



**TOWN OF MORAGA
AUDIT AND FINANCE COMMITTEE**

TUESDAY, FEBRUARY 2, 2021

5:00 p.m.

TELECONFERENCED MEETING LOCATION ONLY

*** COVID-19 NOTICE ***

THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20, WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND PURSUANT TO THE ORDERS OF THE HEALTH OFFICER OF CONTRA COSTA COUNTY INCLUDING THE MOST RECENT ORDER DATED JANUARY 25, 2021, AND OTHER SUBSEQUENT ORDERS, WHICH PERMIT THE TOWN TO CONDUCT ESSENTIAL BUSINESS AND IS PERMITTED UNDER THE ORDERS AS AN ESSENTIAL GOVERNMENTAL FUNCTION

Consistent with Executive Orders Nos. N-25-20 and N-29-20 from Governor Gavin Newsom and the Contra Costa County Health Officer Orders including the most recent dated January 25, 2021, the February 2, 2021 Audit and Finance meeting will not be physically open to the public. Audit and Finance Committee members and essential Town staff will be teleconferencing into the meeting via Zoom.

To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting from home. Below is information on how the public may observe and participate in the meeting.

Participate in the Meeting by Providing Public Comment:

- **During the Meeting:** Members of the public may participate by providing public comment during the public comment portion of the meeting by joining the Zoom webinar at <https://us02web.zoom.us/j/86244298018> or telephone: Dial US: +1 669 900 6833 and enter Webinar ID: 862 4429 8018. Live verbal public comments may be made by members of the public joining the meeting via Zoom. Zoom access information is provided above. Use the "raise hand" feature (for those joining by phone, press *9 to "raise hand") during the public comment period for the agenda item you wish to address. The Treasurer will call on people to speak by name provided or last 4 digits of phone number for dial-in attendees. *(Please note that due to the remote nature of the meeting, the Town of Moraga cannot guarantee that the network or its site will not experience technical interruptions. To ensure that the Committee receives your comments, we encourage you to submit your comments in writing in advance of the meeting.)*
- **Before the Meeting:** Members of the public may also provide public comment by sending comments to Administrative Services via email at admins@moraga.ca.us. Comments received before 4:00 p.m. on the day of the meeting will be provided in their entirety to the Committee prior to the meeting and will be a part of the record but will not be read verbally at the meeting.

For more information, visit moraga.ca.us/publicparticipation on the Town's website.

Any member of the public who needs accommodations should email the Town Clerk at townclerk@moraga.ca.us or call 925-888-7022 who will use their best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety in accordance with the Town's procedure for resolving reasonable accommodation requests.

Note: The format of this meeting may be altered or the meeting may be cancelled if needed. You may check on the status of the meeting by visiting the Town's website at www.moraga.ca.us for any updates.

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENTS

This part of the agenda is to receive public comments on matters that are not on this agenda. Comments received will not be acted upon at this meeting and may be referred to a subcommittee for response. Comments should not exceed three minutes.

4. [APPROVAL OF ACTION MINUTES – AFC Meeting of November 2, 2020](#)

5. [REVIEW AND ACCEPT FISCAL YEAR 2020/21 MID YEAR REVENUE AND EXPENDITURE REPORT AND REVIEW AND RECOMMEND MID-YEAR ADJUSTMENTS TO THE FISCAL YEAR 2020/21 BUDGET](#)

6. ESTABLISH NEXT MEETING OF AFC

A. Tentative June 1, 2021 at 5:00 pm

1. Consider Proposed FY 2021/22 Operating Budget

2. Consider Preliminary FY 2021/22 Capital Improvement Program Budget

7. ADJOURN

Notices of Audit and Finance Committee meetings are posted at the Hacienda (2100 Donald Drive), the Moraga Commons, and the Moraga Public Library. Copies of the agenda packets can be viewed prior to the meeting at the Town Clerk's Office, 329 Rheem Blvd. The Town of Moraga will provide special assistance for disabled citizens upon at least 24 hours advance notice to the Town Clerk (925-888-7022). If you need sign language assistance or written material printed in a larger font or taped, advance notice is necessary. All meeting rooms are accessible to disabled.