

**TOWN OF MORAGA  
TOWN COUNCIL REGULAR MEETING**

**June 8, 2011  
MINUTES**

**7:00 P.M. Regular Meeting**

Joaquin Moraga Intermediate School Auditorium  
1010 Camino Pablo, Moraga, California 94556

**I. CALL TO ORDER**

The regular meeting was called to order at 7:15 P.M. by **Mayor Karen Mendonca**.

**ROLL CALL**

Councilmembers present: Mayor Karen Mendonca, Vice Mayor Michael Metcalf and Councilmembers Ken Chew, Howard Harpham, and Dave Trotter

Councilmembers absent: None

**II. PLEDGE OF ALLEGIANCE**

**Vice Mayor Metcalf** led the Pledge of Allegiance.

**III. SPECIAL ANNOUNCEMENTS**

There were no special announcements.

**IV. PROCLAMATIONS AND PRESENTATIONS**

**A. Proclamation Honoring 2011 Campolindo Boys Varsity Swim Team**

**Mayor Mendonca** read into the record a proclamation honoring the 2011 Campolindo Boys Varsity Team and Coaches Ron Heidary and Dave Schurhoff.

The Town Council congratulated the 2011 Campolindo Boys Varsity Swim Team for their many accomplishments over the season.

**Mayor Mendonca** declared June 8, 2011 as "Campolindo Boys Varsity Swim Team Day."

**PUBLIC COMMENTS OPENED**

Ron Heidary, Coach of the Campolindo Boys Varsity Swim Team, expressed his appreciation to the Vice Mayor for his assistance during many swim meets over the years. He also thanked the Council for the acknowledgment and recognized the support from the Campolindo High School administration and all of the parents.

Carol Kitchens, Principal, Campolindo High School, congratulated all of the students involved in the many sports programs at Campolindo High School. She thanked the Council for the recognition and thanked all of the parents for their support.

Ben Tanner, a member of the Campolindo Boys Varsity Swim Team, commented on the character and leadership of his team members. He also congratulated and expressed his appreciation to the Coaches and stated that he was proud to be a member of the team.

**PUBLIC COMMENTS CLOSED**

- B.** Proclamation Honoring James W. Rueb for 29 Years of Leadership of the Moraga Valley Presbyterian Church

At the request of Councilmember Harpham, **Mayor Mendonca** advised that the proclamation would be continued to the Town Council meeting of June 22, 2011, with the proclamation date to be revised accordingly.

**PUBLIC COMMENTS OPENED**

There were no comments from the public.

**PUBLIC COMMENTS CLOSED**

**V. PUBLIC COMMENTS AND SUGGESTIONS**

There were no public comments or suggestions.

**VI. ADOPTION OF THE CONSENT AGENDA**

- A.** Approval of the Consent Items

Consent Agenda Items 2, 4, and 6 were removed from the Consent Agenda.

**PUBLIC COMMENTS OPENED**

There were no comments from the public.

**PUBLIC COMMENTS CLOSED**

<b>ACTION: It was M/S (Harpham/Metcalf) to approve Consent Agenda Items, 1, 3, 5, 7, and 8. Vote: 5-0.</b>
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- |                                                                                                                                                                          |                |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| 1) Accounts Payable Claims for 5/06/11 (\$147,246.73);<br>5/20/11 (\$116,751.65)                                                                                         | Approved       |
| 2) <i>Approve Minutes for Town Council Regular Meeting of<br/>April 27, 2011</i>                                                                                         | <i>Removed</i> |
| 3) Approve Minutes for Town Council Special Joint Town<br>Council and Park and Recreation Commission Meeting of<br>May 11, 2011                                          | Approved       |
| 4) <i>Approve Minutes for Town Council Regular Meeting of<br/>May 11, 2011</i>                                                                                           | <i>Removed</i> |
| 5) Accept Patch Improvements by MCK Services, Inc. and<br>Adopt Resolution 16-2011, Transferring \$25,000 from<br>Unallocated Gas Tax to Streets Maintenance to Complete | Approved       |

the Required Funding this Fiscal Year

- |    |                                                                                                 |          |
|----|-------------------------------------------------------------------------------------------------|----------|
| 6) | Accept Upgraded Boiler at the Library Installed by Carrier Commercial Services, CIP No. 10-304a | Removed  |
| 7) | Authorize the Town Manager to Deem Identified Town-owned Vehicles as Surplus                    | Approved |
| 8) | Approve Appointment of Paul Menaker to the Traffic Safety Advisory Committee (TSAC)             | Approved |

