OF MORAGA TOWN COUNCIL

WEDNESDAY, MAY 14, 2025

Steve Woehleke, Mayor
Kerry Hillis, Vice Mayor
Brian Dolan, Councilmember
Lisa Maglio, Councilmember
Graham Thiel, Councilmember

Executive Team

Scott Mitnick, Town Manager	Denise Bazzano, Assistant Town Attorney
Katie Bruner, Administrative Services Director	Jon King, Police Chief
Sonia Urzua, Planning Director	Shawn Knapp, Public Works Director/Town Engineer
Amy Heavener, Town Clerk	Mackenzie Brady, Parks & Recreation Director

Town of Moraga Mission Statement

The Town of Moraga is dedicated to preserving our semi-rural character, conserving open spaces, providing exceptional municipal services, fostering safety and resiliency, providing opportunities for development, and creating a vibrant, innovative, and sustainable community for all.

AGENDA ACCESS: The meeting agenda is posted on the following notice board locations: 329 Rheem Blvd.; Moraga Library located at 1500 St. Marys Rd.; The Hacienda located at 2100 Donald Drive; and Online at: <https://www.moraga.ca.us/AgendaCenter>

VIEWING OPTIONS: The Moraga Town Council meeting is scheduled to take place on the 2nd and 4th Wednesday of each month. The meeting may be attended in person at 335 Rheem Blvd, Moraga, on Community Access Television (CATV) Comcast Channel 26; or by viewing the Town's YouTube Live channel at: <https://www.youtube.com/@TownofMoraga335>

PUBLIC INPUT: To provide input to the Town Council please submit comments via the following email address: publiccomment@moraga.ca.us up to two hours prior to the start of the meeting. Written comment cards will also be available for submission at the meeting. Individuals addressing the Town Council are requested to state their name and community of residence for the record. If further assistance is needed, please email the Town Clerk at ahavener@moraga.ca.us or call (925) 888-7021.

It is the policy of the Town of Moraga that Councilmembers, Town employees and meeting participants are to be treated with respect and dignity. Actual or perceived discrimination and/or harassment of a Councilmember, Town employee or others on the basis of age, ancestry, color, disability, gender identity, marital status, medical condition, national origin, race, religious creed, sex or sexual orientation will not be tolerated.

CEQA STATEMENT: Unless stated otherwise on the agenda, every item on the agenda is exempt from CEQA Guidelines Sections 15060(C), 15061(B)(3), 15273, 15378, 15301, 15323 and/or Public Resources Code Section 21065.

NOTICE: If you challenge a Town's zoning, planning, or other decision in court, you may be limited to raising only those issues raised at the public hearing described in this notice, or in written correspondence delivered to the Town Council at, or prior to, the public hearing. Judging review of any Town administrative decision may be had only if petition is filed with the court not later than the 90th day following the date upon which the decision becomes final. Judicial review of environment determination may be subject to a shorter time period for litigation, in certain cases 30 days following the date of final decision. The Town of Moraga will provide special assistance for disabled citizens upon at least 72 hours advance notice to the Town Manager's office (925-888-7021). If sign assistance is needed or written material printed in a larger font or taped, advance notice is necessary. All meeting rooms are accessible to the disabled.



TOWN OF MORAGA TOWN COUNCIL

REGULAR MEETING
WEDNESDAY, MAY 14, 2025
5:30 PM

Town Council Chamber - 335 Rheem Boulevard, Moraga, CA

1. CALL TO ORDER

ROLL CALL:

Mayor Woehleke and Vice Mayor Hillis
Councilmembers: Dolan, Maglio and Thiel

2. PLEDGE OF ALLEGIANCE

3. PRESENTATIONS

A. Proclamation Honoring Ray Casabonne As 2025 Moraga Citizen Of The Year

4. PUBLIC COMMUNICATION

Time reserved for those in the audience who wish to address the Town Council on items which are not on the agenda. The Council cannot discuss details or vote on items not on the agenda. Your concerns may be referred to the Town Manager for a brief comment or for further review. Note: Public input pertaining to a specific item on the agenda may be made during consideration of that item.

5. ADOPTION OF MEETING AGENDA

6. CONSENT CALENDAR

A. Consideration of Consent Items Removed for Discussion

B. Acceptance of Consent Items

6.1 **Receive Accounts Payable Claims for:** [March 6, 2025 – March 25, 2025 \(\\$631,345.43\)](#) and [April 3, 2025 – April 25, 2025 \(\\$1,478,795.51\)](#).

