



**TOWN OF MORAGA  
SPECIAL MEETING AGENDA  
TOWN COUNCIL**

**WEDNESDAY, NOVEMBER 18, 2020**

**7:00 p.m.**

**TELECONFERENCED MEETING LOCATION ONLY**

**\* COVID-19 NOTICE \***

THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20, WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND PURSUANT TO THE SHELTER IN PLACE ORDERS OF THE HEALTH OFFICER OF CONTRA COSTA COUNTY INCLUDING THE MOST RECENT ORDER DATED SEPTEMBER 14, 2020, AND OTHER SUBSEQUENT ORDERS, WHICH PERMIT THE TOWN TO CONDUCT ESSENTIAL BUSINESS AND IS PERMITTED UNDER THE ORDER AS AN ESSENTIAL GOVERNMENTAL FUNCTION

Consistent with Executive Orders Nos. N-25-20 and N-29-20 from Governor Gavin Newsom and the Contra Costa County Health Officer Shelter in Place Orders including the most recent Order dated September 14, 2020, the November 18, 2020 special meeting will not be physically open to the public. Town Councilmembers and essential Town staff will be teleconferencing into the meeting via Zoom.

**How to follow or participate in the meeting:**

To maximize public safety while still maintaining transparency and public access, members of the public may observe the meeting by accessing it through: <https://livestream.com/moraga>.

**Members of the public may also observe and participate by providing public comment during the meeting by joining the Zoom webinar at <https://us02web.zoom.us/j/85375127718> or telephone: Dial US: +1 669 900 6833 and enter Webinar ID: 853 7512 7718. (Please note that due to the remote nature of the meeting, the Town of Moraga cannot guarantee that the network or its site will not experience technical interruptions. To ensure that the Town Council receives your comments, we strongly encourage you to submit your comments in writing in advance of the meeting by following instructions below.)**

Members of the public may also provide public comment by sending comments to the Clerk via email at [townclerk@moraga.ca.us](mailto:townclerk@moraga.ca.us). Comments received before 5:00 p.m. on the day of the meeting will be provided in their entirety to the Council prior to the meeting and will be a part of the record but will not be read verbally at the meeting.

Any member of the public who needs accommodations should email the Town Clerk at [townclerk@moraga.ca.us](mailto:townclerk@moraga.ca.us) or call 925-888-7022 who will use their best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety in accordance with the Town's procedure for resolving reasonable accommodation requests.

Note: The format of this meeting may be altered or the meeting may be cancelled if needed. You may check on the status of the meeting by visiting the Town's website at [www.moraga.ca.us](http://www.moraga.ca.us) for any updates.

**1. CALL TO ORDER**

**ROLL CALL:** Mayor Korpus and Vice Mayor McCluer,  
Councilmembers: Sos, Woehleke and Wykle

**2. PLEDGE OF ALLEGIANCE**

**3. PUBLIC COMMENTS AND SUGGESTIONS** – Time reserved for those in the audience who wish to address the Town Council on item(s) on this agenda.

**4. ADOPTION OF CONSENT AGENDA**

- A. Acceptance of Consent Item
- B. Consideration of Consent Items Removed for Discussion

**5. ADOPTION OF MEETING AGENDA**

**6. REPORTS**

**A. Mayor's and Councilmembers' Reports**

Mayor Korpus  
Vice Mayor McCluer  
Councilmember Sos  
Councilmember Woehleke  
Councilmember Wykle

**B. Town Manager Update**

**7. DISCUSSION ITEMS**

**A. Use of Councilmember Titles**

Discussion of Use of Councilmember Titles in Public Communications that Do Not Pertain to Town Business

[Correspondence Received After the Agenda was Published](#)

## 8. ORDINANCES, RESOLUTIONS AND REQUESTS FOR ACTION

### A. [Audited Financial Reports for Fiscal Year 2019/20](#)

Review and File the Audited Financial Reports for the Year Ended June 30, 2020 Including:

Comprehensive Annual Financial Report  
Single Audit Report for the Year Ended June 30, 2020  
TDA Report for the Year Ended June 30, 2020  
Memorandum on Internal Control  
Gann Appropriation Limit Calculation

[PowerPoint Presentation by Maze and Associates](#)

### B. [COVID-19 Pandemic's Impact Update](#)

Consider Update on the Coronavirus Pandemic's (COVID-19) Impact to the Town's Budget and Programs

[PowerPoint Presentation](#)

### C. [Tree City USA](#)

Discuss the 2020 Tree City USA Program and Provide Direction to Staff

## 9. COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

## 10. ADJOURNMENT

Notices of Town Council Meetings are posted at 2100 Donald Drive, The Moraga Commons and 329 Rheem Boulevard. Copies of the Agenda packets can be viewed prior to the meeting at the Town Offices, 329 Rheem Blvd. NOTICE: If you challenge a Town's zoning, planning, or other decision in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the Town Council at, or prior to, the public hearing. Judging review of any Town administrative decision may be had only if petition is filed with the court not later than the 90<sup>th</sup> day following the date upon which the decision becomes final. Judicial review of environment determination may be subject to a shorter time period for litigation, in certain cases 30 days following the date of final decision. The Town of Moraga will provide special assistance for disabled citizens upon at least 72 hours advance notice to the Town Manager's office (925-888-7022). If you need sign assistance or written material printed in a larger font or taped, advance notice is necessary. All meeting rooms are accessible to the disabled.

**CONSENT AGENDA  
WEDNESDAY, NOVEMBER 18, 2020**

<b><u>ITEMS</u></b>	<b><u>TOWN MANAGER'S RECOMMENDATION</u></b>
6.1 Receive <a href="#">Accounts Payable</a> Claims for: 10/23/20 (\$133,351.93); 11/06/20 (\$732,132.09)	<b>Approve</b>
6.2 Approve <a href="#">Minutes</a> for the Town Council Special and Regular Meetings on October 14, 2020	<b>Approve</b>
<a href="#">Redlines</a>	
6.3 <a href="#">Hacienda de las Flores ADA Restroom Acceptance</a> Consider Resolution _____ - Accepting the Hacienda de las Flores Americans with Disabilities Act (ADA) Restroom Project (CIP 19- 103) as Completed by Plazo Construction (San Pablo) and Authorizing the Town Engineer to File a Certificate of Completion with the County Recorder	<b>Approve</b>
6.4 <a href="#">Moraga Youth Involvement Committee Appointments</a> Approve Appointment of 11 Applicants to the Moraga Youth Involvement Committee 2020/2021 Term	<b>Approve</b>

Consent agendas consist of items of a non-controversial and routine nature submitted by the Town Manager. The Town Manager shall propose specific action on each consent agenda item and such recommendation will become the action of the Council upon adoption of the consent agenda. Any member of the Town Council may direct that a consent agenda item be placed on the regular agenda for consideration and discussion by the Council. Consent agenda items are adopted in total and under one (1) motion by the Council and are not subject to individual debate and discussion. Anyone wishing to discuss items on this agenda should inform the Town Council during their review of the consent agenda.