



**TOWN OF MORAGA
SPECIAL MEETING AGENDA
PLANNING COMMISSION**

MONDAY, APRIL 20, 2020

7:00 p.m.

TELECONFERENCED MEETING LOCATION ONLY

*** COVID-19 NOTICE ***

THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20, WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND PURSUANT TO THE MARCH 31, 2020 ORDER OF THE HEALTH OFFICER OF CONTRA COSTA COUNTY, WHICH PERMITS THE TOWN TO CONDUCT ESSENTIAL BUSINESS AND IS PERMITTED UNDER THE ORDER AS AN ESSENTIAL GOVERNMENTAL FUNCTION

Consistent with Executive Orders Nos. N-25-20 and N-29-20 from Governor Gavin Newsom and the Contra Costa County Health Officer dated March 31, 2020 Shelter in Place Order, the April 20, 2020 special meeting will not be physically open to the public. Planning Commissioners and essential Town staff may be teleconferencing into the meeting via teleconference.

To maximize public safety while still maintaining transparency and public access, members of the public may observe the meeting by accessing it through: <https://livestream.com/moraga>.

Members of the public may also provide public comment by sending comments to the Planning Department via email at Planning@moraga.ca.us. Public comments must be received prior to the close of the public comment period in order to be read into the record. Comments will then be read into the record, with a maximum allowance of 3 minutes per individual comment, subject to the Chair's discretion. All comments should be a maximum of 500 words, which corresponds to approximately 3 minutes of speaking time.

Any member of the public who needs accommodations should email the Planning Department at Planning@moraga.ca.us or call 925-888-7040 who will use their best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety in accordance with the Town's procedure for resolving reasonable accommodation requests.

Note: The format of this meeting may be altered or the meeting may be cancelled if needed. You may check on the status of the meeting by visiting the Town's website at www.moraga.ca.us for any updates.

1. **CALL TO ORDER AND ROLL CALL**
 - a. Chairperson Stromberg, Vice Chair Luster, D'Arcy, Helber, Hillis, Lueder, Thiel
 - b. Conflicts of Interest (if any)
 - c. Contact with Applicants
2. **PUBLIC COMMENTS** - Time reserved for those in the audience who wish to address the Planning Commission. The audience should be aware that the Commission may not discuss details or vote on non-agenda items. Your concerns may be referred to staff or placed on a future agenda.
3. **ADOPTION OF CONSENT AGENDA**
 - a. **February 18, 2020 Minutes**
4. **ADOPTION OF MEETING AGENDA**
5. **PUBLIC HEARINGS**
 - a. [Conduct a Public Hearing and Consider Planning Commission Resolution -2020 Recommending Town Council Adopt an Ordinance Amending Section 8.04.020 – Definitions, of Title 8, Planning and Zoning, of the Town of Moraga Municipal Code to Include Definitions for “Short-Term Rental,” “Hosted Short-Term Rental,” and “Non-hosted Short-Term Rental” and Establishing Chapter 8.114 - Short-Term Rentals, to Regulate Short-Term Rental Units within the Town.](#)
 - b. [Conduct a Public Hearing and Consider Planning Commission Resolution -2020 Approving Conditional Use Permit UP-01-20 to Allow the Continued Operation of an Existing Wireless Communications Facility Located at 1199 Alta Mesa Drive for Five Years \(APN 258-160-062\).](#)
6. **ROUTINE AND OTHER MATTERS**
 - a. [Consider Nomination and Selection of Planning Commission Chair and Vice-Chair.](#)
7. **REPORTS**
 - a. Planning Commission
 - b. Staff
8. **ADJOURNMENT**

Notices of Planning Commission Meetings are posted at 2100 Donald Drive, The Moraga Commons, 329 Rheem Blvd. Copies of the Agenda packets can be viewed prior to the meeting at the Town Offices, 329 Rheem Boulevard. **NOTICE:** If you challenge a Town's zoning, planning, or other decision in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the Town Council at, or prior to, the public hearing. Judging review of any Town administrative decision may be had only if petition is filed with the court not later than the 90th day following the date upon which the decision becomes final. Judicial review of environmental determination may be subject to a shorter time period for litigation, in certain cases 30 days following the date of final decision. The Town of Moraga will provide special assistance for disabled citizens upon at least 72 hours advance notice to the Town Manager's office (888-7050). If you need sign assistance or written material printed in a larger font or taped, advance notice is necessary. All meeting rooms are accessible to the disabled.