

**MORAGA YOUTH INVOLVEMENT COMMITTEE (MYIC)
MEETING AGENDA**

THURSDAY, DECEMBER 9, 2021
7:00 PM

TELECONFERENCE MEETING ONLY

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. ADOPTION OF AGENDA

V. ADOPTION OF MINUTES

VI. PUBLIC COMMENT

This is the opportunity to introduce items not on the agenda. Public comment is invited as items on the agenda are discussed. Please announce your name and address for the record.

VII. ANNOUNCEMENTS/CORRESPONDENCE

A. Welcome to Councilmember Makker

VIII. UNFINISHED BUSINESS

A. Election of Officers

B. Holiday Events – Breakfast with Santa will be held Sunday, December 19 from 7:00 am – 1:00 pm at the Hacienda de las Flores

IX. NEW BUSINESS

None

X. SUBCOMMITTEES AND REPORTS

A. Cultural Fair / Event Subcommittee

B. Ongoing MYIC Event Subcommittee

C. Events for Teens Subcommittee

D. "Forget Me Not" Teen to Senior Connection Subcommittee

XI. OTHER BUSINESS

Brief informational only reports from committee members and/or staff.

XII. ADJOURNMENT

Adjourned to the 1/13/2022 meeting of the Moraga Youth Involvement Committee.

Notices and agendas of the Park and Recreation Commission meetings are posted on the bulletin boards at 329 Rheem Blvd., 2100 Donald Drive, the Moraga Public Library, and Moraga Commons Park. Copies of all staff reports and documents subject to disclosure that relate to each item of business referred to on the agenda are available for public inspection the Friday before each regularly scheduled Parks and Recreation Commission meeting at the Hacienda de las Flores, located at **2100 Donald Drive**. Any documents subject to disclosure that are provided to all, or a majority of all, of the members of the Youth Involvement Committee regarding any item on this agenda after the agenda has been distributed will also be made available for inspection at the Hacienda de las Flores during regular business hours. The Town of Moraga will provide special assistance for disabled citizens upon at least 72 hours advance notice to the Parks and Recreation Director's office at (925) 888-7035. If you need sign assistance or written material printed in larger font or taped, advance notice is necessary.

Moraga Youth Involvement Committee (MYIC)

MINUTES

Thursday, OCTOBER 14, 2021
7:00 PM
VIRTUAL MEETING VIA ZOOM

I. CALL TO ORDER

The meeting was called to order at 7:04 pm by Staff Liaison, Director Brandt.

II. ROLL CALL

Committee Members Present: S. Amiri, I. Bennette, N. Cuddihy, A. Erdenebayar, M. Goumlin, B. Mayo, J. Saltzberg, N. Srivastava

Committee Members Absent: A. Devine, C. Goumlin, G. Hudson, C. Hwang, M. Martinez de Hoz, J. Ruffolo

III. PLEDGE OF ALLEGIANCE

Staff Liaison, Director Brandt led the Pledge of Allegiance

IV. ADOPTION OF AGENDA

ACTION: M/S/C Committee Members I. Bennett / M. Goumlin to adopt the meeting agenda. Vote: 8-0

V. ADOPTION OF MINUTES

None

VI. PUBLIC COMMENT

None

VII. ANNOUNCEMENTS/CORRESPONDENCE

Director Brandt welcomed both the new and returning members to the 2021-22 Moraga Youth Involvement Committee. Committee meetings are set to remain virtual through the end of the year. There is a potential that in-person meetings may resume in 2022, and committees and commissions are following the lead set by the Town Council.

VIII. UNFINISHED BUSINESS - None

IX. NEW BUSINESS

A. Review of Brown Act and Parliamentary Procedure

Director Brandt reviewed a PowerPoint presentation outlining the Brown Act and Parliamentary Procedure – both of which govern procedure for MYIC meetings.

B. Review of Bylaws and Election of Officers

Director Brandt reviewed the Committee Bylaws officer positions of the MYIC - Chairperson, Vice-Chairperson, Recording Secretary, Sergeant at Arms, Historian, and Treasurer. The committee members should be prepared to volunteer or nominate individuals for these positions at the December 2021 meeting.

C. Committee Objectives and Goals

ACTION: J. Saltzberg / N. Cuddihy to establish sub-committees for the 2021-22 MYIC session. Vote: 8-0
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Moraga Youth Involvement Committee (MYIC)

MINUTES

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VIRTUAL MEETING VIA ZOOM

Potential projects and objectives were discussed. The attending MYIC members self-selected committees for the 2021-22 session.

Subcommittee #1 – Cultural Fair / Event	Subcommittee #2 – Ongoing MYIC Events	Subcommittee #3 – Teen Events	Subcommittee #4 – “Forget Me Knots”
Explore a community Cultural Fair to be held at Moraga Commons Park; collaborate with Acalanes School District Leadership	Events that occur annually including the Rockband Showcase, Movie Under the Stars, Teddy Bear Tea Party)	Explore event ideas to bring teens together	Connect teens with local seniors – to make a weekly phone call to check-in and connect
Isabelle Sajda Naina	Mathilde Amy Nolan Jack	Jack	Naina Brandon Nolan

D. Holiday Events – Tree Lighting and Breakfast with Santa

Director Brandt announced the return of in-person events and requested committee members to hold the following dates:

Thursday, December 2, 2021 5:00 – 8:00 pm Tree Lighting at Moraga Commons Park
Sunday, December 19, 2021 7:00 am – 1:00 pm Breakfast with Santa at the Hacienda

X. SUBCOMMITTEES AND REPORTS

None

XI. OTHER BUSINESS

None

XII. ADJOURNMENT

ACTION: I. Bennett / J. Saltzberg adjourned the October 14, 2021 meeting of the Moraga Youth Involvement Committee at 8:17 pm. Vote: 8-0

MYIC Elected Positions

Chairperson: shall preside at all meetings, shall meet with staff members and advisors to establish agenda, shall vote in the case of a tie, shall represent the Committee before the Parks and Recreation Commission and the Town Council, appoints subcommittees and specific subcommittee chairpersons as necessary, shall sign correspondence on behalf of the Committee and shall perform all other duties necessary or customary to the office.

Vice –Chairperson: shall assume all the responsibilities of the chairperson should the Chairperson be unable to do so.

Recording Secretary: shall be responsible for keeping and transcribing the minutes of monthly Committee meetings and ensuring that the Parks and Recreation staff member receives them in time for agenda packet production. The recording secretary shall also be able to present the previous minutes of monthly meetings during the recording secretary's term, at any time.

Sergeant at Arms: shall be responsible for keeping order at Committee meetings and recording all absences and enforcing the bylaws.

Historian: shall photograph events and keep an album covering Committee activities for the historian's term, and administer social media accounts for the committee.

Treasurer: shall track committee expenses. Donations received, and sponsorships.