6.2 [Approval of Minutes](#) for the April 23, 2025 Regular meeting of the Moraga Town Council.

6.3 **Adopt a resolution to do the following:**

1. Award a Consultant Services Agreement for annual Assessment District Engineering Services Related to the Fiscal Year 2025-26 Town of Moraga Street Lighting District 1979-1 to Francisco and Associates, Inc. (Francisco) in the amount of \$14,450 (\$13,950 plus \$500 for postal reimbursables).
2. Authorize Optional Services for the coordination of upgrades of streetlights within the Moraga Country Club community to LED Lights and other street lighting district engineering support services in the amount of \$10,000 on a time and material basis and finding upgrades exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15301.
3. Authorize the Town Manager to execute the Consultant Services Agreement with Francisco for an Amount Not to Exceed \$24,450 (\$14,450 plus \$10,000) and Authorize the Town Manager to Execute Amendments to the Agreement up to \$4,890 (20% of the agreement amount).

6.4 **Adopt a Resolution** ordering the preparation and filing of an Annual Engineer's Report for Fiscal Year 2025-26, Town of Moraga Street Lighting District 1979-1.

6.5 **Adopt a Resolution:**

1. Authorizing the Town Manager to execute a Construction Contract to Dick's Carpet, Oakland, CA for the Police Department Floor Replacement Project (CIP 23-107) in a total amount of \$29,441.50; authorizing a 15% Construction Contingency of \$4,416 for a total amount not to exceed \$33,857.73;
2. Authorizing the Town Engineer to execute Contract Change Orders for up to 15% of the agreement amount, if necessary;
3. Appropriating \$5,000 from Fund 780 (General Government Developer Impact Fees) to CIP 23-107; and
4. Finding Project categorically exempt pursuant to Section 15301 and 15304 of the California Environmental Quality Act Guidelines.

7. ANNOUNCEMENTS AND REPORTS ON ACTIVITIES

A. Councilmember Reports on AB1234 Activities, Councilmember Announcements

B. Town Manager

8. PUBLIC HEARING

A. [Saint Mary's College Campus Master Plan Amendment & Addendum to 2016 Saint Mary's College Campus Master Plan Environmental Impact Report](#)

Adopt a resolution approving an addendum to the 2016 Saint Mary's College Campus Master Plan Environmental Impact Report and approving Saint Mary's College Campus Master Plan Amendment (GP-01-23).

B. **Updating the Town of Moraga's Master Fee Schedule for Fiscal Year 2024-25**

Staff recommends this item be continued to the regular Town Council meeting on June 11, 2025.

9. DEPARTMENT REPORTS

A. [Local Sales Tax Oversight Committee Appointment](#)

Interview and consider a candidate for appointment to one (1) open seat on the Local Sales Tax Oversight Committee (LSTOC) for a full three (3) year term.

B. [Proposed Fiscal Year 2025-26 and Fiscal Year 2026-27 Biennial Operating Budget](#)

Review and provide feedback on the Proposed FY 2025-26 & FY 2026-27 Biennial Operating Budget.

C. [Proposed Five-Year Capital Improvement Program \(CIP\) Budget \(Fiscal Year 2025-2026 through Fiscal Year 2029-2030\)](#)

Review and provide feedback on the Proposed Five-Year Capital Improvement Program (CIP) Budget for FY 2025-2026 through FY 2029-2030).

D. [Public Engagement Booth](#)

Discuss potential use of a public engagement booth and provide direction to staff.

E. [Establish a Joint MOFD-Town of Moraga Fire Prevention Ad Hoc Committee and Submit a Letter of Concern Regarding Upcoming Paramedic Staffing Changes](#)

Authorize the Town Manager to work with Moraga-Orinda Fire District to establish a Joint MOFD-Town of Moraga Fire Prevention Ad Hoc Committee and authorize the Mayor to sign a “letter of concern” regarding the impacts on the Moraga community as a result of the upcoming paramedic staffing changes that will go into effect on July 1, 2025.

10. COUNCILMEMBER REQUESTS FOR FUTURE AGENDA ITEMS

11. INFORMATIONAL ITEMS

12. TOWN MANAGER FOLLOW-UP AND ANNOUNCEMENTS

13. ADJOURNMENT