



Town of Moraga	Agenda Item
Ordinances, Resolutions and Requests For Action	XI. C

Meeting Date: March 12, 2014

TOWN OF MORAGA

STAFF REPORT

To: Honorable Mayor and Councilmembers

**From: Edric Kwan, Public Works Director/Town Engineer
Robert Priebe, Chief of Police**

**Subject: Consider Resolution ___ - 2014 Concluding the Services of and
Dissolving the Traffic Safety Advisory Committee (TSAC)**

Request

Review and consider attached Resolution to conclude the services of and dissolve the Traffic Safety Advisory Committee (TSAC).

Background

On January 8, 2007, the Town Council established the Traffic Safety Advisory Committee (TSAC) to advise and report to the Town Council regarding proposed development and implementation of traffic safety mitigation devices and strategies for traffic safety issues presented to the committee from staff and residents in the community.

The current TSAC charter requires five appointed committee members with two year terms and four liaisons, one each from the Town Council, Police Department, Public Works/Engineering Department, and Moraga Orinda Fire District. The meeting schedule was originally designated to be the first Wednesday evening of each month; however, at a special meeting held on October 22, 2014, TSAC revised the meeting schedule to occur quarterly, as allowed in the original TSAC charter.

Discussion

On February 12, 2014, Town Council reviewed and accepted the Council and Community Goals and Objectives for 2014. One of the goals was to consider dissolving

1 TSAC due to a lack of interest from enough citizens to serve on the committee, a
 2 minimal number of Traffic Action Requests (TAR) considered in the past few years, and
 3 poor attendance from past committee members. Recruitment for the five appointed
 4 TSAC members has been difficult for several years, with some members asked to serve
 5 by Council after not being selected on other committees. The following table documents
 6 the number of appointed TSAC members (based on term starting in March), the number
 7 of meetings held each year, and the number of TARs considered each year:
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YEAR	TSAC MEMBERS	TSAC MEETINGS	TARS
2007	2	9	1
2008	5	14	0
2009	5	10	1
2010	5	7	2
2011	5/4 ⁽¹⁾	9	0
2012	4	7	1
2013	3	1	3 ⁽²⁾

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 10 (1): In 2011, one member resigned before term expired.
 11 (2): A 4th TAR regarding a red curb application was omitted because it is out of the purview of TSAC.
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13 Prior to the formation of TSAC, TARs were accepted by the Police Department,
 14 analyzed, and addressed. With the hiring of a Town Engineer in 2005, the Police and
 15 Engineering Departments collaborated to address TARs in the same manner. One
 16 notable example of this process prior to the formation of TSAC that successfully
 17 addressed a neighborhood-generated TAR was the pedestrian safety improvement on
 18 Corliss Drive achieved by the construction of a sidewalk between Wakefield Drive and
 19 Warfield Drive.

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 21 After TSAC was formed, Police and Engineering performed the same function as
 22 before, but became part of the TSAC process, providing analysis and professional
 23 opinions to TSAC, and then were held responsible for the implementation of approved
 24 projects. Staff believes TARs can continue to be addressed in the future as they were
 25 prior to the creation of TSAC, utilizing current traffic-related data, local knowledge, and
 26 analysis of existing statutes and guidelines including, but not limited to, the latest
 27 versions of the California Vehicle Code, Caltrans Highway Design Manual, Caltrans
 28 Highway Capacity Manual, California Manual of Uniform Traffic Control Devices, etc.
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30 If TSAC is dissolved, staff would continue to follow the intent of the Traffic Calming
 31 Guide developed by TSAC by continuing to gain input from immediate neighbors and
 32 community members before traffic calming measures are implemented and bringing
 33 larger items directly to the Council for its review and consideration.
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35 Concurrently, the Council will also be considering the creation of a new Bicycle
 36 Pedestrian Advisory Committee which could provide formal review and make

1 recommendations to Council for projects that potentially involve pedestrians and/or
2 bicyclists.

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5 **Fiscal Impact**

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None.

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10 **Alternatives**

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1. Conclude the services of and dissolve TSAC while administratively addressing TARs by following the intent of the Traffic Calming Guide and bring larger items directly to Council for its review and consideration; or
2. Continue with the current TSAC process, but change the charter to allow fewer than five committee members; or
3. Continue with the current TSAC process of addressing TARs but suspend meeting until five committee members are identified.

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22 **Recommendation**

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Adopt Resolution ____ - 2014 concluding the services of and dissolving the Traffic Safety Advisory Committee (TSAC) and provide direction to staff.

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Report reviewed by: Jill Keimach, Town Manager

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29 **Attachments:**

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1. Resolution ____ - 2014 Concluding the Services of and Dissolving TSAC
2. Traffic Safety Advisory Committee Charter
3. Communication received