



**TOWN OF MORAGA
REGULAR MEETING AGENDA**

**TOWN COUNCIL
WEDNESDAY, JULY 13, 2022**

6:30 p.m.

TELECONFERENCED MEETING LOCATION ONLY

*** COVID-19 NOTICE ***

THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF GOVERNMENT CODE SECTION 54953 (AS AMENDED BY AB 361) WHICH AUTHORIZES TELECONFERENCED MEETINGS UNDER THE BROWN ACT DURING CERTAIN PROCLAIMED STATES OF EMERGENCY. THE GOVERNOR OF CALIFORNIA PROCLAIMED A STATE OF EMERGENCY RELATED TO COVID-19 ON MARCH 4, 2020. THIS TELECONFERENCED MEETING IS NECESSARY SO THAT THE CITY CAN CONDUCT ESSENTIAL BUSINESS AND IS PERMITTED UNDER GOVERNMENT CODE 54953 IN ORDER TO PROTECT PUBLIC HEALTH AND SAFETY OF ATTENDEES.

Consistent with Government Code Section 54953, this meeting will be held via teleconference only, and will not be physically open to the public. Town Councilmembers and staff will teleconference into the meeting by audio and/or video. The meeting will be conducted via Zoom Webinar.

Observe the Meeting: To maximize public safety while maintaining transparency and public access, members of the public may observe the meeting by watching or listening to the meeting through: <https://livestream.com/moraga>.

Participate in the Meeting by Providing Public Comment:

- **During the Meeting:** Members of the public may participate by providing public comment during the meeting by joining the Zoom webinar at: <https://us02web.zoom.us/j/82988907716> or telephone: Dial US: +1 669 900 6833 and enter Webinar ID: 829 8890 7716. Live verbal public comments may be made by members of the public joining the meeting via Zoom. Zoom access information is provided above. Use the “raise hand” feature (for those joining by phone, press *9 to “raise hand”) during the public comment period for the agenda item you wish to address. The Mayor will call on people to speak by name provided or last 4 digits of phone number for dial-in attendees.
- **Before the Meeting:** Members of the public may also provide public comment by sending comments to the Clerk via email at townclerk@moraga.ca.us. Comments received before 4:30 p.m. on the day of the meeting will be provided in their entirety to the Council prior to the meeting and will be a part of the record but will not be read verbally at the meeting. It is recommended that you also add all Councilmembers to your email to the Clerk. Go to the Town Council webpage and click [Email the entire Town Council](#).
- **For more information, visit moraga.ca.us/Public-Participation on the Town’s website.** Any member of the public who needs accommodations should email the Town Clerk at townclerk@moraga.ca.us or call 925-888-7022 who will use their best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety in accordance with the Town’s procedure for resolving reasonable accommodation requests.

Note: The format of this meeting may be altered or the meeting may be cancelled if needed. You may check on the status of the meeting by visiting the Town's website at www.moraga.ca.us for any updates.

1. CALL TO ORDER

ROLL CALL: Mayor Woehleke and Vice Mayor Sos
Councilmembers: Makker, McCluer and Onoda

2. PLEDGE OF ALLEGIANCE

3. SPECIAL ANNOUNCEMENTS

4. PROCLAMATIONS AND PRESENTATIONS

5. PUBLIC COMMENTS AND SUGGESTIONS – Time reserved for those in the audience who wish to address the Town Council on items which are not on the agenda. The audience should be aware that the Council cannot discuss details or vote on non-agenda items. Your concerns may be referred to staff or placed on a future agenda. Note: Public input will also be taken during each agenda item. Public Comment may be made on the Consent Agenda.

6. ADOPTION OF CONSENT AGENDA

- A. Acceptance of Consent Items
- B. Consideration of Consent Items Removed for Discussion

7. ADOPTION OF MEETING AGENDA

8. REPORTS

- A. Town Manager Update
- B. Mayor's and Councilmembers' Reports

Mayor Woehleke
Vice Mayor Sos
Councilmember Makker
Councilmember McCluer
Councilmember Onoda

9. PUBLIC HEARINGS

10. ORDINANCES, RESOLUTIONS AND REQUESTS FOR ACTION

A. [Working Draft 2023-2031 Housing Element](#)

Continue Review of the Working Draft 2023-2031 Housing Element and Approve by Motion the Submittal of the Working Draft to the California Department of Housing and Community Development for Review

[MEMO with Redlines from July 11, 2022 Town Council Meeting](#)
[ABAG Summary of Housing Review Letters](#)
[Correspondence Received After the Agenda was Published](#)

