



**TOWN OF MORAGA
REGULAR MEETING AGENDA
TOWN COUNCIL**

WEDNESDAY, JANUARY 13, 2021

7:00 p.m.

TELECONFERENCED MEETING LOCATION ONLY

*** COVID-19 NOTICE ***

THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20, WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND PURSUANT TO THE ORDERS OF THE HEALTH OFFICER OF CONTRA COSTA COUNTY INCLUDING THE MOST RECENT ORDER DATED DECEMBER 16, 2020, WHICH IMPLEMENTS THE BAY AREA REGIONAL STAY AT HOME ORDER ISSUED BY THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH ON DECEMBER 3, 2020 AND MODIFIED ON DECEMBER 6, 2020, AND OTHER SUBSEQUENT ORDERS, WHICH PERMIT THE TOWN TO CONDUCT ESSENTIAL BUSINESS AND IS PERMITTED UNDER THE ORDERS AS AN ESSENTIAL GOVERNMENTAL FUNCTION

Consistent with Executive Orders Nos. N-25-20 and N-29-20 from Governor Gavin Newsom and the Contra Costa County Health Officer Orders including the most recent dated December 16, 2020 implementing the Bay Area Regional Stay at Home Order issued by the California Department of Public Health, the January 13, 2021 regular meeting will not be physically open to the public. Town Councilmembers and essential Town staff will be teleconferencing into the meeting via Zoom.

To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting from home. Below is information on how the public may observe and participate in the meeting.

Observe the Meeting: To maximize public safety while maintaining transparency and public access, members of the public may observe the meeting by watching or listening to the meeting through: <https://livestream.com/moraga>.

Participate in the Meeting by Providing Public Comment:

- **During the Meeting:** Members of the public may participate by providing public comment during the meeting by joining the Zoom webinar at <https://us02web.zoom.us/j/82668973887> or telephone: Dial US: +1 669 900 6833 and enter Webinar ID: 826 6897 3887. Live verbal public comments may be made by members of the public joining the meeting via Zoom. Zoom access information is provided above. Use the "raise hand" feature (for those joining by phone, press *9 to "raise hand") during the public comment period for the agenda item you wish to address. The Mayor will call on people to speak by name provided or last 4 digits of phone number for dial-in attendees. *(Please note that due to the remote nature of the meeting, the Town of Moraga cannot guarantee that the network or its site will not experience technical interruptions. To ensure that the Council receives your comments, we encourage you to submit your comments in writing in advance of the meeting.)*
- **Before the Meeting:** Members of the public may also provide public comment by sending comments to the Clerk via email at townclerk@moraga.ca.us. Comments received before 5:00 p.m. on the day of the meeting will be provided in their entirety to the Council prior to the meeting and will be a part of the record but will not be read verbally at the meeting.

For more information, visit moraga.ca.us/publicparticipation on the Town's website.

Any member of the public who needs accommodations should email the Town Clerk at townclerk@moraga.ca.us or call 925-888-7022 who will use their best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety in accordance with the Town's procedure for resolving reasonable accommodation requests.

Note: The format of this meeting may be altered or the meeting may be cancelled if needed. You may check on the status of the meeting by visiting the Town's website at www.moraga.ca.us for any updates.

1. CALL TO ORDER

ROLL CALL: Mayor McCluer and Vice Mayor Woehleke,
Councilmembers: Onoda, Sos and Stromberg

2. PLEDGE OF ALLEGIANCE

3. SPECIAL ANNOUNCEMENTS

4. PROCLAMATIONS AND PRESENTATIONS

5. PUBLIC COMMENTS AND SUGGESTIONS – Time reserved for those in the audience who wish to address the Town Council on items which are not on the agenda. The audience should be aware that the Council cannot discuss details or vote on non-agenda items. Your concerns may be referred to staff or placed on a future agenda. Note: Public input will also be taken during each agenda item. Public Comment may be made on the Consent Agenda.

