



**TOWN OF MORAGA  
REGULAR MEETING AGENDA  
TOWN COUNCIL**

**WEDNESDAY, SEPTEMBER 9, 2020**

**7:00 p.m.**

**TELECONFERENCED MEETING LOCATION ONLY**

**\* COVID-19 NOTICE \***

THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20, WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND PURSUANT TO THE SHELTER IN PLACE ORDERS OF THE HEALTH OFFICER OF CONTRA COSTA COUNTY INCLUDING THE MOST RECENT ORDER DATED AUGUST 26, 2020, WHICH PERMIT THE TOWN TO CONDUCT ESSENTIAL BUSINESS AND IS PERMITTED UNDER THE ORDER AS AN ESSENTIAL GOVERNMENTAL FUNCTION

Consistent with Executive Orders Nos. N-25-20 and N-29-20 from Governor Gavin Newsom and the Contra Costa County Health Officer Shelter in Place Orders including the most recent Order dated August 26, 2020, the September 9, 2020 regular meeting will not be physically open to the public. Town Councilmembers and essential Town staff will be teleconferencing into the meeting via teleconference.

**How to follow or participate in the meeting:**

To maximize public safety while still maintaining transparency and public access, members of the public may observe the meeting by accessing it through: <https://livestream.com/moraga>.

**Members of the public may also observe and participate by providing public comment during the meeting by joining the Zoom webinar at <https://us02web.zoom.us/j/81680071424> or telephone: Dial US: +1 669 900 6833 and enter Webinar ID: 816 8007 1424.** *(Please note that due to the remote nature of the meeting, the Town of Moraga cannot guarantee that the network or its site will not experience technical interruptions. To ensure that the Town Council receives your comments, we strongly encourage you to submit your comments in writing in advance of the meeting by following instructions below.)*

Members of the public may also provide public comment by sending comments to the Clerk via email at [townclerk@moraga.ca.us](mailto:townclerk@moraga.ca.us). Comments received before 5:00 p.m. on the day of the meeting will be provided in their entirety to the Council prior to the meeting and will be a part of the record but will not be read verbally at the meeting.

Any member of the public who needs accommodations should email the Town Clerk at [townclerk@moraga.ca.us](mailto:townclerk@moraga.ca.us) or call 925-888-7022 who will use their best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety in accordance with the Town's procedure for resolving reasonable accommodation requests.

Note: The format of this meeting may be altered or the meeting may be cancelled if needed. You may check on the status of the meeting by visiting the Town's website at [www.moraga.ca.us](http://www.moraga.ca.us) for any updates.

**1. CALL TO ORDER**

**ROLL CALL:** Mayor Korpus and Vice Mayor McCluer,  
Councilmembers: Sos, Woehleke and Wykle

**2. PLEDGE OF ALLEGIANCE**

**3. SPECIAL ANNOUNCEMENTS**

**4. PROCLAMATIONS AND PRESENTATIONS**

A. [Proclamation Honoring Margaret DePriester for her Service to the Town of Moraga](#)

B. [Presentation on the Fiscal Year 2020/21 Budget at a Glance](#)

**5. PUBLIC COMMENTS AND SUGGESTIONS** – Time reserved for those in the audience who wish to address the Town Council on items which are not on the agenda. The audience should be aware that the Council cannot discuss details or vote on non-agenda items. Your concerns may be referred to staff or placed on a future agenda. Note: Public input will also be taken during each agenda item. Public Comment may be made on the Consent Agenda.