**B. Consideration of Consent Items Removed for Discussion**

1. Approve Minutes for Town Council Regular Meeting of April 27, 2011

Staff was asked to review the comments in the last paragraph of Page 5 to reflect that the Moraga Road Crosswalk Improvements Project had been presented to the Traffic Safety Advisory Committee (TSAC) as an initiation of a process.

2. Approve Minutes for Town Council Regular Meeting of May 11, 2011

The following revisions were made to the May 11, 2011 Town Council Regular Meeting Minutes:

To Page 8, the first sentence of the first paragraph under the bulleted items:

*As to whether or not NEPA would apply in this case, Mr. Winig, explained that CEQA mirrored NEPA, although he was uncertain the project would fall into the criteria and whether it was wise for the Council to raise that issue.*

To Page 3, under Reports, Mayor's and Councilmembers' Reports, the second sentence of Councilmember Trotter's comments:

*He [**Councilmember Trotter**] commented on recent articles in the Contra Costa Times on how other cities in Contra Costa County, unlike Moraga, were spending substantial amounts of money on Council salaries and health pension benefits, and commended the Lamorinda area's spirit of volunteerism.*

To Page 9, revise the sixth sentence of the last paragraph for the comments attributed to **Vice Mayor Metcalf**:

*He [**Vice Mayor Metcalf**] added that in terms of infrastructure, RECON may consider a proposal for a large bond measure financed by either a parcel tax or ad valorem tax.*

To Page 10, add a statement after the last sentence of the first paragraph to read:  
*A project for 329 Rheem should not jeopardize any revenue measures for repair of streets and drainage.*

The minutes from the April 27 and May 11, 2011 meetings were to be returned to the Council in the redline strikeout format at the next meeting.

- C. Accept Upgraded Boiler at the Library Installed by Carrier Commercial Services, CIP No. 10-304a**

Public Works Staff Engineer John Sherbert reported that the work for the boiler had come in under the budget approved by the Town Council and although the project was over budget for the initial projections it was still within total funding. Funds leftover would be used for street and parking lot light replacement and solar work at 329 Rheem Boulevard.

**ACTION: It was M/S (Harpham/Trotter) to accept the Upgraded Boiler at the Library Installed by Carrier Commercial Services, CIP No. 10-304a. Vote: 5-0.**

## VII. ADOPTION OF MEETING AGENDA

### PUBLIC COMMENTS OPENED

There were no comments from the public.

### PUBLIC COMMENTS CLOSED

**ACTION: It was M/S (Trotter/Harpham) to adopt the Meeting Agenda, as shown. Vote: 5-0.**

## VIII. REPORTS

### A. Mayor's and Councilmembers' Reports

**Mayor Mendonca** - Reported that she had contacted Congressman John Garamendi to request a letter of support in response to the community's request not to close the Moraga Country Club Station Post Office; she and the Town Manager had attended the Moraga Library Volunteer's Reception; she had attended a Central Contra Costa Solid Waste Authority meeting; had read to a group of second graders at Los Perales Elementary School; attended the Groundbreaking Ceremony for the Camino Pablo Fields Improvement Project; and attended the recent Mayors' Conference. She also reported that a soft opening of the Dollar Tree Store had been held on June 5 with the business having made concerted efforts to hire locally; her colleague, the Director of the Counseling Center, had recently retired from Saint Mary's College and she had written and presented a letter of commendation to her at a recent ceremony; the next Mayors' Conference would be hosted by the Town of Moraga on July 7 at Saint Mary's College at the Soda Center; and the first Town Manager/Mayor's Open Meeting with Moraga Citizens had been held at Terzetto's Restaurant and would be held the third Friday of each month from 9:30 to 11:00 a.m., advertised in the About Town Newsletter and the Moraga Citizens' Network.