6. ADOPTION OF CONSENT AGENDA

- A. Acceptance of Consent Item
- B. Consideration of Consent Items Removed for Discussion

7. ADOPTION OF MEETING AGENDA

8. REPORTS

A. Mayor's and Councilmembers' Reports

Mayor McCluer
Vice Mayor Woehleke - [January 2021 MTC-ABAG RHNA Planning Status](#)
Councilmember Onoda
Councilmember Sos
Councilmember Stromberg

B. Town Manager Update

9. DISCUSSION ITEMS

10. PUBLIC HEARINGS

A. Amend Days and Time of Commission Meetings

Consider Waiving the First Reading and Introducing by Title Only an Ordinance Amending Section 2.12.060 – “Time and Place of Regular Meetings” of Title 2 “Administration and Personnel” of the Moraga Municipal Code (MMC) to Change the Schedule of Regular Planning Commission Meetings (*CEQA Determination: Exempt Pursuant to CEQA Guidelines Section 15061[b][3] General Rule Exemption*); and

Provide Direction to Staff Regarding the Time of Regular Town Council Meetings

11. ORDINANCES, RESOLUTIONS AND REQUESTS FOR ACTION

A. Diversity and Inclusion Ad Hoc Committee

Consider Resolution ____ - 2021 Establishing a Diversity and Inclusion Ad Hoc Committee

[Correspondence Received After the Agenda was Published](#)

B. Planning Department Update

Receive a Report on Planning Department Initiatives, Including Advanced Planning Projects

[PowerPoint Presentation](#)

C. Five-Year Capital Improvement Program Budget Cycle

Receive a Report on the Town’s Five-Year Capital Improvement Program Budget Strategy

[PowerPoint Presentation](#)

D. Town Council Representative Appointments

Consider and Appoint Town Council Representatives to Committees and Boards for 2021

12. COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

13. COMMUNICATIONS

14. ADJOURNMENT

Notices of Town Council Meetings are posted at 2100 Donald Drive, The Moraga Commons and 329 Rheem Boulevard. Copies of the Agenda packets can be viewed prior to the meeting at the Town Offices, 329 Rheem Blvd. NOTICE: If you challenge a Town's zoning, planning, or other decision in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the Town Council at, or prior to, the public hearing. Judging review of any Town administrative decision may be had only if petition is filed with the court not later than the 90th day following the date upon which the decision becomes final. Judicial review of environment determination may be subject to a shorter time period for litigation, in certain cases 30 days following the date of final decision. The Town of Moraga will provide special assistance for disabled citizens upon at least 72 hours advance notice to the Town Manager's office (925-888-7022). If you need sign assistance or written material printed in a larger font or taped, advance notice is necessary. All meeting rooms are accessible to the disabled.

**CONSENT AGENDA
WEDNESDAY, JANUARY 13, 2021**

<u>ITEMS</u>	<u>TOWN MANAGER'S RECOMMENDATION</u>
6.1 Receive Accounts Payable Claims for: 12/04/2020 (\$247,641.43); 12/18/2020 (\$1,241,029.39); 12/31/2020 (\$65,054.98)	Approve
6.2 Approve Minutes for the Town Council Adjourned Regular Meeting on November 10, 2020	Approve
6.3 Approve Minutes for the Town Council Special Meeting on November 18, 2020	Approve
6.4 Town Council Meeting Calendar for 2021 Approve by Motion the 2021 Town Council Meeting Calendar and Direct Staff to Schedule a Special Meeting if Needed	Approve
6.5 Town Council Designated Alternates Consider Resolution ____ - 2021 Designating Alternates to Serve as Standby Officers to Allow the Town Council to Reconstitute Itself in the Event of Emergency-caused Vacancies and Provide Continuity of Government and Rescinding Resolution 69-2019	Approve
6.6 Janitorial Services Contract Consider Resolution ____ - 2021 Awarding a Contract Services Agreement to Universal Building Services and Supply Co. (Richmond) in an Amount not to Exceed \$128,950 to Provide Janitorial and Facility Attendant Services for an Initial 18-Month Term and Authorizing the Town Manager to Execute the Agreement	Approve
6.7 Mulberry Tree Preschool Lease Consider Resolution ____ - 2021 Approving a Third Amendment to the Ground Lease with Mulberry Tree Preschool for a Six-Month Term and Authorizing the Town Manager to Execute the Third Amendment	Approve
6.8 Electric Vehicle Charging Stations Completed Consider Resolution ____ - 2021 Accepting the Electric Vehicle Charging Station Project (CIP 20-103) as Completed by El Camino Electrical Services (San Jose) and Authorizing the Town Engineer to File the Certificate of Completion with the County Recorder	Approve

Consent agendas consist of items of a non-controversial and routine nature submitted by the Town Manager. The Town Manager shall propose specific action on each consent agenda item and such recommendation will become the action of the Council upon adoption of the consent agenda. Any member of the Town Council may direct that a consent agenda item be placed on the regular agenda for consideration and discussion by the Council. Consent agenda items are adopted in total and under one (1) motion by the Council and are not subject to individual debate and discussion. Anyone wishing to discuss items on this agenda should inform the Town Council during their review of the consent agenda.