



**TOWN OF MORAGA  
REGULAR MEETING AGENDA  
TOWN COUNCIL**

**WEDNESDAY, JUNE 24, 2020**

**7:00 p.m.**

**TELECONFERENCED MEETING LOCATION ONLY**

**\* COVID-19 NOTICE \***

THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20, WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND PURSUANT TO THE SHELTER IN PLACE ORDERS OF THE HEALTH OFFICER OF CONTRA COSTA COUNTY INCLUDING THE MOST RECENT ORDER DATED JUNE 16, 2020, WHICH PERMIT THE TOWN TO CONDUCT ESSENTIAL BUSINESS AND IS PERMITTED UNDER THE ORDER AS AN ESSENTIAL GOVERNMENTAL FUNCTION

Consistent with Executive Orders Nos. N-25-20 and N-29-20 from Governor Gavin Newsom and the Contra Costa County Health Officer Shelter in Place Orders including the most recent Order dated June 16, 2020, the June 24, 2020 regular meeting will not be physically open to the public. Town Councilmembers and essential Town staff will be teleconferencing into the meeting via teleconference.

To maximize public safety while still maintaining transparency and public access, members of the public may observe the meeting by accessing it through: <https://livestream.com/moraga>.

Members of the public may also provide public comment by sending comments to the Clerk via email at [townclerk@moraga.ca.us](mailto:townclerk@moraga.ca.us). Comments received before 5:00 p.m. on the day of the meeting will be provided in their entirety to the Council prior to the meeting and will be a part of the record but will not be read verbally at the meeting. The Town Clerk will monitor the email account for additional public comments received after 5:00 p.m. through the duration of the meeting and those comments will be read into the record unless requested otherwise. Public comments must be received prior to the close of the public comment period in order to be read into the record. Comments will then be read into the record, with a maximum allowance of 3 minutes per individual comment, subject to the Chair's discretion. All comments should be a maximum of 350 words, which corresponds to approximately 3 minutes of speaking time.

Any member of the public who needs accommodations should email the Town Clerk at [townclerk@moraga.ca.us](mailto:townclerk@moraga.ca.us) or call 925-888-7022 who will use their best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety in accordance with the Town's procedure for resolving reasonable accommodation requests.

Note: The format of this meeting may be altered or the meeting may be cancelled if needed. You may check on the status of the meeting by visiting the Town's website at [www.moraga.ca.us](http://www.moraga.ca.us) for any updates.

**1. CALL TO ORDER**

**ROLL CALL:** Mayor Korpus and Vice Mayor McCluer,  
Councilmembers: Sos, Woehleke and Wykle

**2. PLEDGE OF ALLEGIANCE**

**3. SPECIAL ANNOUNCEMENTS**

**4. PROCLAMATIONS AND PRESENTATIONS**

**A. [Proclamation Recognizing June 2020 as Gay Pride Month](#)**

[Correspondence Received After the Agenda was Published](#)

**5. PUBLIC COMMENTS AND SUGGESTIONS** – Time reserved for those in the audience who wish to address the Town Council on items which are not on the agenda. The audience should be aware that the Council cannot discuss details or vote on non-agenda items. Your concerns may be referred to staff or placed on a future agenda. Note: Public input will also be taken during each agenda item. Public Comment may be made on the Consent Agenda.

**6. ADOPTION OF CONSENT AGENDA**

- A.** Approval of Consent Items
- B.** Consideration of Consent Items Removed for Discussion

**7. ADOPTION OF MEETING AGENDA**

**8. REPORTS**

**A. Mayor's and Councilmembers' Reports**

Mayor Korpus  
Vice Mayor McCluer  
Councilmember Sos  
Councilmember Woehleke  
Councilmember Wykle

**B. Town Manager Update**

**9. DISCUSSION ITEMS**

**10. PUBLIC HEARINGS**

**A. Street Lighting Assessment District**

Conduct a Public Hearing and Consider Resolution \_\_\_\_ - 2020 Confirming the Engineer's Report for the Town of Moraga Street Lighting Assessment District 1979-1, Approving Assessments and Assessment Diagram, and Levying Assessments for Fiscal Year 2020/21 (*Continued from June 10, 2020*)

[PowerPoint Presentation](#)

**11. ORDINANCES, RESOLUTIONS AND REQUESTS FOR ACTION**

**A. 2020 Overlay Project Construction Contract**

Consider Resolution \_\_\_\_ - 2020 Awarding a Construction Contract to Bay Cities Paving and Grading (Concord, CA) for the 2020 Pavement Overlay Project in the Amount of \$1,347,800 and Authorizing the Town Manager to Execute the Construction Contract and Contract Change Orders for up to 10% of the Contract Amount for a Total Amount Not to Exceed \$1,482,580 (*Status: CEQA Exempt*)

[PowerPoint Presentation](#)