**6. ADOPTION OF CONSENT AGENDA**

- A. Acceptance of Consent Item
- B. Consideration of Consent Items Removed for Discussion

**7. ADOPTION OF MEETING AGENDA**

**8. REPORTS**

A. Mayor's and Councilmembers' Reports

Mayor Korpus  
Vice Mayor McCluer  
Councilmember Sos  
Councilmember Woehleke  
Councilmember Wykle

B. Town Manager Update

**9. DISCUSSION ITEMS**

**10. PUBLIC HEARINGS**

## **11. ORDINANCES, RESOLUTIONS AND REQUESTS FOR ACTION**

### **A. Uniform Construction Cost Accounting Ordinance**

Consider Waiving the First Reading and Introducing an Ordinance Amending Chapter 3.04, "Purchasing System" and Chapter 3.06, "Uniform Construction Cost Accounting Procedures" Within Title 3 of the Town of Moraga Municipal Code to Conform to the California Public Contract Code and other Amendments

[PowerPoint Presentation](#)

[REVISED Staff Report and Attachments - Redlined](#)

### **B. Insourcing Engineering Services**

Review and Accept Update on Insourcing Engineering Services

## **12. COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS**

## **13. COMMUNICATIONS**

## **14. ADJOURNMENT**

Notices of Town Council Meetings are posted at 2100 Donald Drive, The Moraga Commons and 329 Rheem Boulevard. Copies of the Agenda packets can be viewed prior to the meeting at the Town Offices, 329 Rheem Blvd. NOTICE: If you challenge a Town's zoning, planning, or other decision in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the Town Council at, or prior to, the public hearing. Judging review of any Town administrative decision may be had only if petition is filed with the court not later than the 90<sup>th</sup> day following the date upon which the decision becomes final. Judicial review of environment determination may be subject to a shorter time period for litigation, in certain cases 30 days following the date of final decision. The Town of Moraga will provide special assistance for disabled citizens upon at least 72 hours advance notice to the Town Manager's office (925-888-7022). If you need sign assistance or written material printed in a larger font or taped, advance notice is necessary. All meeting rooms are accessible to the disabled.

**CONSENT AGENDA  
WEDNESDAY, SEPTEMBER 9, 2020**

<b><u>ITEMS</u></b>	<b><u>TOWN MANAGER'S RECOMMENDATION</u></b>
6.1 Receive <a href="#">Accounts Payable</a> Claims for: 08/28/2020 (\$827,262.69)	<b>Approve</b>
6.2 <a href="#">Moraga Design Guidelines</a> Consider Resolution ____ - 2020 Amending the Town of Moraga Design Guidelines to Delete Guideline CC3.11 in its Entirety in Order to Allow a New Master Sign Program for the Rheem Shopping Center as Recommended by the Planning Commission ( <i>CEQA Determination: Exempt</i> )	<b>Approve</b>
6.3 <a href="#">Plan Bay Area 2050 Housing Allocation Methodology</a> Consider Resolution ____ - 2020 Supporting the Contra Costa County Jurisdictions' Support for the 'Plan Bay Area 2050' Housing Allocation Methodology that Matches Housing Assignments Proximate to Job Centers	<b>Approve</b>
6.4 <a href="#">Authorizing Agents for the FEMA Disaster Project</a> Consider Resolution ____ - 2020 Authorizing the Town Manager, Public Works Director/Town Engineer, and Town Clerk to Serve as Agents on the Town's Behalf Working on FEMA Disaster Project No. DR4344-PJ0605 with the California Office of Emergency Services (Cal OES) and the Federal Emergency Management Agency (FEMA)	<b>Approve</b>
6.5 <a href="#">Continue Local Emergency Due to Coronavirus (COVID-19)</a> Consider Resolution ____ - 2020 Renewing and Continuing the Local Emergency Relating to COVID-19 as Proclaimed by the Director of Emergency Services on March 17, 2020 and Ratified by Town Council on March 23, 2020, and Continued on May 13, 2020 and July 8, 2020	<b>Approve</b>

Consent agendas consist of items of a non-controversial and routine nature submitted by the Town Manager. The Town Manager shall propose specific action on each consent agenda item and such recommendation will become the action of the Council upon adoption of the consent agenda. Any member of the Town Council may direct that a consent agenda item be placed on the regular agenda for consideration and discussion by the Council. Consent agenda items are adopted in total and under one (1) motion by the Council and are not subject to individual debate and discussion. Anyone wishing to discuss items on this agenda should inform the Town Council during their review of the consent agenda.