

# Moraga Traffic Safety Advisory Committee (TSAC)

## ACTION MINUTES

Wednesday, July 6, 2011

6:00 pm

Hacienda De Las Flores – Mosaic Room  
2100 Donald Drive, Moraga, CA 94556

### I. CALL TO ORDER 6:05 pm

### II. PLEDGE OF ALLEGIANCE

### III. ROLL CALL

Committee Members: Chair John Valentine, Vice-Chair Richard Sauve, Members William Carman (arrived after roll call), Paul Menaker, and Luis Salvago-Toledo

Liaisons: Police Chief Robert Priebe, Town Engineer Jill Mercurio, and Council Member Harpham

### IV. APPROVAL OF MINUTES

- A. Review and approval of the June 1, 2011 action minutes by Committee Members with two corrections. In section VII, part A, paragraph 3, fifth line, the word "stated" should be stricken. Also, in section VII, part B, paragraph two, first line, after the phrase, "...the Town is almost ready to move forward for..." the word "for" should be replaced with, "with the project at."

**ACTION: It was M/S (Salvago-Toledo/Menaker) to approve the June 1, 2011 minutes, as amended. Vote: 3-0.**

### V. ADOPTION OF MEETING AGENDA

**ACTION: It was M/S (Sauve/Salvago-Toledo) to approve the July 6, 2011 meeting agenda. Vote: 4-0.**

### VI. PUBLIC COMMENTS

No public comments.

### VII. CURRENT ISSUES

#### A. Review of Staff Report to Town Council regarding Campolindo 4-Way Stop Sign

Town Engineer Mercurio spoke with Town Attorney, who agreed that it is acceptable to proceed with a 68% vote by the residents. In her discussion with the Town Attorney no conclusions were made that differ from previous discussions in the Committee.

Chair Valentine asked if anything needs to be done procedurally in order to have this passed by the Town Council. Town Engineer Mercurio replied that this TSAC meeting and the accompanying Staff Report are all that is required.

Member Menaker asked how determination is made between what the Town pays for and what project proponents pay for. Town Engineer Mercurio informed the Committee that in the Traffic Calming Guide it states that if it is safety-warranted the Town will cover the costs of the project, otherwise the project proponents pay the costs. Member Menaker asked if, by endorsing a project, TSAC increases the Town's liability by implying traffic or safety issues exists. Town Engineer Mercurio informed the answer is no, because the project is a desire of the community, not a safety requirement. Councilmember Harpham also noted that it does not make a difference because it is a mistake to not act due to fear of litigation or liability.

Chair Valentine stated that the Fiscal Impact section of the Staff Report should be more specific to indicate that residents pay initial costs, but that the Town pays maintenance and long term costs. Also, it should identify if this is truly a safety issue or a public desire.

**ACTION: It was M/S (Salvago-Toledo/Sauve) to approve amend the Staff Report. Vote: 5-0.**

**B. Review of Staff Report to Town Council regarding Crosswalk Improvement Project**

Town Engineer Mercurio informed the Committee that the desired changes from the June meeting have been made to the Staff Report and that all requirements from the Traffic Calming Guide have been met.

Chair Valentine asked where in the Traffic Calming Guide it discusses Town-sponsored projects. Town Engineer Mercurio replied that on page 14 it states that the process is similar to a residential request, however some steps such as the Traffic Action Request are not required. Also, the Community Action Team is not required as the Town staff takes its place. The public is still involved and included in the process.

**ACTION: It was M/S (Sauve/Mekaner) to approve amend the Staff Report. Vote: 5-0.**

**VIII. ADMINISTRATIVE ITEMS**

**A. Welcome to Paul Menaker**

**B. Review of Committee Binders**

Town Engineer Mercurio discussed the binder, including the maps showing member zones of recusal and information on the Brown Act.

**C. Meeting Schedules**

**ACTION: It was M/S (Menaker/Salvago-Toledo) to cancel the August 3, 2011 meeting and not reschedule. Vote: 4-1.**

**IX. NEW BUSINESS**

Town Engineer Mercurio informed the Committee that a Traffic Action Request to paint curb red at Hansen Ct. and Moraga Rd. was received by Town staff, but that it will probably be handled by staff and has no need to come before the TSAC.

**X. REPORTS FROM COMMITTEE MEMBERS AND LIAISONS**

No reports from Committee Members or Liaisons.

**XI. COMMUNICATIONS**

No communications.

**XII. ADJOURNMENT**

BY ORDER OF THE CHAIR, THE MEETING WAS ADJOURNED AT 7:25 p.m.

Respectfully submitted by:

Jill A. Mercurio, Town Engineer