

# DESIGN REVIEW BOARD MEETING AGENDA

MEETING DATE: MONDAY, October 24, 2011, at 7:00 pm

LOCATION: Moraga Library Meeting Room, 1500 St. Mary's Road, Moraga, CA 94556

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*NOTE: Applicants or their representatives are required to attend the meeting. An applicant's presentation should not exceed ten minutes. Agenda items, which the Board has not acted upon prior to 10:00 p.m. may be continued to the next open agenda, unless the Board chooses to discuss the item after 10:00 p.m.*

## I. CALL TO ORDER AND ROLL CALL

### Design Review Board

- A. Escano-Thompson, Kline, Kuckuk, Sayles, Zhu
- B. Conflict of Interest

## II. ADOPTION OF MEETING AGENDA

## III. PUBLIC COMMENTS

*NOTE: This part of the agenda is limited to comments regarding matters that are not on this agenda. Action cannot be taken on public comments at the meeting but they may be referred to a subcommittee for response.*

## IV. PLANNING COMMISSION LIAISON REPORT- Commissioner Levenfeld

## V. ADOPTION OF THE CONSENT AGENDA

Consent agendas consist of items that are considered to be non-controversial and routine by the Town Planning Department. Anyone attending the meeting that would like to discuss an item listed on the consent agenda should request the Board to move the item from the consent agenda to the regular agenda when the Chair presents that option to the audience. Any member of the Board may also direct that a consent agenda item be placed on the regular agenda for consideration and discussion by the Board. Items that are not removed from the consent agenda are approved under one motion by the Board, and are not subject to individual debate and discussion.

### A. [APPROVAL OF MINUTES for July 25, 2011](#)

### B. [APPROVAL OF MINUTES for August 8, 2011](#)

- C. [SGN-01-11 / Grant Stubblefield \(Applicant\), KN Productions, Inc. \(Owner\), 455 Moraga Road, Suite](#) Application to display a new wall mounted sign on the southwest tower above the arched entrance to Suite I in the 5A Rent-A-Space storage and office complex located at 455 Moraga Road. The sign will display the business name "Neighborhood Computers" in individually raised gold-leaf letters with Times New Roman font. The maximum height of the letters is 8-inches. The application requires Design Review Board approval because the sign is illuminated by existing exterior wall lights and can be seen from the Moraga Road scenic corridor. Zone: Limited Commercial. (APN: 256-070-031).

## VI. DESIGN REVIEW

Opening remarks by an applicant shall not exceed ten minutes. Comments by others shall not exceed three minutes. The purpose of a public hearing is to supply the Design Review Board with information that it cannot otherwise obtain. Please limit testimony and presentation to the supplying of factual information. In fairness to everyone in attendance, please avoid redundant, superfluous or otherwise inappropriate questions or testimony.

- A. [DRB 02-11 – Ron Tapper \(Applicant\), Saint Mary's College of California \(Owner\) Revisions to Baseball Scoreboard at 1928 Saint Mary's Road:](#) Application to revise the previously approved scoreboard and expand the length by 15-feet to accommodate a video display screen. The scoreboard is located back of the right outfield fence, 70-feet southwest of the main entrance road and about 315-feet from Saint Mary's Road. Zone: Institutional. (APN 258-150-005).
- B. [DRB-12-11 – Scott Pertel \(Applicant / Owner\) 312 Rheem Boulevard:](#) Design review of a new 6-foot tall board on board style wood fence with pedestrian gate along the front of the property

located at 312 Rheem Boulevard. A 6-foot high Astoria style electronic gate is also proposed along the front of the driveway. The fence and gate are located inside the property lines and do not conflict with the public right of way. The project requires Design Review Board approval because the improvements can be seen from the Rheem Boulevard scenic corridor. Zone: 1-Dwelling Unit per Acre Single Family Residential. (APN: 255-110-005).

- C. [DRB 13-11 – Jim Evans, PG&E \(Applicant\), Town of Moraga \(Owner\) Relocation of Gas District Regulation Station near Saint Mary’s Road and Rheem Boulevard:](#) Design review of plans to relocate an existing gas district regulating station located on Rheem Boulevard about 400-feet northwest of the intersection with Saint Mary’s Road. The new gas district regulating station would be moved into two underground vaults 32-feet west of Saint Mary’s Road and 27-feet north of the driveway to the East Bay Regional Park District trail parking lot. Most of the equipment will be underground in the vaults, but there will be two 6-foot high vent pipes and an instrument housing cabinet mounted about 5-feet 8-inches above ground. The project requires Design Review Board approval because the vent pipes and instrument cabinet exceed 24-inches above grade and are located in the Saint Mary’s Road scenic corridor. Zone: Open Space-MOSO. (APN 256-110-055).

## VII. REPORTS

- Escano-Thompson, Kline, Kuckuk, Sayles and Zhu
- Staff

## VIII. ADJOURNMENT

**Next meeting: Monday, November 14, 2011 at 7:00 pm at the Moraga Library Meeting Room located at 1500 Saint Mary’s Road, Moraga CA 94556.**

Notices of Design Review Board Meetings are posted at 2100 Donald Drive, The Moraga Commons, 329 Rheem Blvd and the Moraga Library. Copies of the agenda packets can be viewed prior to the meeting at the Town Offices, 329 Rheem Blvd, Second Floor. **NOTICE:** If you challenge a Town's zoning, planning, or other decision in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the Town Council at, or prior to, the public hearing. Judging review of any Town administrative decision may be had only if petition is filed with the court not later than the 90<sup>th</sup> day following the date upon which the decision becomes final. Judicial review of environment determination may be subject to a shorter time period for litigation, in certain cases 30 days following the date of final decision. The Town of Moraga will provide special assistance for disabled citizens upon at least 24 hours advance notice to the Town Manager's office (888-7050). If you need sign assistance or written material printed in a larger font or taped, advance notice is necessary. All meeting rooms are accessible to the disabled.