

SPECIAL JOINT MEETING/STUDY SESSION

**MORAGA TOWN COUNCIL,
MORAGA PLANNING COMMISSION,
MORAGA DESIGN REVIEW BOARD,
MORAGA PARK AND RECREATION COMMISSION,
MORAGA AUDIT AND FINANCE COMMITTEE,
MORAGA LOCAL SALES TAX OVERSIGHT COMMITTEE AND
MORAGA YOUTH INVOLVEMENT COMMITTEE**

**Tuesday, April 28, 2015
MINUTES**

5:30 p.m.

**Saint Mary's College, Soda Center Lafayette Room
1928 St. Mary's Road, Moraga, CA**

I. CALL TO ORDER

The Special Joint Meeting/Study Session to learn about the Brown Act, Ethics and Meeting Protocol presented for Committee, Commission and Boardmembers was called to order at 6:00 p.m. by **Maura Wolf**.

ROLL CALL

MORAGA TOWN COUNCIL

Councilmembers present: Mayor Roger Wykle, Vice Mayor Michael Metcalf, and Councilmembers: Phil Arth, Teresa Onoda and Dave Trotter

MORAGA PLANNING COMMISSION

Commissioners present: Chair Tom Marnane, Vice Chair Christine Kuckuk, and Commissioners: Suzanne D'Arcy, Ferenc Kovac, and Steve Woehleke

Commissioners absent: Commissioners: Lindsay Carr and Ravi Malella

MORAGA DESIGN REVIEW BOARD

Boardmembers present: Chair Ben Helber, Vice Chair Ramona Escano-Thompson, and Boardmembers: Chris Crews and John Glover

Boardmembers absent: Boardmember John Zhu

MORAGA PARK AND RECREATION COMMISSION

Commissioners present: Chair Bill Carman, Vice Chair Jeanette Fritzky and Commissioners: Shirley DeFrancisci, Robin Fielding, Bob Giomi, Tom Schnurr and John Tomei

MORAGA AUDIT AND FINANCE COMMITTEE

Committee Members present: Committee Members: Tim Freeman and Bob Kennedy

Committee Members absent: Town Treasurer Bradley Ward

MORAGA LOCAL SALES TAX OVERSIGHT COMMITTEE

Committee Members present: Committee Members: Dennis Fay, Benny Lee and Angela Seitz

Committee Members absent: Chair Larry Rosenberg and Committee Members: Steve Balassi, Bill Faoro and Bob Foxall

MORAGA YOUTH INVOLVEMENT COMMITTEE

Committee Members present: Chair Nikki Taylor, Vice Chair Nikhil Suri and Committee Member Iman Sigman

II. PUBLIC COMMENTS AND SUGGESTIONS

There were no comments from the public.

III. NEW BUSINESS

A. Concurrent Breakout Sessions of Town Council and each Board, Commission and Committee: Visioning a More Effective Board, Commission or Committee

Maura Wolf, Leadership Instructor, Saint Mary's College Leadership Center, led a general discussion to determine how each group would like to execute their process in the upcoming year. It was conducted in small groups and resulted in a shared understanding of the desires and interests of individual members of each group.

B. 21st Century Requirements of Boards, Commissions and Committees

Ken Otter, Director of Leadership Studies Department, Saint Mary's College, presented an overview explaining how organizations are shifting with the new demands and possibilities with the development of technology and the coming of the information age.

C. Brown Act and Ethics

Assistant Town Attorney Karen Murphy provided an overview of the Brown Act and discussed the legal requirements for meetings of local governmental agencies. Ms. Murphy also presented a summary of conflict of interest regulations, including conflicts under the Political Reform Act, Government Code section 1090 and common law bias conflicts.

D. Concurrent Breakout Sessions of Town Council and each Board, Commission and Committee: Assessing the Current Functionality of Each Group and Move to Action

Ms. Wolf facilitated a discussion enabling each board and committee to review criteria by which they rated themselves as a group. The process-related indicators were then discussed within the small group and the large group.

E. Joint Session to Wrap-up Comments, Next Steps and Evaluation

Attendees were invited to share their overall comments on the session. Several members expressed appreciation for other committee members, Town staff and Saint Mary's College representatives. The next step that resulted was the recommendation to hold another training of this nature next year since this year's training was such a success.

IV. ADJOURNMENT

ACTION: The meeting was unanimously adjourned at 8:45 P.M.

Respectfully submitted by:


Marty C. McInturf, Town Clerk

Approved by the Town Council:


Roger N. Wykle, Mayor