**Vice Mayor Metcalf** - Reported that he had attended a special meeting of the Lamorinda Fee and Finance Authority (LFFA) to discuss and clarify the computation of administrative fees; reported that the Town would not receive the Safe Routes to School funding but a payment from LFFA funds as a result of an exchange between Orinda and the two other LFFA partners, to be used for the Woodford/Corliss Drive Sidewalk Project.

**Councilmember Chew** - No report.

**Councilmember Harpham** - Reported that he had attended a recent Economic Development Action Committee (EDAC) meeting; attended a meeting with the Parks and Recreation Director and representatives for the Rancho Laguna Park;

and reported that the play structures in the park had been removed and demolished since they were determined to no longer be safe.

**Councilmember Trotter** - Reported that the Executive Committee of the Contra Costa County Mayors' Conference had met on May 20 with members of the local delegation from Sacramento to discuss legislation directly affecting cities and their operations including redevelopment reform, and Assembly Bills 506 and 438. He had also chaired the Mayors' Conference in the City of Lafayette on June 2.

- B. Town Manager Update – Town Manager Jill Keimach reported that the Grand Opening of the Dollar Tree Store would be held on Saturday, June 18 at 11:00 a.m. She also reported that there were two openings on the Library Commission with details in the About Town newsletter. In addition, the Moraga Road Resurfacing Project had come in under budget.

## IX. DISCUSSION ITEMS

There were no discussion items.

## X. PUBLIC HEARINGS

- A. Adoption of Ordinance No. 234 Repealing and Replacing Moraga Municipal Code Chapter 15.04 and Adopting by Reference California Building, Mechanical, Plumbing, Electrical, Residential, and Green Building Standards Codes

Senior Planner Richard Chamberlain explained that this was the second reading of the ordinance in that on May 11, 2011 the Town Council had conducted a first reading and introduced the ordinance.

### PUBLIC COMMENTS OPENED

There were no comments from the public.

### PUBLIC COMMENTS CLOSED

**ACTION: It was M/S (Trotter/Chew) to adopt Ordinance No. 234 Repealing and Replacing Moraga Municipal Code Chapter 15.04 and Adopting by Reference California Building, Mechanical, Plumbing, Electrical, Residential, and Green Building Standards Codes. Roll Call Vote: 5-0.**

## XI. ORDINANCES, RESOLUTIONS AND REQUESTS FOR ACTION

- A. Adopt Resolution 17-2011 Approving the Engineer's Report for the Town of Moraga Street Lighting Assessment District 1979-1 and Adopt Resolution 18-2011 of Intention to Levy and Collect Assessments in 2011/2012

Randy Leptien, Assessment District Engineer, Leptien, Cronin, Morris & Poore, Inc., reported that Moraga Street Lighting Assessment District 1979-1 had been formed 30 years ago to pay for street lighting for properties with street lights in Town. The assessments had varied over the years. In 2010, the Town conducted a special ballot proceeding pursuant to the State Constitution and Government Code, after which the assessment was authorized to be increased to a maximum of \$58 plus the Cost of Living adjustment, if necessary each year. The 1972 Landscaping and Lighting Act required an assessment be levied, a report from the engineer be filed each year, and that a public hearing on the assessment be conducted. The Engineer's

Report had been filed as required, and the recommended assessment for a single-family residence was \$58. Staff had reviewed the budget with Leptien, Cronin, Morris & Poore, and recommended that a Cost of Living adjustment not be applied this year. He recommended that the Town Council approve the Engineer's Report, adopt the resolution with the Intention to Levy and Collect Assessments for 2011/2012, and hold a public hearing.

The Council commended the thoroughness of the Engineer's Report.

#### PUBLIC COMMENTS OPENED

There were no comments from the public.

