



## TOWN OF MORAGA TOWN COUNCIL

**WEDNESDAY, MARCH 12, 2025**

**Steve Woehleke, Mayor  
Kerry Hillis, Vice Mayor  
Brian Dolan, Councilmember  
Lisa Maglio, Councilmember  
Graham Thiel, Councilmember**

### Executive Team

|  |  |
|--|--|
| Scott Mitnick, Town Manager            | Denise Bazzano, Assistant Town Attorney      |
| Katie Bruner, Admin. Services Director | Jon King, Police Chief                       |
| Brian Horn, Acting Planning Director   | Shawn Knapp, Public Works Director           |
| Amy Heavener, Town Clerk               | Mackenzie Brady, Parks & Recreation Director |

**AGENDA ACCESS:** The meeting agenda is posted on the following notice board locations: 329 Rheem Blvd.; Moraga Library located at 1500 St. Marys Rd.; The Hacienda located at 2100 Donald Drive; and Online at: <https://www.moraga.ca.us/AgendaCenter>

**VIEWING OPTIONS:** The Moraga Town Council meeting is scheduled to take place on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of each month. The meeting may be attended in person at 335 Rheem Blvd, Moraga, on Community Access Television (CATV) Comcast Channel 26; or by viewing the Town's YouTube Live channel at: <https://www.youtube.com/@TownofMoraga335>

**PUBLIC INPUT:** To provide input to the Town Council please submit comments via the following email address: [publiccomment@moraga.ca.us](mailto:publiccomment@moraga.ca.us) up to two hours prior to the start of the meeting. Written comment cards will also be available for submission at the meeting. Individuals addressing the Town Council are requested to state their name and community of residence for the record. If further assistance is needed, please email the Town Clerk at [aheavener@moraga.ca.us](mailto:aheavener@moraga.ca.us) or call (925) 888-7021.

It is the policy of the Town of Moraga that Councilmembers, Town employees and meeting participants are to be treated with respect and dignity. Actual or perceived discrimination and/or harassment of a Councilmember, Town employee or others on the basis of age, ancestry, color, disability, gender identity, marital status, medical condition, national origin, race, religious creed, sex or sexual orientation will not be tolerated.

**CEQA STATEMENT:** Unless stated otherwise on the agenda, every item on the agenda is exempt from CEQA Guidelines Sections 15060(C), 15061(B)(3), 15273, 15378, 15301, 15323 and/or Public Resources Code Section 21065.

**NOTICE:** If you challenge a Town's zoning, planning, or other decision in court, you may be limited to raising only those issues raised at the public hearing described in this notice, or in written correspondence delivered to the Town Council at, or prior to, the public hearing. Judicial review of any Town administrative decision may be had only if petition is filed with the court not later than the 90th day following the date upon which the decision becomes final. Judicial review of environment determination may be subject to a shorter time period for litigation, in certain cases 30 days following the date of final decision. The Town of Moraga will provide special assistance for disabled citizens upon at least 72 hours advance notice to the Town Manager's office (925-888-7021). If sign assistance is needed or written material printed in a larger font or taped, advance notice is necessary. All meeting rooms are accessible to the disabled.



## **TOWN OF MORAGA TOWN COUNCIL**

**REGULAR MEETING**  
**WEDNESDAY, MARCH 12, 2025**  
**5:30 PM**

Town Council Chamber - 335 Rheem Boulevard, Moraga, CA

### **1. CALL TO ORDER**

#### **ROLL CALL:**

Mayor Woehleke and Vice Mayor Hillis  
Councilmembers: Dolan, Maglio and Thiel

### **2. PLEDGE OF ALLEGIANCE**

### **3. PRESENTATIONS**

#### **A. Proclamation – American Red Cross Month**

### **4. PUBLIC COMMUNICATION**

Time reserved for those in the audience who wish to address the Town Council on items which are not on the agenda. The Council cannot discuss details or vote on items not on the agenda. Your concerns may be referred to the Town Manager for a brief comment or for further review. Note: Public input pertaining to a specific item on the agenda may be made during consideration of that item.

### **5. ADOPTION OF MEETING AGENDA**

### **6. CONSENT CALENDAR**

#### **A. Consideration of Consent Items Removed for Discussion**

#### **B. Acceptance of Consent Items**

**6.1 Receive Accounts Payable Claims for:** February 6, 2025 – February 28, 2025 (\$965,444.28).

**6.2 Adopt a Resolution** authorizing the Town Manager to execute a professional services agreement with Maze and Associates for financial auditing services for FY 2024-25 through FY 2026-27, with an option to extend for two additional fiscal years, through FY 2028-29.

**6.3 Adopt a Resolution:**

1. Accepting and authorizing the submittal of the 2024 Annual General Plan Implementation Report and the 2024 Housing Element Annual Report to the Governor's Office of Land Use and Climate Innovation, and the California Department of Housing and Community Development;
2. Accepting work program priorities related to implementation of General Plan 2040 for Fiscal Year (FY) 2025-26; and
3. Finding that adoption of the recommended resolution, submitting the required reports and the provision of input on planning programs is not a project under Section 15378 of the CEQA Guidelines, as the action has no potential for a direct or indirect physical change in the environment. Therefore, no CEQA review is required.

**6.4 Authorize the Mayor to sign a letter of support for the Fire Safe Moraga Orinda FY 2024-2025 USDA Forest Service Community Wildfire Defense Grant Application.**

**7. ANNOUNCEMENTS AND REPORTS ON ACTIVITIES**

- A. Councilmember Reports on AB1234 Activities, Councilmember Announcements
- B. Town Manager

**8. PUBLIC HEARING**

**9. DEPARTMENT REPORTS**

**A. Planning Commission and Parks & Recreation Commission Appointments**

Complete remaining Interviews and/or make appointments for the following positions:

- Four Planning Commissioner candidates to fill two-year seats.
- One Planning Commissioner candidate to fill a partial term (one-year) seat.
- Two Parks & Recreation Commissioner candidates to fill two-year term seats.

Provide direction for remaining open seats.

**B. FY 2024-25 Mid-Year Budget Update & Adjustments**

Adopt a Resolution approving FY 2024-25 Mid-Year Budget Adjustments.

C. [FY 2024-25 Mid-Year Budget Update & Adjustments for the Hacienda de la Flores Operating Budget](#)

Adopt a Resolution approving FY 2024-25 Mid-Year Budget Adjustments for the Hacienda de las Flores (Hacienda) Operating Budget.

D. [Update to the Town's Reserve Policy and Allocation of FY 2023-24 Excess Unassigned Fund Balance](#)

Adopt a Resolution updating the Town's General Fund Reserve Policy and Allocating Fiscal Year (FY) 2023-24 General Fund unassigned fund balance and approving a transfer of \$1,000,000 from the FY 2023-2024 General Fund to the Asset Replacement Fund (Fund 750) and \$500,000 to the Section 115 Pension Trust (Fund 605).

E. [Ten-Year General Fund Financial Forecast](#)

Review and provide feedback on the Ten-year General Fund Financial Forecast.

F. [Moraga Road and Canyon Road Complete Streets Project - Conceptual Design Approval](#)

Approve, by minute order, the Conceptual Design for the Moraga Road and Canyon Road Complete Streets Project and supporting project documents, including the Basis Design, Traffic Assessments, and Outreach Summary and find the technical studies and design work categorically exempt from the California Environmental Quality Act per §15306.

**10. COUNCILMEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

**11. INFORMATIONAL ITEMS**

**12. TOWN MANAGER FOLLOW-UP AND ANNOUNCEMENTS**

**13. ADJOURNMENT**