



**TOWN OF MORAGA
REGULAR MEETING AGENDA
TOWN COUNCIL**

WEDNESDAY, MAY 27, 2020

7:00 p.m.

TELECONFERENCED MEETING LOCATION ONLY

*** COVID-19 NOTICE ***

THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20, WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND PURSUANT TO THE MARCH 31, 2020, APRIL 29, 2020 AND MAY 18, 2020 ORDERS OF THE HEALTH OFFICER OF CONTRA COSTA COUNTY, WHICH PERMIT THE TOWN TO CONDUCT ESSENTIAL BUSINESS AND IS PERMITTED UNDER THE ORDER AS AN ESSENTIAL GOVERNMENTAL FUNCTION

Consistent with Executive Orders Nos. N-25-20 and N-29-20 from Governor Gavin Newsom and the Contra Costa County Health Officer dated March 31, 2020, April 29, 2020 and May 18, 2020 Shelter in Place Orders, the May 27, 2020 regular meeting will not be physically open to the public. Town Councilmembers and essential Town staff will be teleconferencing into the meeting via teleconference.

To maximize public safety while still maintaining transparency and public access, members of the public may observe the meeting by accessing it through: <https://livestream.com/moraga>.

Members of the public may also provide public comment by sending comments to the Clerk via email at townclerk@moraga.ca.us. Comments received before 5:00 p.m. on the day of the meeting will be provided in their entirety to the Council prior to the meeting and will be a part of the record but will not be read verbally at the meeting. The Town Clerk will monitor the email account for additional public comments received after 5:00 p.m. through the duration of the meeting and those comments will be read into the record unless requested otherwise. Public comments must be received prior to the close of the public comment period in order to be read into the record. Comments will then be read into the record, with a maximum allowance of 3 minutes per individual comment, subject to the Chair's discretion. All comments should be a maximum of 350 words, which corresponds to approximately 3 minutes of speaking time.

Any member of the public who needs accommodations should email the Town Clerk at townclerk@moraga.ca.us or call 925-888-7022 who will use their best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety in accordance with the Town's procedure for resolving reasonable accommodation requests.

Note: The format of this meeting may be altered or the meeting may be cancelled if needed. You may check on the status of the meeting by visiting the Town's website at www.moraga.ca.us for any updates.

1. CALL TO ORDER

ROLL CALL:

Mayor Korpus and Vice Mayor McCluer,
Councilmembers: Sos, Woehleke and Wykle

2. PLEDGE OF ALLEGIANCE

3. SPECIAL ANNOUNCEMENTS

4. PROCLAMATIONS AND PRESENTATIONS

- A. [Update by Chief Winnacker on Moraga-Orinda Fire District's Recent Designation of "High Fire Severity Zones" as a Wildland Urban Interface \(WUI\) Fire Area](#)

5. PUBLIC COMMENTS AND SUGGESTIONS – Time reserved for those in the audience who wish to address the Town Council on items which are not on the agenda. The audience should be aware that the Council cannot discuss details or vote on non-agenda items. Your concerns may be referred to staff or placed on a future agenda. Note: Public input will also be taken during each agenda item. Public Comment may be made on the Consent Agenda.

6. ADOPTION OF CONSENT AGENDA

- A. Approval of Consent Items
- B. Consideration of Consent Items Removed for Discussion

7. ADOPTION OF MEETING AGENDA

8. REPORTS

A. Mayor's and Councilmembers' Reports

Mayor Korpus
Vice Mayor McCluer
Councilmember Sos
Councilmember Woehleke
Councilmember Wykle

B. Town Manager Update

9. DISCUSSION ITEMS

10. PUBLIC HEARINGS

11. ORDINANCES, RESOLUTIONS AND REQUESTS FOR ACTION

A. Ordinance Clarifying Responsibility for Right-of-Way Landscaping

Consider Waiving the First Reading and Introducing by Title Only an Ordinance Amending Title 12, Adopting Chapter 12.10 - Trees, Shrubs, and Hedges and Other Landscaping In the Right-of-Way (*CEQA Status: Exempt*)