**B. FY 2020/21 Operating and Capital Improvement Program Budgets**

Consider Resolution \_\_\_\_ - 2020 Adopting the Fiscal Year 2020/21 Operating and Capital Improvement Program Budgets, Including the Five-Year Financial Plan and Five-Year Capital Improvement Program

[PowerPoint Presentation](#)

**C. External Communications Regarding Town Business**

Discussion Regarding Whether the Town Council Protocols Should Be Amended to Clarify Who Speaks on Behalf of the Town and Who is Responsible for External Communications Regarding Town Business and Provide Direction to Staff

**12. COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS**

**13. COMMUNICATIONS**

**14. ADJOURNMENT**

Notices of Town Council Meetings are posted at 2100 Donald Drive, The Moraga Commons and 329 Rheem Boulevard. Copies of the Agenda packets can be viewed prior to the meeting at the Town Offices, 329 Rheem Blvd. NOTICE: If you challenge a Town's zoning, planning, or other decision in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the Town Council at, or prior to, the public hearing. Judging review of any Town administrative decision may be had only if petition is filed with the court not later than the 90<sup>th</sup> day following the date upon which the decision becomes final. Judicial review of environment determination may be subject to a shorter time period for litigation, in certain cases 30 days following the date of final decision. The Town of Moraga will provide special assistance for disabled citizens upon at least 72 hours advance notice to the Town Manager's office (925-888-7022). If you need sign assistance or written material printed in a larger font or taped, advance notice is necessary. All meeting rooms are accessible to the disabled.

**CONSENT AGENDA  
WEDNESDAY, JUNE 24, 2020**

<b><u>ITEMS</u></b>	<b><u>TOWN MANAGER'S RECOMMENDATION</u></b>
6.1 Receive <a href="#">Accounts Payable</a> Claims for: 06/05/20 (\$293,013.08)	<b>Approve</b>
6.2 Approve <a href="#">Minutes</a> for the Town Council Regular Meeting on May 27, 2020	<b>Approve</b>
6.3 <a href="#">Ordinance Amending Chapter 8.88 (Signs)</a> Consider Waiving the Second Reading and Adopting Ordinance ____ Amending Chapter 8.88 – Signs, of Title 8, Planning and Zoning, of the Town of Moraga Municipal Code to Streamline the Approval Process for Certain Types of Signs; Allow for New Master Sign Programs to Include Greater Variation from the Standards Prescribed by Chapter 8.88; and Amend Certain Specific Standards and Regulations for New Commercial Signage including Wall Signs, Monument Signs and Portable Signs ( <i>CEQA Status – Exempt</i> )	<b>Approve</b>
6.4 <a href="#">Public Works/Parks Maintenance Supervisor Job Description</a> Consider Resolution ____ - 2020 Approving the Public Works/Parks Maintenance Supervisor Job Description; and Consider Resolution ____ - 2020 Amending Resolution No. 32-2019 to Add the Public Works/Parks Maintenance Supervisor to the Compensation Package for Mid-Management/ Professional Employees	<b>Approve</b>
6.5 <a href="#">Contract to Install Electric Vehicle Charging Stations</a> Consider Resolution ____ - 2020 Awarding a Construction Contract to El Camino Electrical Services for an Amount Not to Exceed \$34,440 to Install Electric Vehicle Charging Stations at the Town Offices and Moraga Commons Park as Part of the Electric Vehicle Charging Station Project of the Capital Improvement Program (CIP 20-103) and Authorizing the Town Manager to Execute the Contract for Electrical Services ( <i>CEQA Status: Exempt</i> )	<b>Approve</b>
6.6 <a href="#">Canyon Road Bridge Tree Removal Project</a> Consider Resolution ____ - 2020 Accepting Tree Removal Services Completed By Julian Tree Care (Richmond) for the Canyon Road Bridge Tree Removal Project (CIP 14-101A) and Authorize the Town Engineer to File the Certificate of Completion with the County	<b>Approve</b>

6.7 [Contract for On-Call Concrete Services](#)

**Approve**

Consider Resolution \_\_\_ - 2020 Awarding a Contract Services Agreement to DMR Builders and Paving (Santa Rosa) for On-Call Concrete Services in an Amount Not to Exceed \$100,000 for the First Year and \$75,000 Each Subsequent Year Contingent on Available Annual Budget Appropriations for a Total Contract Period of Three Years (with an Option to Extend for an Additional Two Years) and Authorizing the Town Manager to Execute the Contract Services Agreement (*CEQA Status: Exempt*)

Consent agendas consist of items of a non-controversial and routine nature submitted by the Town Manager. The Town Manager shall propose specific action on each consent agenda item and such recommendation will become the action of the Council upon adoption of the consent agenda. Any member of the Town Council may direct that a consent agenda item be placed on the regular agenda for consideration and discussion by the Council. Consent agenda items are adopted in total and under one (1) motion by the Council, and are not subject to individual debate and discussion. Anyone wishing to discuss items on this agenda should inform the Town Council during their review of the consent agenda.