



Town of Moraga

PUBLIC WORKS/ENGINEERING
DEPARTMENT

Grading Permits

If you have received an approval of your preliminary grading plan from the Design Review Board, Planning Commission or Town Council and your Conditions of Approval require you to obtain a grading permit:

- Submit grading plans for review by the Public Works Department and the Planning Department.
- **Please expect up to 6 weeks for review of your first submittal, up to 4 weeks for review of your second resubmittal, and up to 2 weeks for every review thereafter.**

Preparing for submittal to the County Grading Division:

- After review by the Public Works Department and the Planning Department, you will submit the grading plans to the Contra Costa County Department of Conservation and Development, Grading Division (County Grading Division) for grading plan check.
- Prior to submitting to the County Grading Division, you must have your grading plans stamped by the Town and by the Central Contra Costa Sanitary District (Central San).
- Once your grading plans are stamped by the Town and Central San, you are ready to submit to the County Grading Division:
 - Complete an "Application for Permit,"
 - 3 copies of your stamped grading plans,
 - copy of the soils report, and a
 - plan check fee.
- Upon completion of the grading plan check by the County Grading Division, and approval by the Town, the County Grading Division will issue you a grading permit for construction. An inspection fee will be due at the time of issuance of your permit for construction.

To obtain a copy of the application materials, or for more information on the grading permit review process, please contact the Public Works Department at **(925) 888-7026**, or by e-mail at **publicworks@moraga.ca.us**.

Other useful information to help you through the grading permit process:

- Contra Costa County Department of Conservation and Development
Grading Division
Lamorinda Office
3685 Mt. Diablo Blvd #120
Lafayette, CA 94549
(925) 299-0263
(925) 299-0134 FAX
- **Martinez Office (main)**
30 Muir Road
Martinez, CA 94553
(925) 674-7200
(925) 674-7238 FAX
- Central Contra Costa Sanitary District
5019 Imhoff Place
Martinez, CA 94553
(925) 228-9500
- Moraga Grading Ordinance
- C.3 Guidebook (Storm water and clean water facilities)
- Standard Plans (Contra Costa County)
- Standard Plans (Caltrans)