

# Moraga Traffic Safety Advisory Committee (TSAC)

## ACTION MINUTES

Wednesday, June 1, 2011

6:00 pm

Hacienda De Las Flores – Mosaic Room  
2100 Donald Drive, Moraga, CA 94556

### I. CALL TO ORDER 6:06 pm

### II. PLEDGE OF ALLEGIANCE

### III. ROLL CALL

Committee Members: Chair Valentine, Vice-Chair Sauve, Members William Carman (arrived late) and Luis Salvago-Toledo

Liaisons: Police Chief Robert Priebe, Town Engineer Jill Mercurio, Council Member Harpham, and MOFD Battalion Chief Darrell Lee

### IV. APPROVAL OF MINUTES

- A. Review and approval of the May 4, 2011 action minutes by Committee Members with one correction. On page 2, in the 'Action' box of requesting Town Council approval, the phrase, "4-way" should be removed.

**ACTION: It was M/S (Sauve/Salvago-Toledo) to approve the May 4, 2011 minutes, as amended.  
Vote: 4-0.**

### V. ADOPTION OF MEETING AGENDA

**ACTION: It was M/S (Sauve/Salvago-Toledo) to approve the June 1, 2011 meeting agenda. Vote: 4-0.**

### VI. PUBLIC COMMENTS

- A. Battalion Chief Lee asked if the "STOP" striping at the intersection of Moraga Road and Campolindo Drive will be refreshed, which Town Engineer Mercurio confirmed.

### VII. CURRENT ISSUES

- A. **Review of Staff Report to Town Council for Stop Sign Request at Campolindo Drive and Calle la Montana**

In anticipation of questions from the Town Council, Chief Priebe recommends that his report be added as an addendum to the Staff Report. Vice Chair Sauve also noted that this item should be placed on the Consent Calendar so as not to take too much time away from both the Town Council and Town staff.

Vice Chair Sauve asked the question of whether the citizens in the affected area understand that they pay the cost for the stop signs. Town Engineer Mercurio informed the committee that she confirmed this with the Mahers.

Chair Valentine asked for a discussion on how the committee counts "declined to answer" or "no answer" statements on petitions. Town Engineer Mercurio noted that there are many reasons someone may not answer, such as vacations or the homeowner lives out of the country. Town Engineer Mercurio commented that, currently, a "decline to answer" is counted as a "no" vote. Council Member Harpham noted that "declined to answer" is different from "refused to answer." He then suggested that petition answers be limited to:

1. Yes

2. No
3. Abstain
4. No Answer for Reason Undetermined

Member Salvago-Toledo asked how the 70% requirement was decided on. Town Engineer Mercurio replied that it was determined by the group who created the 2008 Traffic Calming Guide. She went on to clarify that a 70% approval is required, however the committee could discuss changing the requirement to a 30% disapproval, which will effectively count any non-answers as "yes" votes. Council Member Harpham also suggested we seek advice from the Town Legal Counsel. Chief Priebe suggested speaking with the lawyers before this item is put before the Town Council.

Vice Chair Sauve asked Town Engineer Mercurio to get a copy of the petition results from the Mahers. Town Engineer Mercurio replied that she will ask, and noted that the Mahers were very diligent in their collection and that any non-answers were probably truly not available.

Vice Chair Sauve asked whose responsibility it is to interpret the Traffic Calming Guide. Town Engineer Mercurio replied that it is up to this committee to interpret, however the Town Council needs to approve all findings as the TSAC is an advisory committee to the Town Council.

## **B. Discussion of Crosswalk Improvements Project Public Workshop**

Town Engineer Mercurio provided the details of the public meeting. On May 25, the Town held a meeting to discuss the upcoming Crosswalk Improvements Project. Twelve people attended and all were in favor of the project. Six of the required signatures were collected at the meeting, with several local residents offering to gather the remaining needed signatures. The petition for the Corliss area has been returned and the petition for the Woodford area will be turned in shortly.

Town Engineer Mercurio noted that the Town is almost ready to move forward for the next TSAC meeting. While the Town Council has already approved the project as a Capital Improvement Project, the committee will bring this item before the Council to show that they have met the Traffic Calming Guide's requirements, which in this case, as a Level 2 situation, requires Town Council approval on the Consent Calendar.

Vice Chair Sauve stated that as a property owner in the defined "impacted area", Campolindo High School should be involved in this process. Town Engineer Mercurio notified him that she has been in contact with the principal, who is very pleased with this project and fully supports it.

Member Carman then distributed a hand out with the purpose of relocating the crosswalk at Corliss to the opposite side of the intersection, which will allow for more stopping time.

## **VIII. ADMINISTRATIVE ITEMS**

### **A. Status of recruitment**

Town Engineer Mercurio informed the committee that Paul Menaker has been interviewed by the Town Council and will be the fifth member of the Traffic Safety Advisory Committee. He should be ready to attend the July meeting.

## **IX. NEW BUSINESS**

No new business.

## **X. REPORTS FROM COMMITTEE MEMBERS AND LIAISONS**

No reports from Committee Members or Liaisons.

## **XI. COMMUNICATIONS**

No communications.

**XII. ADJOURNMENT**

BY ORDER OF THE CHAIR, THE MEETING WAS ADJOURNED AT 7:00 p.m.

Respectfully submitted by:

Jill A. Mercurio, Town Engineer