#### PUBLIC COMMENTS CLOSED

**ACTION: It was M/S (Chew/Trotter) to adopt Resolution 17-2011 Approving Engineer's Report for the Town of Moraga Street Lighting Assessment District 1979-1 and adopt Resolution 18-2011 of Intention to Levy and Collect Assessments in 2011/2012. Vote: 5-0.**

- B. Review the Proposed Operating and Capital Improvement Budgets and Provide Direction to Staff for the Preparation of the Resolution for Adoption of these at the June 22, 2011 Meeting

Interim Administrative Services Director Emily Boyd advised that the Town Council had been presented with a replacement Page 28 for the budget. She presented a PowerPoint presentation to the Town Council and explained that the Town had used a centralized budget methodology. The General Fund included projected revenues and transfers of approximately \$6.4 million and projected expenditures and transfers of approximately \$6.3 million leaving approximately \$100,000 in net revenue. She noted that the Town's goal was to have the General Fund balance 50 percent of the annual budget and to allocate half of the year-end surplus to increase the fund balance and one-half to capital projects the following year. A pie chart identifying the Town's sources of revenues and expenditures was presented and detailed.

Ms. Mercurio presented a PowerPoint presentation on the Capital Improvement Budget. She identified the completion of Capital Improvement Projects (CIP) for this Fiscal Year including the Moraga Road Rubber Cape Seal Project, Rheem Boulevard Rehabilitation Project, Library improvements, the installation of the elevator at 329 Rheem Boulevard, and upgrades and remodeling at 331 Rheem Boulevard. Upcoming CIP projects included the annual Americans with Disabilities Act (ADA) compliance and Pavement Management Programs. Monies for the ADA compliance program this year would be used for the Moraga Road Crosswalk Improvements. Unfunded and unscheduled transportation projects, drainage and utility and municipal facilities projects were also identified in detail.

The Town Council reviewed the Operating and CIP Budget page-by-page and made the following comments:

- Page 2 - Brown Act mandate reimbursements; staff advised that the Town had submitted a claim to the State (as had all municipalities in California) requesting reimbursement for previous fiscal years and that it was not revenue that the Town expected to receive;
- Pages 4 and 5 - on the issue of the sale of Town-owned property; if the note was extended beyond its maturity date, the Town would have to pay interest or at least accrue interest on the note. Around January staff would have a better idea if the

property would sell, at which time the Council would better know if those funds could pay off the note;

- Page 4 - staff explained that the development of a greenhouse reduction strategy was in response to AB 32 and in order to streamline the Town must form a committee to create a Climate Action Plan;
- Page 7 - Peer Cities; the selection of peer cities had been based on the preliminary data staff had been able to receive and would include any other city/town the Council wished to include data for, such as the City of Clayton and the Town of Danville, if the Council so desired;
- Page 7 - Enhanced Police Services for Community Events; staff explained that all of such costs had been offset and had been reflected in the revenue side of the budget and overtime had also been deducted on the expense side;
- Page 8 - Sales Tax Issues; staff explained that the sales and use taxes had been identified. An increase in sales taxes had been projected in the next fiscal year and \$874,000 in the current budget was a low mid-year projection given the uncertainty of the economy. The \$942,000 projected for next year had been based on sales tax audits and forecasting. The current year would likely be closer to \$900,000 and the mid-year budget was under projected and the actual sales tax numbers would not be available until August;
- Page 8 - Costs for the School Crossing Guard; staff explained that the group providing the crossing guards billed the Town based on an hourly rate. Although the group requested a percentage increase for FY2011-12, staff recommended keeping the same rate as last year. Monies for the crossing guard had been transferred from the Traffic Fund back into the General Fund to offset those costs;
- Page 10 - Sales Tax Revenues for 2012; staff advised that those numbers were actual and were not inflation adjusted and that a note could be added to that category to show that the expenditures had not been adjusted by inflation;
- Page 11 - Interest Earnings; Council asked that the sentence specifically quoting a member of the Audit and Finance Committee be stricken and replaced with a reference to the *Audit and Finance Committee*, not a specific committee member;
- Page 14 - Parks and Recreation Department; comparison of revenues and expenditures for a three-year period. The Council asked for a comparison to the information for peer cities;
- Page 15 - Measure J; Council asked Staff to clarify where money was going to other than into the General Fund. Staff clarified those funds were for the cost of a Transportation Planner and transportation planning;
- Page 16 - Cost Estimates for the Skate Park; it was explained that staff had been working with Orinda and Lafayette as to the numbers for the Skate Park with no indication from those jurisdictions that they would not support the project;
- Page 17 - Fund 760 of Development Driven Funds; staff clarified that the fund was not LFFA Traffic Impact Fees, but development impact fees charged by the Town. These fees were collected to provide services within Moraga to mitigate development within Moraga. The LFFA fees were regional impact fees to be used for the jurisdictions comprising the LFFA;
- Page 17 - Funds 715 and 716; staff explained that the Comcast grant must be used for purposes that expanded public participation and public access and that the money was contemplated to be used to improve the 329 Rheem Boulevard community meeting room. Both funds were used for capital purposes. Staff was uncertain the funds could be merged but the Comcast agreement could be reviewed to determine whether or not that could be done. The operating fund could be used for ongoing communication and may be used to videotape or televise Town Council meetings and was part of the reason the funds had been separated into two types; one restricted and the other unrestricted;

