

**TOWN OF MORAGA**  
**Americans with Disability Act Advisory Committee (ADAAC)**

Moraga Library Conference Room  
1500 St. Mary's Road, Moraga, CA 94556

Monday, March 30, 2009  
ACTION MINUTES  
5:00 p.m.

- I. **CALL TO ORDER**      5:02 p.m.
- II. **ROLL CALL**              Committee Members: Anne Reed, Tim McInerney and Jill Mercurio (Town Engineer)

III. **ADOPTION OF MEETING AGENDA**

<p><b>ACTION: It was M/S (McInerney/Reed) to approve the meeting agenda. Vote: 3-0.</b></p>
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IV. **PUBLIC COMMENTS**

No members of the public were in attendance.

V. **CURRENT ISSUES**

A. Review of ADAAC Responsibilities under the Settlement Agreement

Town Engineer Mercurio provided a brief overview of the impetus and purpose of the Committee.

The ADAAC must meet (at least) quarterly to discuss issues related to disability and access. The Committee shall hear, and provide prioritization of, requests from the public regarding access, and provide a list of curb compliant and barrier removal projects. An annual "Access Report" shall be prepared by the Committee as well. The Committee shall develop and oversee the Town's Community Outreach Program, including an annual community meeting.

B. Discussion on Solicitation of Input by Community Members

In order to solicit input from members of the community, the Committee decided to update the ADAAC information on the website, and include a Community Request form to facilitate information collection. Town Engineer Mercurio resent the draft to the Committee members for review and comment, which are due back by April 3<sup>rd</sup>. The updated website will then be posted on April 7<sup>th</sup>, and an email blast to the agenda subscribers will be sent linking to the website and the Community Request form. Responses are due back by April 20<sup>th</sup>, and will be reviewed and prioritized at the next meeting on April 27<sup>th</sup>.

Additionally, staff will contact other likely venues for public information such as the Contra Costa Sun, Lamorinda Weekly, posting on the marquee across from the skatepark, and letters to the senior living homes and the Moraga Movers.

C. Website Presence

Discussed above.

**VI. ADMINISTRATIVE ITEMS**

A. Select Chair/Vice Chair

**ACTION: It was M/S (Mercurio/McInerney) to elect Anne Reed as Chair, and Tim McInerney as Vice Chair. Vote: 3-0.**

Regular meetings are tentatively set for 5:30 p.m. at the Moraga Library on the 4<sup>th</sup> Monday of the months of April, July, October, and January.

**VII. REPORTS FROM COMMITTEE MEMBERS AND LIAISONS**

None

**VIII. COMMUNICATIONS**

Chair Reed asked about Town-sponsored email addresses. Town Engineer Mercurio will research.

**IX. ADJOURNMENT**

BY ORDER OF THE TOWN ENGINEER, THE MEETING WAS ADJOURNED AT 6:00 p.m.

Respectfully submitted by:

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Jill Mercurio, Town Engineer/Public Works Director