



Meeting Date: October 20, 2015

TOWN OF MORAGA

STAFF REPORT

To: Park and Recreation Commission
From: Jay Ingram, Parks and Recreation Director
Subject: October Agenda Items

New Business

Item VIII. A. East Bay Municipal Utility District Presentation – (presentation/discussion/action)

The speaker from East Bay Municipal Utilities District (EBMUD) will be Charles Bohlig. With water conservation education as a Parks and Recreation Commission goal, Mr. Bohlig will focus his presentation on this topic and include potential ways to share conservation opportunities with neighbors and the larger community of Moraga. The presentation is scheduled for approximately 20 minutes, followed by time for questions.

Recommendation

Receive the presentation and discuss steps the Commission might take to educate the greater Moraga community on water conservation.

Item VIII. B. Continued Consideration on Potential Town Council adopted Public Art Policy Revisions – (discussion/action)

At the September 9, 2015 regular meeting the Town Council provided input on the current Public Art Policy for Moraga. They reviewed and considered funding models and a policy that will encourage the enhancement of public art in Moraga. The current Public Art Policy has rendered zero public art installations in Moraga. After reviewing different options, the Council appreciated the City of Orinda Art in Public Places Policy model. Direction to the Parks and Recreation Commission is to review the Orinda policy, make modifications and present a revised Public Art Policy to the Town Council at a later date.

Town Council also asked that the Commission consider funding sources to initiate the program. For example, Orinda has an *Art in Public Places Fund* that is maintained by donations, grants and limited city funds. The Town Council was not in favor of a new tax to fund public art, typically 1-2% required of developers or contractors doing building improvements.

After discussion with the Park and Recreation Commission at their September 15 meeting, the following direction was provided for further review and consideration in October:

- Revise the Orinda policy to read as if Moraga
- In the draft policy, address commissioned art
- Provide a “Definitions” section
- Non-Brown Act Subcommittee consisting of a Town Council member, Park Foundation member, Park and Recreation Commission member, Design Review Board member, three members at-large – Total of seven (7) members
- Start with a funding line item of \$5,000 (Surplus, General Fund, Palos)
- Identify funds for Marketing public art in Moraga
- Include medians in potential locations for public art

Also included as part of this packet, is a draft Ad Hoc Committee Charter, Policy, and Loan Agreement between the artist and the Town. This item is currently scheduled to return to Town Council for final consideration on January 27, 2016.

Recommendation

Review and further consider the attachments provided and continue discussions for a revised Public Art Policy.

Item VIII. C. Continued Discussion on Park and Recreation Commission Goals for Town Council January Goal Setting Meeting - (discussion/action)

This item was a request of the Park and Recreation Commission to strategically identify Commission goals and share them with the Town Council at their annual goal setting workshop, typically scheduled for January of each year. This discussion may involve funding request(s) to the Town Council and likely take multiple meetings to address. Starting the discussion now should provide the Commission time to identify appropriate goals and associated requests.

The following goals were discussed at the meeting on September 15, 2015:

- Trails – develop a professional quality map, with the City of Lafayette map as a guide - Staff has done some preliminary work and met with a local landscape architecture firm, asking for a hard copy map of Moraga trails and smart phone capabilities. The cost estimate is being developed and staff will likely schedule an agenda item in November for the consultant to come and discuss the project with the Commission.
- Tool Lending Library- Chair Carmen will present when time permits
- Clear statements to the Town Council
 - Park Development Impact Fees should stay in Parks
 - Park Mitigation Bank for the MCSP is a concept the Park and Recreation Commission strongly supports and encourages the Town Council to do the same
- EBMUD – community-wide water conservation efforts
- Hacienda Conceptual Plan involvement

Town Council approved Capital Improvement Projects (CIP) for fiscal year 2015/16 include the Moraga Library restroom renovation and HVAC renovation projects, as well as the Commons Park Sand Volleyball Court renovation. There are currently multiple unfunded CIP projects in Parks and Recreation and all other Town departments. As the Commission addresses goal setting, consideration should be given to previously identified (unfunded) projects specific to parks and recreation, and how they may (or may not) ultimately fit into a variety of other Town needs, given the Town's limited funds. For reference, identified and unfunded Parks and Recreation related CIP's for fiscal year 2016/2017 include:

CIP No.	Project Description	Fiscal Year	Estimated Amount
10	Pavilion Flagstone Staircase - Replacement	16/17	\$163,000
16	Municipal Fence Replacement Program	16/17	\$31,000 (Hacienda and RLP fencing)
17	Municipal Building Repainting Program	16/17	\$60,000 (Exterior Hacienda and Library)
26	Commons Park Master Plan	15/16	\$65,000 (unfunded)
29	Rancho Laguna Park Master Plan	TBD	\$47,000
39	Municipal Parking Lot and Pathway Resurfacing Program	16/17	\$132,000 (overlay Library lot, Hacienda interior service road, seal coat Commons Park lot)
40	Parks, Trails Open Space Survey	15/16	\$15,000 (unfunded)

**For more detail on this table, enter the link and start at page 203 to find the CIP section of the budget.*
[http://www.moraga.ca.us/dept/adminsvc/docs/FY%202015-16 AdoptedOperating-CapitalImprovementBudgets_Final.pdf](http://www.moraga.ca.us/dept/adminsvc/docs/FY%202015-16%20AdoptedOperating-CapitalImprovementBudgets_Final.pdf)

Recommendation

Review and further consider Park and Recreation Commission goals for Town Council Consideration, 2016.

Item VIII. D. Receive and File Summer Activity Report & Parks and Recreation Department Fiscal Year 2014/2015 Revenue and Expense Summary – (report)

The Summer 2015 Activities Revenue Report shows a total net revenue of just over \$31,000 and over 600 participants. Further detail is provided in the attachment included in the meeting packet.

To better understand the Parks and Recreation Department budget the fiscal year 2014/15 Revenue and Expense report is provided for information. The revenue is separated into Recreation Programs (all programs non-Hacienda) and Hacienda Programs. As shown, the revenue target of \$172,000 for Recreation Programs was exceeded, but the Hacienda Programs revenue was under by \$38,000. Overall revenue from Parks and Recreation was under the estimated amount by \$36,000.

On the expenditure side, the Parks and Recreation Department is responsible for five cost centers as shown in the attachment (Hacienda Buildings and Grounds Maintenance, Library Building

and Grounds Maintenance, Parks and Open Space Maintenance, Recreation Programs and Hacienda Programs). Four out of the five cost centers came in under the budgeted amount and overall expenditures came in \$40,000 under the budgeted amount.

Recommendation

Reports are provided for information purposes.