



Meeting Date: December, 2015

TOWN OF MORAGA

STAFF REPORT

To: Park and Recreation Commission
From: Jay Ingram, Parks and Recreation Director
Subject: December Agenda Items

New Business

Item VIII. A. Continuation of Discussion Moraga Trails Project – (presentation/discussion/action)

Placeworks, a local on-call architectural firm for the Town of Moraga, provided a proposal to prepare a trails map and geo-rectified PDF of trails in Moraga and presented the proposal at the November 18 Commission meeting. The Commission continued the discussion to the December meeting, asking the consultants to provide a menu of options with associated costs, and work with the community on this project. While the Commission acknowledged a desire to get the community involved, the consultants expressed concern, given the tight budget discussions. Typically on projects such as this, the more community involvement, the higher the cost becomes to produce and end product.

At the request of the Commission, Placeworks provided a revised proposal, with various options, provided on the following table. Placeworks will return to the December meeting and further discuss the additional options and possibilities.

At the December 9 Town Council meeting, Vice Mayor Mike Metcalf was voted in as Mayor. He shared 10 “draft” goals for the community and Town Council to discuss in the coming weeks. Town Council will host their annual Goal Setting Workshop on January 21, 2016, discussing these 10 goals and possibly more, should the community have other requests. One of the goals proposed by Mayor Metcalf is:

Work with community, East Bay Regional Parks District, East Bay Municipal Utility District and Parks and Recreation Commission to enhance interconnectedness and public awareness of trail system.



Table 2. Cost Estimate

TASK	COST
Kick-off Meeting	\$1,995
Data Collection, Field Verification, Data Review and Refinement	Option 1 \$6,950
	Option 2 \$11,020
	Option 3 \$19,300
	Option 4 \$4,520
Outside Agency Data Coordination (Optional)	\$2,660
Draft Map Layout	\$3,270
Review Meeting with Town Staff	\$960
Revised Draft Map Layout	\$2,110
Final Map and Geo-Rectified PDF	\$2,330
Standalone Interactive Map (Optional - yearly subscription required after first year of ~\$1000 not included)	\$2,120
Community Hike Event (Optional)	\$6,540
Expenses	\$4,015
GRAND TOTAL	VARIES

Cost will be finalized based on direction for approaches to data collection and what optional tasks are included.

Recommendation

Review the revised proposal. Further discussion will be needed on optional tasks on December 15, in order to finalize a recommended approach for Town Council consideration on January 21, 2016. Staff recommends Option 1.

Item VIII. B. Appoint an Art in Public Spaces Committee Member from the Park and Recreation Commission – (discussion/action)

At the November 18 meeting the Town Council adopted the new Art in Public Spaces Committee and established a Committee. The Park and Recreation Commission is being asked to appoint a committee member to serve. Nominations can be taken from the floor, during this item.

Recommendation

Appoint a Park and Recreation Commissioner to the Art in Public Spaces Committee.