



Meeting Date: April 15, 2015

TOWN OF MORAGA

STAFF REPORT

To: Chair and Members of the Parks and Recreation Commission

From: Ella Samonsky, Associate Planner

Subject: Consider Appointment of One Parks and Recreation Commission Representative to the Moraga Center Specific Plan Implementation Project Steering Committee

Request

Appoint a Park and Recreation Commission representative to the Moraga Center Specific Plan (MCSP) Implementation Project Steering Committee.

Background

On February 25, 2015, the Town Council approved a Cooperative Agreement between the Town and Contra Costa Transportation Authority, addressing the completion of a grant-funded effort to develop implementing zoning and other related regulations for the Moraga Center Specific Plan.

On April 8, 2015 the Town Council reviewed and approved a charter for the MCSP Implementation Project Steering Committee (Attachment A). The Steering Committee's composition will include two members each of the Town Council, Planning Commission and Design Review Board and one member of the Parks and Recreation Commission. The charter requests that each Commission or Board appoint their representative to the Committee.

At the April 8 meeting, the Town Council appointed Councilmember Trotter and Onoda to the Steering Committee.

Discussion

As specified in the consultant scope of work (Attachment B), it is expected the Committee would meet approximately six times during the course of the project, which is estimated to take up to a year to complete. The principal role of the Committee is to review and advise on draft regulations, prior to them being taken to Planning Commission and Town Council for review and adoptions, or to public study sessions and workshops scheduled at key "milestone" points in the process.

The Committee would sunset within two years of its formation, on April 30, 2017. Although the project is scheduled to conclude before that date, the sunset date would accommodate any unforeseen delays in schedule.

1 Per the charter, the Parks and Recreation Commission is requested to also
2 appoint a member to the Steering Committee.

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4 **Recommendation**

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6 Appoint one member of the Parks and Recreation Commission to the MCSP
7 Implementation Project Steering Committee.

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