- Page 22 - Expenditures for the Town Council; staff clarified the expenses out of that budget did not include the Spirit Van which had been moved into the Parks and Recreation budget.

**Mayor Mendonca** opened the public comment portion of the meeting at this time to allow a representative for the Lamorinda Spirit Van to address the Council.

**Mary Bruns**, Lamorinda Spirit Van, representing the City of Lafayette, explained that the Lamorinda Spirit Van served Lamorinda seniors. Over each of the last two years the Town of Moraga had contributed \$9,000 in funds. At this time, she requested funding from the Town of Moraga in the amount of \$12,500. She reported that the City of Orinda had only contributed for two years with less of a contribution than Moraga and the Orinda Community Foundation had contributed \$1,500 for this year. She had provided Town staff with a report of the Lamorinda Spirit Van's actual expenditures and revenues for 2010 through May 31, 2011, including its operating budget. She identified the wages paid for her work, the paid driver, the part-time dispatchers as part of the City of Lafayette's Spirit Van Program budget and the volunteer drivers. In addition, a second van had been ordered for the program to be paid by the 5310 Federal Grant Program. The Spirit Van program would be expanded when the second van was available. When asked, she acknowledged that she had approached some of the Lamorinda service clubs for contributions and she identified those organizations which had contributed. She had also received a donation from the Metropolitan Transportation Commission (MTC) for the Spirit Van Program. Further, the passenger fees had been increased.

- Page 22 - Expenditures for the Town Council; staff stated that \$9,000 had been budgeted for the Lamorinda Spirit Van out of the Parks and Recreation budget. Town Council budget items as shown on Page 32, included the preparation of Town Council meeting minutes, postage, membership and dues, the Town's hosting of the Mayors' Conference, and travel and conference expenses which had decreased from the 2008/2009 period;
- Council asked staff to evaluate the IT agreement this coming year to determine whether or not it could be more cost effective;
- Page 32 - Central Administration; staff clarified the annual membership dues of \$600 to the International Council for Local Environmental Initiatives (ICLEI) with staff to provide information to the Town Council as to what those dues provided;
- Page 35 - Legal Services; although there had been no estimated costs for potential litigation, staff was aware of potential litigation. Cost estimates could be provided to the Town Council when litigation commenced. Staff acknowledged that General Fees also included some fees for litigation services;
- Page 37 - Administrative Services; as to the goal of developing a Town Risk Management Policy, staff had discussed a Risk Management Plan for the Town to cover the three areas of risk safety including workers' compensation, safety for employees and safety in general for the members of the community, and financial risk management which fell under the Long-Term Strategic Financial Plan. Staff advised that the issue would be discussed with the Town Council in the fall or winter;
- Page 41 - Moraga Police Department; Council requested the Police Department budget clearly state that one of the goals for 2011/2012 was to move the CERT function with the Moraga Orinda Fire District (MOFD) to the Disaster Coordinator;
- Page 48 - Public Works; Council asked whether the Public Works Director/Town Engineer may be taking over some of the duties of the current Planning Director. Staff responded that it depended on who was selected in the future as the Planning Director;
- Page 55 - Parks and Open Space Maintenance; staff had not been asked to separate out the cost of the operations and maintenance of Rancho Laguna Park as opposed to Moraga Commons to get the total cost of the Hacienda with staff noting the difficulty of doing so because of the way the maintenance staff operated;

