

AGENDA
TOWN COUNCIL REGULAR MEETING
Wednesday, December 12, 2012

7:00 p.m.

Joaquin Moraga Intermediate School Auditorium
1010 Camino Pablo, Moraga, California 94556

I. CALL TO ORDER

ROLL CALL: Mayor Metcalf, Vice Mayor Harpham and
Councilmembers: Chew, Mendonca, and Trotter

II. PLEDGE OF ALLEGIANCE

III. SPECIAL ANNOUNCEMENTS

IV. PROCLAMATIONS AND PRESENTATIONS

V. PUBLIC COMMENTS AND SUGGESTIONS – Time reserved for those in the audience who wish to address the Town Council. The audience should be aware that the Council may not discuss details or vote on non-agenda items. Your concerns may be referred to staff or placed on a future agenda. Note: Public input will also be taken during each agenda item.

VI. ADOPTION OF CONSENT AGENDA

- A. Approval of Consent Items
- B. Consideration of Consent Items Removed for Discussion

VII. ADOPTION OF MEETING AGENDA

VIII. REPORTS

- A. Mayor's and Councilmembers' Reports
 - Mayor Metcalf
 - Vice Mayor Harpham
 - Councilmember Chew
 - Councilmember Mendonca
 - Councilmember Trotter

- B. Town Manager Update

IX. DISCUSSION ITEMS

X. PUBLIC HEARINGS

XI. ORDINANCES, RESOLUTIONS AND REQUESTS FOR ACTION

A. Adopt Resolution _____ - 2012 Authorizing Town Manager to Implement Voter Approved Measure K, a One-Cent Local Transactions and Use (Sales) Tax by Executing Agreements for:

- 1) Preparation to Administer and Operate Town's Transactions and Use Tax Ordinance; and
- 2) Agreement for State Administration of Town's Transactions and Use Taxes.

B. Adopt Resolution _____ - 2012 Accepting the Certification of the Canvass of Vote for the November 6, 2012 General Election and Confirming the Passage of Measure K (Ordinance 238), the Town of Moraga's One-Cent Local Transactions and Use (Sales) Tax

C. Town Council Reorganization

- 1) Remarks by Outgoing Mayor
- 2) Remarks by Outgoing Councilmembers
- 3) Administration of the Oath of Office by the Town Clerk to:
 - a. Roger Wykle
 - b. Phillip Arth
- 4) Recess to Seat New Town Council
- 5) Nominations and Election of a Mayor
- 6) Remarks by Newly Elected Mayor
- 7) Nominations and Election of a Vice Mayor
- 8) Remarks by Newly Elected Vice Mayor
- 9) Remarks by Newly Elected Councilmembers

XII. COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

XIII. COMMUNICATIONS

XIV. ADJOURNMENT

Notices of Town Council Meetings are posted at 2100 Donald Drive, The Moraga Commons, 329 Rheem Blvd and the Moraga Library. Copies of the Agenda packets can be viewed prior to the meeting at the Town Offices, 329 Rheem Blvd, Second Floor. NOTICE: If you challenge a Town's zoning, planning, or other decision in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the Town Council at, or prior to, the public hearing. Judging review of any Town administrative decision may be had only if petition is filed with the court not later than the 90th day following the date upon which the decision becomes final. Judicial review of environment determination may be subject to a shorter time period for litigation, in certain cases 30 days following the date of final decision. The Town of Moraga will provide special assistance for disabled citizens upon at least 72 hours advance notice to the Town Manager's office (888-7050). If you need sign assistance or written material printed in a larger font or taped, advance notice is necessary. All meeting rooms are accessible to the disabled.

CONSENT AGENDA
Wednesday, December 12, 2012
7:00 p.m.

<u>ITEMS</u>	<u>TOWN MANAGER'S RECOMMENDATION</u>
1) <u>Accounts Payable Claims for: 11/16/12 (\$247,547.77); 11/30/12 (\$109,267.44); 11/30/12 (\$4,072.70)</u>	Approve
2) Approve Minutes for Town Council Regular Meetings for October 10, 2012 and October 24, 2012	Approve
3) Approve Minutes for Town Council Special Meeting for November 28, 2012	Approve
4) <u>Adopt Resolution - 2012 Approving and Authorizing the Second Amendment to the Employment Agreement between the Town of Moraga and Jill Keimach, Town Manager</u>	Approve
5) <u>Adopt Resolution - 2012 Authorizing the Town Manager to Execute a California Multiple Award Schedules (CMAS) Contract with The Mohawk Group to Install Carpet as part of the Town Hall Tenant Improvements Project (CIP 08-302) for an Amount not-to-exceed \$30,000 inclusive of a Town-Administered Contingency for Contract Change Orders</u>	Approve

Consent agendas consist of items of a non-controversial and routine nature submitted by the Town Manager. The Town Manager shall propose specific action on each consent agenda item and such recommendation will become the action of the Council upon adoption of the consent agenda. Any member of the Town Council may direct that a consent agenda item be placed on the regular agenda for consideration and discussion by the Council. Consent agenda items are adopted in total and under one (1) motion by the Council, and are not subject to individual debate and discussion. Anyone wishing to discuss items on this agenda should inform the Town Council during their review of the consent agenda.