11. DISCUSSION ITEMS

12. COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

13. COMMUNICATIONS

14. ADJOURNMENT

Notices of Town Council Meetings are posted at 2100 Donald Drive, The Moraga Commons, 329 Rheem Blvd and the Moraga Library. Copies of the Agenda packets can be viewed prior to the meeting at the Town Offices, 329 Rheem Blvd, Second Floor. NOTICE: If you challenge a Town's zoning, planning, or other decision in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the Town Council at, or prior to, the public hearing. Judging review of any Town administrative decision may be had only if petition is filed with the court not later than the 90th day following the date upon which the decision becomes final. Judicial review of environment determination may be subject to a shorter time period for litigation, in certain cases 30 days following the date of final decision. The Town of Moraga will provide special assistance for disabled citizens upon at least 72 hours advance notice to the Town Manager's office (925-888-7022). If you need sign assistance or written material printed in a larger font or taped, advance notice is necessary. All meeting rooms are accessible to the disabled.

**CONSENT AGENDA
WEDNESDAY, JULY 13, 2022**

	<u>ITEMS</u>	<u>TOWN MANAGER'S RECOMMENDATION</u>
6.1	Receive Accounts Payable Claims for: 0/0/22 (\$000)	Approve
6.2	Approve <u>Minutes</u> for the Regular Council Meeting on April 13, 2022	Approve
6.3	Approve <u>Minutes</u> for the Special Council Meeting on April 20, 2022	Approve
6.4	Approve <u>Minutes</u> for the Special Council Meeting on April 26, 2022	Approve
6.5	Approve <u>Minutes</u> for the Regular Council Meeting on April 27, 2022	Approve
6.6	<u>Continued Use of Teleconferenced Meetings</u> Consider Resolution ____ - 2022 Approving the Continued Use of Teleconferencing for the Meetings of Town Council and all Committees and Commissions Pursuant to the Provisions of Assembly Bill 361	Approve
6.7	<u>Continuing the Local Emergency</u> Consider Resolution ____ - 2022 Renewing and Continuing the Local Emergency Relating to COVID-19 as Proclaimed by the Director of Emergency Services on March 17, 2020 and Ratified by Town Council on March 23, 2020	Approve
6.8	<u>League of California Cities Voting Delegate and Alternate(s)</u> Consider Designating Town of Moraga's Voting Delegate and any Alternate(s) at the League of California Cities Annual Conference from September 7 to 9, 2022 for the Purpose of Voting on League Resolutions Regarding Issues of Statewide Concern	Approve
6.9	<u>Fire Abatement Services</u> Consider Resolution ____ - 2022 Awarding a Construction Contract to Wildland Corporation for Fire Abatement Services in the Amount of \$34,100 and Authorizing the Town Manager to Execute the Construction Contract and Contract Change Orders for up to \$6,820 (20% of the Contract Amount) for a Total Amount Not to Exceed \$40,920 (<i>CEQA Status: Categorically Exempt</i>)	Approve

- 6.10 **Upgrade and Migration of Springbrook Financial Suite** **Approve**
Consider Resolution ____ - 2022 Authorizing the Town Manager to Enter into:
1. A Professional Services Agreement with Springbrook Holding Company, LLC for the Upgrade and Migration of Springbrook Financial Suite to the Cirrus Cloud Platform for a Cost Not to Exceed \$23,310; and
 2. A Master Services Agreement (Software as a Service) with Springbrook Holding Company, LLC for Springbrook Cirrus Cloud Subscription Services with Automatic Annual Renewal of \$50,559 for Fiscal Year (FY) 2022/23, \$53,087 for FY 2023/24, \$55,741 for FY 2024/25, \$58,528 for FY 2025/26, and \$61,455 for FY 2026/27 with Options to Renew in Future Years
- 6.11 **On-Call Civil Engineering Services for Land Development** **Approve**
Consider Resolution ____ - 2022 Awarding a Consultant Services Agreement for On-Call Civil Engineering Services for Land Development Review to SNG & Associates, Inc. (Pleasanton, CA); DK Associates, Inc. (Walnut Creek, CA); and F.J. Kennedy and Associates, Inc. (Walnut Creek, CA) in a Total Amount Not to Exceed \$100,000 for Each Agreement and for Each Year of the On-Call Contracts for a Term of Three (3) Years with an Option to Extend for up to Two (2) Additional Years, Contingent on Available Annual Budget Appropriations; and Authorizing the Town Manager to Execute the Agreements *(CEQA Status: Categorically Exempt)*

Consent agendas consist of items of a non-controversial and routine nature submitted by the Town Manager. The Town Manager shall propose specific action on each consent agenda item and such recommendation will become the action of the Council upon adoption of the consent agenda. Any member of the Town Council may direct that a consent agenda item be placed on the regular agenda for consideration and discussion by the Council. Consent agenda items are adopted in total and under one (1) motion by the Council and are not subject to individual debate and discussion. Anyone wishing to discuss items on this agenda should inform the Town Council during their review of the consent agenda.