

TOWN OF MORAGA
Americans with Disability Act Advisory Committee (ADAAC)

Moraga Library Conference Room
1500 St. Mary's Road, Moraga, CA 94556

Monday, April 27, 2009
ACTION MINUTES
5:30 p.m.

- I. **CALL TO ORDER** 5:39 p.m.
- II. **ROLL CALL** Committee Members: Anne Reed, Tim McInerney and Jill Mercurio (Town Engineer)

III. **APPROVAL OF MINUTES**

ACTION: It was M/S (Mercurio/McInerney) to approve the meeting minutes from March 30, 2009. Vote: 3-0.

IV. **ADOPTION OF MEETING AGENDA**

ACTION: It was M/S (McInerney/Mercurio) to approve the meeting agenda. Vote: 3-0.

V. **PUBLIC COMMENTS**

No members of the public were in attendance.

VI. **CURRENT ISSUES**

A. Discuss Potential Projects and Determine Priorities

The ADAAC reviewed the Town's Community Outreach Program at the March 30th meeting. As requested in the March meeting, the Town solicited the public for ADA improvements through posting the availability of a Community Request Form. The CRF was available on line and by contacting the Public Works Department. The availability of the CRF was posted on the Town's marquee on April 11 for seven days, sent out to all people who asked to be on the Town's Agenda Subscriber list on April 13, and in press releases printed in the Contra Costa Times on April 10 and the Lamorinda Weekly on April 15. No requests for ADA Improvements were received from the public by the April meeting date. The Committee discussed the ongoing project – installation of ADA ramps at the corner of Moraga Road and Moraga Way – and decided to continue with this project as this year's ADA project. Member Mercurio mentioned that the cost of this project would surpass the \$10,000 allocated from gas tax each year to fund the ADA Improvements Program. She estimated to work to cost \$15,000.

ACTION: It was M/S (Reed/McInerney) to approve Moraga Road/Moraga Way ADA Ramp as the 2009-2010 ADA Project. Vote: 3-0.

B. Review Community Request Form

The Community Request Form shall be available on line at all times. As Committee members, staff, or the public provide feedback, the Committee should review and improve the form as needed.

C. Annual Meeting – Preliminary Planning/Set Date, etc.

October is National Disability Awareness Month, so the Committee decided that would be an appropriate time to hold our Annual Meeting. Member Mercurio will provide a draft of the Annual Report to be reviewed at the July meeting, which should include the history of the ADAAC and any current projects. Chair Reed offered to work on preliminary slides for the presentation. Member Mercurio will have town staff send Chair Reed the town logo prior to the meeting.

D. Review and Input on ADAAC Website

Chair Reed asked that the definition of ADA be added to the website for informational purposes. Additionally, she asked staff to research ways to allow the user to select a font size. She will send a sample to staff for review.

VII. ADMINISTRATIVE ITEMS

Chair Reed asked that the minutes be available on the website. Member Mercurio agreed to have them posted.

Chair Reed asked that information about Town email addresses be provided to the Committee.

VIII. REPORTS FROM COMMITTEE MEMBERS AND LIAISONS

None

IX. COMMUNICATIONS

The Committee reviewed an email from Lynda Deschambault regarding a short stretch of sidewalk on the west side of Moraga Road between Donald Drive and Devin Drive. The Committee asked that staff send a letter to the property owner and also follow up with Ms. Deschambault. Member Mercurio discussed how other communities use a cost sharing process for sidewalk gap closures, or have something in their municipal code requiring residents to install sidewalk and frontage improvements if more than 50% of the surrounding properties have such improvements. The Moraga Town Council has not included such a provision in Moraga's Municipal Code.

X. ADJOURNMENT

BY ORDER OF THE TOWN ENGINEER, THE MEETING WAS ADJOURNED AT 6:27 p.m.

Respectfully submitted by:

Jill Mercurio, Town Engineer/Public Works Director
