



TOWN OF MORAGA TOWN COUNCIL

WEDNESDAY, MARCH 26, 2025

Steve Woehleke, Mayor
Kerry Hillis, Vice Mayor
Brian Dolan, Councilmember
Lisa Maglio, Councilmember
Graham Thiel, Councilmember

Executive Team

Scott Mitnick, Town Manager	Denise Bazzano, Assistant Town Attorney
Katie Bruner, Admin. Services Director	Jon King, Police Chief
Sonia Urzua, Planning Director	Shawn Knapp, Public Works Director
Amy Heavener, Town Clerk	Mackenzie Brady, Parks & Recreation Director

Town of Moraga Mission Statement

The Town of Moraga is dedicated to preserving our semi-rural character, conserving open spaces, providing exceptional municipal services, fostering safety and resiliency, providing opportunities for development, and creating a vibrant, innovative, and sustainable community for all.

AGENDA ACCESS: The meeting agenda is posted on the following notice board locations: 329 Rheem Blvd.; Moraga Library located at 1500 St. Marys Rd.; The Hacienda located at 2100 Donald Drive; and Online at: <https://www.moraga.ca.us/AgendaCenter>

VIEWING OPTIONS: The Moraga Town Council meeting is scheduled to take place on the 2nd and 4th Wednesday of each month. The meeting may be attended in person at 335 Rheem Blvd, Moraga, on Community Access Television (CATV) Comcast Channel 26; or by viewing the Town's YouTube Live channel at: <https://www.youtube.com/@TownofMoraga335>

PUBLIC INPUT: To provide input to the Town Council please submit comments via the following email address: publiccomment@moraga.ca.us up to two hours prior to the start of the meeting. Written comment cards will also be available for submission at the meeting. Individuals addressing the Town Council are requested to state their name and community of residence for the record. If further assistance is needed, please email the Town Clerk at ahavener@moraga.ca.us or call (925) 888-7021.

It is the policy of the Town of Moraga that Councilmembers, Town employees and meeting participants are to be treated with respect and dignity. Actual or perceived discrimination and/or harassment of a Councilmember, Town employee or others on the basis of age, ancestry, color, disability, gender identity, marital status, medical condition, national origin, race, religious creed, sex or sexual orientation will not be tolerated.

CEQA STATEMENT: Unless stated otherwise on the agenda, every item on the agenda is exempt from CEQA Guidelines Sections 15060(C), 15061(B)(3), 15273, 15378, 15301, 15323 and/or Public Resources Code Section 21065.

NOTICE: If you challenge a Town's zoning, planning, or other decision in court, you may be limited to raising only those issues raised at the public hearing described in this notice, or in written correspondence delivered to the Town Council at, or prior to, the public hearing. Judging review of any Town administrative decision may be had only if petition is filed with the court not later than the 90th day following the date upon which the decision becomes final. Judicial review of environment determination may be subject to a shorter time period for litigation, in certain cases 30 days following the date of final decision. The Town of Moraga will provide special assistance for disabled citizens upon at least 72 hours advance notice to the Town Manager's office (925-888-7021). If sign assistance is needed or written material printed in a larger font or taped, advance notice is necessary. All meeting rooms are accessible to the disabled.



TOWN OF MORAGA TOWN COUNCIL

REGULAR MEETING
WEDNESDAY, MARCH 26, 2025
5:30 PM

Town Council Chamber - 335 Rheem Boulevard, Moraga, CA

1. CALL TO ORDER

ROLL CALL:

Mayor Woehleke and Vice Mayor Hillis
Councilmembers: Dolan, Maglio and Thiel

2. PLEDGE OF ALLEGIANCE

3. PRESENTATIONS

4. PUBLIC COMMUNICATION

Time reserved for those in the audience who wish to address the Town Council on items which are not on the agenda. The Council cannot discuss details or vote on items not on the agenda. Your concerns may be referred to the Town Manager for a brief comment or for further review. Note: Public input pertaining to a specific item on the agenda may be made during consideration of that item.

5. ADOPTION OF MEETING AGENDA

6. CONSENT CALENDAR

A. Consideration of Consent Items Removed for Discussion

B. Acceptance of Consent Items

6.1 [Approval of Minutes](#) for the February 26, 2025 and March 12, 2025 Regular meetings of the Moraga Town Council.

6.2 [Adopt a Resolution](#) authorizing the Town Manager to execute a five-year agreement with Granicus Peak Agenda Management software and implementation services with automatic renewals, and a total contract amount not to exceed \$51,827.

6.3 **Adopt a Resolution:**

1. Authorizing the Town Manager to execute Construction Contract to Dave McNabb Construction, Lafayette, CA, for the Rancho Laguna Picnic Table Replacement Project in the amount of \$67,613, with a 10% contingency of \$6,761 for a total contract not to exceed of \$74,374;
2. Authorizing the Parks and Recreation Director to execute Contract Change Orders; and
3. Finding the project categorically exempt pursuant to Section 15301 and 15304 of the California Environmental Quality Act (CEQA) Guidelines.

6.4 **Adopt a Resolution:**

1. Approving a Grading Permit (GR-04-24) and Hillside Development Permit (HDP-04-24) for landslide repair and slope stabilization along Moraga Creek on predevelopment average slopes of 25% or greater at properties located at 14 & 20 Tia Place; and
2. Finding the project exempt from review under the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15301 (Class 1-Existing Facilities).

6.5 **Adopt a Resolution:**

1. Approving a Settlement and Release Agreement (Agreement) with GradeTech, Inc (Livermore, CA) for the Commons Park Picnic Area Renovation Project (CIP 13-302) construction and authorizing the Town Manager to execute the Agreement and implement any necessary minor modifications needed to effectuate the purpose of the Agreement;
2. Authorizing the Town Engineer to determine when GradeTech, Inc has satisfactorily completed project construction per the terms of the Agreement and recommend to the Town Manager to execute the Certificate of Completion;
3. Authorizing the Town Manager to execute the Certificate of Completion and direct the Town Engineer to Record the Resolution of Acceptance with the Certificate of Completion with the Contra Costa County Recorder.

- 6.6 **Adopt a Resolution** authorizing the Town Manager to submit the Biennial Measure J Growth Management Program Compliance Checklist for 2022 and 2023 with minor revisions by the Town Manager to comply with the Contra Costa Transportation Authority (CCTA or Authority) requirements to receive FY 2022-23 and FY 2023-24 Measure J Local Street Maintenance and Improvement (LSM) funds.

7. ANNOUNCEMENTS AND REPORTS ON ACTIVITIES

- A. Councilmember Reports on AB1234 Activities, Councilmember Announcements
- B. Town Manager

8. PUBLIC HEARING

9. DEPARTMENT REPORTS

A. [Parks & Recreation Commission Appointments](#)

Complete remaining Interviews and/or make appointments to fill (3) three open seats on the Parks & Recreation Commission, with a two-year length of term for each open seat.

B. [Support of Acalanes Union High School District Measure T Parcel Tax](#)

Adopt a resolution in support of the Acalanes Union High School District Measure T Parcel Tax.

C. **Town Facilities Energy Generation Project Update**

Staff update only, no action required.

10. COUNCILMEMBER REQUESTS FOR FUTURE AGENDA ITEMS

11. INFORMATIONAL ITEMS

12. TOWN MANAGER FOLLOW-UP AND ANNOUNCEMENTS

13. ADJOURNMENT