- Page 59 - Parks and Recreation; Council requested that “the Parks and Recreation Director staffed the Park and Recreation Commission” be amended to “the Parks and Recreation Director provides staff support” for the Park and Recreation Commission;
- Page 64 – Planning; a mistake was identified in the first bullet to be amended to read “Laguna;”
- Page 70 - regarding Measure J funds; staff clarified that the Measure J funds would be going to transportation planning, not just the General Fund, which could be clarified;
- Page 76 - Landscaping and Lighting Assessment District; staff clarified that the \$58 assessments had gone into effect for the current Fiscal Year and that the monies shown were all monies allocated to the Lighting District which had been collected to date. A total of \$116,000 had been collected through taxes pre-Prop 13 and considered part of the General Fund. Staff also clarified that none of the lights had been converted to LED lights to-date and the work would be done either this or next fiscal year and only a portion of the lights would be converted each year. The cost of the conversion would be covered from the Lighting District and some funds from a grant, with the work to be done by PG&E;
- Page 77 - NPDES Fee Assessments; it was noted that a presentation would be made at the next Mayors’ Conference to increase these assessments;
- Page 77 - Transfers to the General Fund; to be clarified by staff that the funds were reimbursement for Storm Water Programs;
- Page 78 - Park Dedication Fees; staff clarified that the funds were all Quimby Funds;
- Page 79 - the CIP Budget; as to proposed projects for consideration by the Town Council, staff acknowledged past discussions on recommended projects. There was nothing else for this Fiscal Year that community input had requested that was not already being addressed. Staff would remain diligent over the next year to pursue grants. As to whether or not there were projects the Council should consider to get shovel ready for the next budget cycle, staff advised that after the completion of the Camino Pablo Fields project, Measure WW Funds required a process from the Council and the Park and Recreation Commission on projects that were eligible for such funds. There was also a potential grant for Transportation for Livable Communities funds, which was another process the Council or other Town subcommittee would discuss;
- Staff explained that the process for projects that had been shown in the CIP as “completed,” but still showed contingency funds, since the final numbers had not yet been determined. Final costs would be identified when the budget returned to the Council for a final determination. For those projects that had been completed but which had leftover funds remaining, those funds would go back to the fund balance for that fund;
- Page 99 - CIP, Crosswalk Improvements Project; should be modified to reflect that the reference to “other contributions” would actually be coming from LFFA;
- Page 104 - CIP, PG&E Undergrounding; staff explained that the undergrounding project would occur through a request from a municipality for the utility to be undergrounded with PG&E serving as the lead agency, which involved a lengthy five- to seven-year process. For any Town-owned street lights, the Town was responsible for the pole and the light. The funds shown in the CIP budget were in an account for future undergrounding projects and had been identified in the CIP budget since it was typically a project instigated by a local municipality involving significant staff time and coordination. Staff to strike the reference to “Fiscal Year 2015/2016” and replace with the statement “future year out” from this section of the CIP budget and include a description of the subject discussion;
- Page 112 - CIP, Community Center; staff explained that the project had no funding or schedule but prior to any construction a conceptual design would have to be prepared. Staff acknowledged that it had been inaccurate to show funding for the project in the year 2014/2015 timeframe and suggested also using “future year out” to clarify that the project was not currently scheduled;

- **Vice Mayor Metcalf** asked for consideration of staff working with the Hacienda Foundation on the status of the Casita and suggested it would be appropriate for a study to be prepared for the next fiscal year as to what could be functional for the facility; and
- Page 113 - CIP, Moraga Commons Off-Street Parking; staff explained that there were no numbers for the project as yet given the pending Engineer's Estimate and the potential financial participation from the cities of Lafayette and Orinda which had not yet been committed. Figures had been shown in the unknown and unfunded categories although a note could be added to the "other" category to reflect the real figures that had been budgeted, which would be confirmed after the cities of Lafayette and Orinda had adopted their respective budgets.

