DESIGN REVIEW BOARD STAFF REPORT

MEETING DATE: January 25, 2002 REPORT WRITTEN: January 19, 2002

ITEM NUMBER: VI.B. – Change of Regular Meeting in By-Laws

BACKGROUND:

Section 2.1 of the Town of Moraga Design Review Board By-Laws specifies the regular meeting place for the Design Review Board meetings. When a meeting is held at a different location, we are required to identify the meeting a "***special meeting***" on the agenda. We have now been meeting regularly at the meeting room of the Moraga Library at 1500 St. Mary's Road, but the By-Laws still show the La Sala building at the Hacienda de las Flores as our regular meeting place.

RECOMMENDATION:
Staff recommends that the Design Review Board amend Section 2.1 of the By-Laws to specify that the regular meeting location is the Library meeting room at 1500 St. Mary's Road, as shown in the attached track changes version of the By-Laws.

Report prepared by: Richard Chamberlain, Senior Planner