

Town of Moraga
Local Sales Tax Oversight Committee

ACTION MINUTES
Wednesday, June 3, 2015

5:00 – 6:00 p.m.
Hacienda de las Flores
Mosaic Room
2100 Donald Drive, Moraga, California

I. CALL TO ORDER

Chair Rosenberg called the meeting to order at 5:01 p.m.

II. ROLL CALL

Members present: Steve Balassi, Bill Faoro, Dennis Fay, Bob Foxall, Benny Lee, Larry Rosenberg (Chair), Angela Seitz, and Robert Kennedy (AFC Liaison, non-voting member)

Staff present: Stephanie Hom, Administrative Services Director; Edric Kwan, Public Works Director/Town Engineer

III. PUBLIC COMMENTS

This part of the agenda is to receive public comments on matters that are not on this agenda. Comments received will not be acted upon at this meeting and may be referred to a subcommittee for response. Comments should not exceed three minutes.

No public comments.

IV. ADOPTION OF MEETING AGENDA

ACTION: The meeting agenda was adopted by consensus of the members present.

V. INTRODUCTION OF COMMITTEE MEMBERS

ACTION: The committee and staff members introduce themselves.

VI. SELECTION OF COMMITTEE CHAIR / VICE CHAIR

ACTION: By consensus of members present, the committee selected Larry Rosenberg to continue as Chair and Steve Balassi to serve as Vice Chair, with the intent that the Vice Chair will serve as Chair next year.

VII. REPORTS FROM COMMITTEE MEMBERS AND STAFF LIAISONS

Angela Seitz, committee member, reported that she attended the town-wide Boards and Commissions Training on April 28, 2015. Committee members Dennis Fay and Benny Lee were also in attendance.

Edric Kwan, staff member, reported that at its meeting of May 20, 2015, the Town Council approved the Lower Rheem Boulevard stabilization and road repair project. The project will be completed by SummerHill RL LLC and includes some use of Measure K funds for a portion of the road repair. He referred Committee members to the staff report prepared for the May 20 meeting for more detailed information.

Robert Kennedy, AFC Liaison, reported that at its meeting of April 14, 2015, the Audit and Finance Committee (AFC) discussed the topic of whether or not to have a separate independent audit of Measure K funds. The AFC decided that it was not necessary for the Town to expend additional monies on a separate independent audit of Measure K funds, distinct from the current annual independent audit conducted on all the Town's funds and commended the LSTOC for the thorough work it has completed thus far in accordance with its charter.

Stephanie Hom, staff member, reported that she will no longer staff the LSTOC since she has accepted employment in another city. Her last day with the Town of Moraga will be July 1, 2015.

VIII. DISCUSSION AND ACTION ITEMS

A. Approve Action Minutes for the Local Sales Tax Oversight Committee Meeting on February 12, 2015

ACTION: By consensus, the Committee agreed to revisit the topic of "Does the Ordinance establish a requirement for a separate independent audit of Measure K funds?" at its next meeting, as requested by Benny Lee, Committee member. It was M/S (Faoro/Foxall to approve the February 12, 2015 action minutes as originally published in the agenda packet. The redlined version of the minutes presented at the meeting was not approved. Vote 7/0/0/0 (7 For/0 Against/0 Abstain/0 Absent).

B. Receive a Report and Presentation on the Pavement Management Program and the 2015 Pavement Reconstruction Project

Edric Kwan, staff member, provided a comprehensive presentation of the status of the Pavement Management Program and the 2015 Pavement Reconstruction Project.

C. Establish Next Meeting Date (No staff report)

ACTION: By consensus, the Committee scheduled the next meeting for Friday, June 12, 2015 from 5:00 p.m. to 6:00 p.m. to with the primary agenda item phrased as the question: "Does the Ordinance establish a requirement for a separate independent audit of Measure K funds?"

V. ADJOURNMENT

ACTION: The meeting was adjourned at 6:53 p.m. by consensus of the members present.