



Meeting Date: November 17, 2015

**TOWN OF MORAGA**

**STAFF REPORT**

**To: Park and Recreation Commission**  
**From: Jay Ingram, Parks and Recreation Director**  
**Subject: November Agenda Items**

**New Business**

**Item VIII. A. Presentation on Moraga Trails Project – (presentation/discussion/action)**

Placeworks, a local on-call architectural firm for the Town of Moraga, provided a proposal to prepare a trails map and geo-rectified PDF of trails in Moraga (attached). Representatives from Placeworks will attend our meeting and provide a presentation based on their proposal. This item is a goal for the Commission.

**Recommendation**

Review the proposal, listen to presentation and provide input and direction to staff in preparation for the Town Council 2016 Goals Workshop.

**Item VIII. B. Continued Consideration on Potential Town Council adopted Public Art Policy Revisions – (discussion/action)**

This item was moved up to the Town Council for consideration at their November 18 meeting. Staff prepared a report for the Town Council and the same report will be used by the Park and Recreation Commission for a final action at the November 17 meeting. Should the Commission desire to make additional changes to any of the policy documents, those changes will be reflected in a verbal staff report to the Town Council on November 18.

**Recommendation**

Review the attachments and:

<b>Request</b>	<b>Recommendation</b>
Provide direction for initial funding of \$5,000	Fund 100 – One Time Developer Fees (Palos Colorados)
Designate funds for Marketing Art in Public Spaces program – Suggested \$5,000	Fund 100 – One Time Developer Fees (Palos Colorados)
Brown Act Committee, Yes or No?	No – Town Council has final approval of art and this action will happen at a publically noticed Town Council meeting (subject to Brown Act)

(where to take it from)

Discuss funds for marketing the proposed Art in Public Spaces program

Not require the Ad Hoc Art in Public Spaces Committee to be subject to the Brown Act (recommended artwork will be approved by Town Council at a publically noticed meeting).

**Item VIII. C. Receive and File Summer Activity Report & Parks and Recreation Department Fiscal Year 2014/2015 Revenue and Expense Summary – (report)**

The Summer 2015 Activities Revenue Report shows a total net revenue of just over \$31,000 and over 600 participants. Further detail is provided in the attachment included in the meeting packet.

To better understand the Parks and Recreation Department budget the fiscal year 2014/15 Revenue and Expense report is provided for information. The revenue is separated into Recreation Programs (all programs non-Hacienda) and Hacienda Programs. As shown, the revenue target of \$172,000 for Recreation Programs was exceeded, but the Hacienda Programs revenue was under by \$38,000. Overall revenue from Parks and Recreation was under the estimated amount by \$36,000.

On the expenditure side, the Parks and Recreation Department is responsible for five cost centers as shown in the attachment (Hacienda Buildings and Grounds Maintenance, Library Building and Grounds Maintenance, Parks and Open Space Maintenance, Recreation Programs and Hacienda Programs). Four out of the five cost centers came in under the budgeted amount and overall expenditures came in \$40,000 under the budgeted amount.

Recommendation

Reports are provided for information purposes.