

**TOWN OF MORAGA  
DESIGN REVIEW BOARD MEETING AGENDA  
Monday, June 24, 2013 7:00 p.m.  
Moraga Library, 1500 St. Mary's Road  
Moraga, California 94556**

**I. CALL TO ORDER AND ROLL CALL**

- A. Escano-Thompson, Glover, Helber, Kirkpatrick, Zhu
- B. Conflict of Interest
- C. Contact with Applicants

**II. PUBLIC COMMENTS** - *This part of the agenda is to receive public comments on matters that are not on this agenda. Comments received will not be acted upon at this meeting and may be referred to a subcommittee for response. Comments should not exceed three minutes*

**III. ADOPTION OF THE CONSENT CALENDAR** - *Items on the Consent Calendar are believed by staff to be non-controversial. Staff believes that the proposed action is consistent with the commission's instructions. A single motion may adopt all items on the Consent Calendar. If any commissioner or member of the public questions any item, it should be removed from the Consent Calendar and placed in part VI of the Regular Agenda.*

- A. **May 2, 2013 Minutes**
- B. **May 13, 2013 Minutes**
- C. **May 28, 2013 Minutes**
- D. **Adoption of Meeting Agenda**

**IV. DESIGN REVIEW** - *Opening remarks by an applicant shall not exceed ten minutes. Comments by others shall not exceed three minutes. The purpose of a public hearing is to supply the Design Review Board with information that it cannot otherwise obtain. Because of the length of time that the Design Review Board meetings frequently consume, please limit testimony and presentation to the supplying of factual information. In fairness to the Commission and others in attendance, please avoid redundant, superfluous or otherwise inappropriate questions or testimony.*

**A. [4 Peralta Court, DRB 7-13](#)**

**Applicant:** Amy & Peter Jeter, 4 Peralta Court, Moraga CA 94556

**Proposed Application:** Request for a 448-square foot second story addition including a Design Guidelines exception to allow more than two (2) story homes side-by-side and an exception to maximum Floor Area Ratio. (2DU-Acre, EMC)

**B. [403 Redfield Place, DRB 10-13](#)**

**Applicant:** Calvin Craig Landscaping, 2380 W. Shell Avenue, Martinez CA 94553

**Proposed Application:** Request for the construction of a new 12-foot tall pergola and 7-foot tall gas fireplace, within the 15-foot property setback (3DU-Acre, EMC)

**C. [425 Moraga Road, DRB 15-11](#)**

**Applicant:** Thomas Bundarin, 6708 Foothill Blvd, Tujunga CA 91042

**Proposed Application:** Request to install new signage and exterior lighting at, and make exterior modifications to, an existing service station, continued from May 28, 2013 (LC, EMC)

**V. ROUTINE AND OTHER MATTERS**

**A. Planning Commission Liaison Report – Kline**

- B. [Consider a Recommendation to the Planning Commission to Amend Chapter 8.72 \(Design Review\) of Title 8, Planning and Zoning, of the Town of Moraga Municipal Code](#)** to (1) Clarify Thresholds for Design Review; (2) Clarify Discretion of the Planning Director to Determine When Projects are Exempt from Design Review; (3) Allow Design Review Administrator to Request Additional Information and/or Waive Submittal Requirements; (4) Allow Administrative Design Review in Non-Residential and Multi-Family Zoning Districts; and (5) Clarify List of Exemptions from Design Review for Single Family Zoning Districts.

- C. [Consider a Recommendation to the Planning Commission to Amend Title 8, Planning and Zoning of the Town of Moraga, to Clarify Section 8.68.060, Lot Size, Yard and Setback Requirements](#)

## VI. REPORTS

- A. Design Review Board
- B. Staff

## VII. ADJOURNMENT

Notices of Design Review Board Meetings are posted at 2100 Donald Drive, The Moraga Commons, 329 Rheem Blvd and the Moraga Library. Copies of the Agenda packets can be viewed prior to the meeting at the Town Offices, 329 Rheem Blvd. **NOTICE:** If you challenge a Town's zoning, planning, or other decision in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the Town Council at, or prior to, the public hearing. Judging review of any Town administrative decision may be had only if petition is filed with the court not later than the 90<sup>th</sup> day following the date upon which the decision becomes final. Judicial review of environmental determination may be subject to a shorter time period for litigation, in certain cases 30 days following the date of final decision. The Town of Moraga will provide special assistance for disabled citizens upon at least 24 hours advance notice to the Town Manager's office (888-7050). If you

need sign assistance or written material printed in a larger font or taped, advance notice is necessary. All meeting rooms are accessible to the disabled.