All of the comments had been noted and would be incorporated into the revised Operating and CIP Budgets, to be returned to the Town Council on June 22, 2011.

**C. Adopt Resolutions Establishing Compensation Packages for:**

1. Adopt Resolution 19-2011 Establishing the Compensation Package for Department Directors effective July 1, 2011 to June 30, 2013
2. Adopt Resolution 20-2011 Establishing the Compensation Package for Mid-Management/Professional Employees effective July 1, 2011 to June 30, 2013
3. Adopt Resolution 21-2011 Establishing the Compensation Package for Confidential Employees effective July 1, 2011 to June 30, 2013
4. Adopt Resolution 22-2011 Approving the Memorandum of Understanding (MOU) between the Town of Moraga and the Moraga Employees Association (MEA) Effective July 1, 2011 to June 30, 2013

Ms. Keimach expressed her appreciation to Town staff for coming forward and partnering on a solution. Goals had been set to maintain the past fiscal year's budget and avoid a 16 percent increase in medical costs that the Moraga Police Department must address in its budget. Employees had considered several ideas and the intent was to transfer monies from the reduction in medical expenditures into a less expensive plan and transfer those savings into a fund the employees valued with a slight increase in salary. Employees had also agreed to a two-year budget which had a decrease in medical expenses for the second year assisting the Town in having flat line expenditures over the next two years.

Ms. Keimach added that modifications had been made to Exhibit B, the Town of Moraga Confidential Employees Salary Schedule Effective July 1, 2011 and July 1, 2012, Attachment A, Town of Moraga MEA Salary Schedule Effective July 1, 2011; and Attachment B, Town of Moraga MEA Salary Schedule Effective July 1, 2012, copies of which were provided to the Town Council.

**PUBLIC COMMENTS OPENED**

There were no comments from the public.

**PUBLIC COMMENTS CLOSED**

**ACTION: It was M/S (Trotter/Harpham) to adopt Resolution 19-2011 Establishing the Compensation Package for Department Directors Effective July 1, 2011 to June 30, 2013, as modified. Vote: 5-0.**

**ACTION: It was M/S (Trotter/Chew) to adopt Resolution 20-2011 Establishing the Compensation Package for Mid-Management/Professional Employees Effective July 1, 2011 to June 30, 2013, as modified. Vote: 5-0.**

**ACTION: It was M/S (Trotter/Chew) to adopt Resolution 21-2011 Establishing the Compensation Package for Confidential Employees Effective July 1, 2011 to June 30, 2013, as modified. Vote: 5-0.**

**ACTION: It was M/S (Trotter/Harpham) to adopt Resolution 22-2011 Approving the Memorandum of Understanding (MOU) between the Town of Moraga and the Moraga Employees Association (MEA), Effective July 1, 2011 to June 30, 2013, as modified. Vote: 5-0.**

## **XII. COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS**

There were no Council requests for future agenda items.

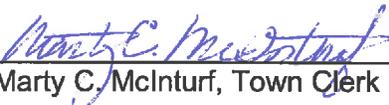
## **XIII. COMMUNICATIONS**

Parks and Recreation Director Jay Ingram took the opportunity to publicly thank Vice Mayor Metcalf and Sharon Metcalf for their work and donation of a beautiful white seating bench in the La Sala building. He thanked the Metcalfs for their service to the Town and the Hacienda.

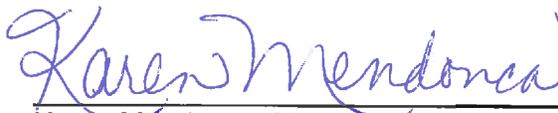
## **XIV. ADJOURNMENT**

**ACTION: It was M/S (Chew/Harpham) to adjourn the meeting at 10:42 P.M. Vote: 5-0.**

Respectfully submitted by:

  
Marty C. McInturf, Town Clerk

Approved by the Town Council:

  
Karen Mendonca, Mayor