



**TOWN OF MORAGA
SPECIAL MEETING AGENDA
PLANNING COMMISSION**

MONDAY, May 18, 2020

7:00 p.m.

TELECONFERENCED MEETING LOCATION ONLY

*** COVID-19 NOTICE ***

THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20, WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND PURSUANT TO THE MARCH 31, 2020 ORDER OF THE HEALTH OFFICER OF CONTRA COSTA COUNTY, WHICH PERMITS THE TOWN TO CONDUCT ESSENTIAL BUSINESS AND IS PERMITTED UNDER THE ORDER AS AN ESSENTIAL GOVERNMENTAL FUNCTION

Consistent with Executive Orders Nos. N-25-20 and N-29-20 from Governor Gavin Newsom and the Contra Costa County Health Officer dated March 31, 2020 Shelter in Place Order, the April 20, 2020 special meeting will not be physically open to the public. Planning Commissioners and essential Town staff may be teleconferencing into the meeting via teleconference.

To maximize public safety while still maintaining transparency and public access, members of the public may observe the meeting by accessing it through: <https://livestream.com/moraga>.

Members of the public may also provide public comment by sending comments to the Planning Department via email at planning@moraga.ca.us. Public comments must be received prior to the close of the public comment period in order to be read into the record. Comments will then be read into the record, with a maximum allowance of 3 minutes per individual comment, subject to the Chair's discretion. All comments should be a maximum of 500 words, which corresponds to approximately 3 minutes of speaking time.

Any member of the public who needs accommodations should email the Planning Department at Planning@moraga.ca.us or call 925-888-7040 who will use their best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety in accordance with the Town's procedure for resolving reasonable accommodation requests.

Note: The format of this meeting may be altered or the meeting may be cancelled if needed. You may check on the status of the meeting by visiting the Town's website at www.moraga.ca.us for any updates.

1. **CALL TO ORDER AND ROLL CALL**
 - A. Chairperson Stromberg, Vice Chair Luster, D'Arcy, Helber, Hillis, Lueder, Thiel
 - B. Conflict of Interest (if any)
 - C. Contact with Applicants
2. **PUBLIC COMMENTS** - *Time reserved for those in the audience who wish to address the Planning Commission. The audience should be aware that the Commission may not discuss details or vote on non-agenda items. Your concerns may be referred to staff or placed on a future agenda.*
3. **ADOPTION OF CONSENT AGENDA**
 - A. April 20, 2020 Meeting Minutes
4. **ADOPTION OF MEETING AGENDA**
5. **PUBLIC HEARING**
 - A. **9 Avila Lane**
Proposed Changes to Conceptual, General and Precise Development Plans Approved for Developments Under the Names of Country Club Vista, Moraga Valley Lane, and Sonsara (Subdivisions 7301 and 7764), and Design Review Board Application No. DRB-05-20 to Allow a 100-Square-Foot Addition to the Rear of the Existing Residence. (Project Planner: Brian Horn, Associate Planner)
 - B. **CIP General Plan Conformance**
Review Proposed Fiscal Year 2020-21 Capital Improvement Program (CIP) for Consistency with General Plan (Project Planner: Brian Horn, Associate Planner and Shawn Knapp, Public Works Director)
 - C. **Sign Code Amendments**
Conduct a Public Hearing and Consider the Adoption of Planning Commission Resolution __-2020 Recommending the Town Council Adopt an Ordinance Amending Chapter 8.88 – Signs, of Title 8, Planning and Zoning, of the Town of Moraga Municipal Code to Streamline the Approval Process for Certain Types of Signs; Allow for New Master Sign Programs to Include Greater Variation from the Standards Prescribed by Chapter 8.88; and Amend Certain Specific Standards and Regulations for New Commercial Signage including Wall Signs, Monument Signs and Portable Signs. (*CEQA Determination*: Exempt under the “common sense” exception pursuant to CEQA Guidelines Section 15061[b][3] because it can be seen with certainty that there is no possibility that this action may have a significant effect on the environment). (Project Planner: Steve Kowalski, Senior Planner)
6. **ROUTINE AND OTHER MATTERS**
7. **REPORTS**
 - A. Planning Commission
 - B. Staff
8. **ADJOURNMENT**

Notices of Planning Commission Meetings are posted at 2100 Donald Drive, The Moraga Commons, 329 Rheem Blvd and the Moraga Library. Copies of the Agenda packets can be viewed prior to the meeting at the Town Offices, 329 Rheem Boulevard. **NOTICE:** If you challenge a Town's zoning, planning, or other decision in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the Town Council at, or prior to, the public hearing. Judging review of any Town administrative decision may be had only if petition is filed with the court not later than the 90th day following the date upon which the decision becomes final. Judicial review of environmental determination may be subject to a shorter time period for litigation, in certain cases 30 days following the date of final decision. The Town of Moraga will provide special assistance for disabled citizens upon at least 72 hours advance notice to the Town Manager's office (888-7050). If you need sign assistance or written material printed in a larger font or taped, advance notice is necessary. All meeting rooms are accessible to the disabled.