[PowerPoint Presentation](#)

B. FY 2020/21 Capital Improvement Program Budget

Consider Preliminary Fiscal Year 2020/21 Capital Improvement Program (CIP) Budget and Provide Direction to Staff

[PowerPoint Presentation](#)

C. Voluntary Temporary Furlough Program

Consider the Following Resolutions:

Resolution ____ - 2020 Authorizing the Town Manager to Enter Into the Town of Moraga and the Moraga Employees Association Side Letter Agreement Establishing a Voluntary Temporary Furlough Program

Resolution ____ - 2020 Adding a Provision Establishing a Voluntary Temporary Furlough Program to Resolution No. 32-2019 Regarding the Compensation Package for Mid-Management/Professional Employees

Resolution ____ - 2020 Adding a Provision Establishing a Voluntary Temporary Furlough Program to Resolution No. 31-2019 Regarding the Compensation Package for Department Directors

12. COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

13. COMMUNICATIONS

14. ADJOURNMENT

Notices of Town Council Meetings are posted at 2100 Donald Drive, The Moraga Commons and 329 Rheem Boulevard. Copies of the Agenda packets can be viewed prior to the meeting at the Town Offices, 329 Rheem Blvd. NOTICE: If you challenge a Town's zoning, planning, or other decision in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the Town Council at, or prior to, the public hearing. Judging review of any Town administrative decision may be had only if petition is filed with the court not later than the 90th day following the date upon which the decision becomes final. Judicial review of environment determination may be subject to a shorter time period for litigation, in certain cases 30 days following the date of final decision. The Town of Moraga will provide special assistance for disabled citizens upon at least 72 hours advance notice to the Town Manager's office (925-888-7022). If you need sign assistance or written material printed in a larger font or taped, advance notice is necessary. All meeting rooms are accessible to the disabled.

**CONSENT AGENDA
WEDNESDAY, MAY 27, 2020**

<u>ITEMS</u>	<u>TOWN MANAGER'S RECOMMENDATION</u>
6.1 Receive Accounts Payable Claims for: 05/08/20 (\$156,775.00)	Approve
6.2 Approve Minutes for the Town Council Special Meeting on April 22, 2020 Redlines	Approve
6.3 Short-Term Rentals Ordinance Consider Waiving the Second Reading and Adopting Ordinance ____ Amending Various Sections of Title 2 – Administration and Personnel, and Title 8 – Planning and Zoning, of the Moraga Municipal Code to Amend Section 8.04.020 – Definitions, of Title 8, Planning and Zoning, of the Town of Moraga Municipal Code to Include a Definition of “Hosted Short-Term Rental,” “Non-Hosted Short-Term Rental,” “Operator,” “Owner,” and “Short-Term Rental,” and Establishing Chapter 8.114 - Short-Term Rentals, in Order to Regulate Short-Term Rental Units within the Town (CEQA Status: Exempt) Correspondence Received After the Agenda was Published Redlines	Approve
6.4 Storm Drain Operations and Maintenance Contract Consider Resolution ____ - 2020 Awarding a Service Contract to 360 Pipes (Discovery Bay) for On-Call Town Storm Drain Operations and Maintenance CCTV Inspection and Cleaning Services and Authorizing the Town Manager to Execute the Service Contract in an Amount of \$30,125 for Each Year for a Term of Three (3) Years with an Option to Extend for an Additional Two (2) Years, Contingent on Available Budgets (CEQA Status: Categorically Exempt)	Approve

Consent agendas consist of items of a non-controversial and routine nature submitted by the Town Manager. The Town Manager shall propose specific action on each consent agenda item and such recommendation will become the action of the Council upon adoption of the consent agenda. Any member of the Town Council may direct that a consent agenda item be placed on the regular agenda for consideration and discussion by the Council. Consent agenda items are adopted in total and under one (1) motion by the Council, and are not subject to individual debate and discussion. Anyone wishing to discuss items on this agenda should inform the Town Council during their review of the consent agenda.