



Meeting Date: April 15, 2015

TOWN OF MORAGA

STAFF REPORT

To: Park and Recreation Commission
From: Jay Ingram, Parks and Recreation Director
Subject: April Agenda Items

New Business

Item VIII. A. Appointment of Chair and Vice Chair for 2015 – (discussion/action)

The Commission needs to vote on a Chair and Vice-Chair for the balance of 2015 and the beginning of 2016. Nominations will be taken at the meeting, during this item.

Item VIII. B. Presentation on California Association of Park and Recreation Commissioners and Board Members (discussion)

Below is information provided for you based on previous Commission discussion. Steve Hoagland, CAPRCBM President will provide a brief verbal report for the Commission.

California Association of Park and Recreation Commissioners & Board Members (CAPRCBM) provides education, networking and advocacy that enhance the role of Commissioners and Board Members

CAPRCBM has been uniting commissioners and board members serving their communities since 1968. We encourage you to explore our website to learn more about our organization. CAPRCBM is a not-for-profit organization of appointed and elected officials serving their local communities. We provide members with opportunities to exchange ideas forge lasting personal and professional relationships and demonstrate leadership in community service.

CAPRCBM Board Goals:

1. To promote the advancement of the park, recreation and conservation movement throughout the state, through the development of strong individual and group citizen involvement and participation;
2. To strengthen and expand the status, role, and effectiveness of all recreation-parks, boards and commissions for the accomplishment of greater public service;
3. To promote the education of citizens and citizen's groups as to the needs, opportunities and potentials of recreation, park and conservation services throughout the state;

4. To encourage the most efficient and effective organization and administration of park, recreation and conservation services at all levels and to provide a continuous channel of communication at district, city, county, state and national levels;
5. To work for the proper recognition and financial support of park, recreation, and conservation services at all levels;
6. To establish policies as general guidelines for the direction of government in matters affecting recreation, parks and conservation;
7. To implement and accomplish such programs or proposals consistent with the purpose of this organization.

The Board of Directors shall consist of the elected Officers of the Association, the immediate Past President, and twelve Directors elected from the Membership at large. There shall be not less than five (5), nor more than seven (7), Directors from a given half of the state. The dividing line shall be an east-west line, tangent to the southern limits of the city limits of Fresno. Members of the Association shall be in good standing in order to be eligible for election to the Board. An Agency may have only one Director serving on the Board at a given time.

Duties of the Board of Directors - The Board of Directors shall have supervision, control, and direction of the affairs of the Association; shall determine its policies and changes therein within the limits of the Bylaws shall actively pursue its objectives and adopt such rules and regulations for the conduct of its business as shall be deemed advisable, and may, in the execution of the powers herein granted, appoint such agents as it may consider necessary. The Board of Directors shall form standing committees to assist in the management of the Association.

The Board of Directors shall hold at least four meetings each year. Two (2) meetings shall be held in conjunction with the California and Pacific Southwest Annual Conference and two (2) additional meetings shall be scheduled at a time and location convenient to the majority by the President and approved by the Officers and Board of Directors. Directors will receive a modest stipend (currently \$100) for attending and participating at in-person meetings.

Numerous CAPRCBM events are held at the annual California & Pacific Southwest Recreation & Park Conference. The annual meeting of the Corporation, Regular Board of Directors meeting, and the Incoming Board meeting are scheduled at convenient times so that all members can attend these important organization events. The Annual Awards and Installation Banquet is held at the Conference and numerous educational sessions are part of the conference package. All members of the Association can attend the conference at CPRS member rates and you can take advantage of early bird registration as a method of getting full conference registration at the lowest cost possible. Agency membership does have benefits...take advantage of them now!

Recommendation

Receive presentation and consider future involvement with CAPRCBM.

Item VIII. C. Review and Discuss Park and Recreation Related Capital Improvement Program Projects - (discussion/action)

All Town departments have been developing and refining the Five-Year Capital Improvement Program. Our Town's Public Works Director/Town Engineer, Edric Kwan, is leading this task

and will be available to discuss the proposed (unfunded and funded) park and recreation related projects that will eventually go before Town Council for introduction/approval in the May/June timeframe. In preparation for this item staff will prioritize the highest priority proposed parks and recreation related projects and ask for feedback from the Commission. The Audit and Finance Committee and Planning Commission will also review and comment on the town-wide project list, prior to consideration and adoption by Town Council.

At publication time, the supporting documentation is not finalized. This information will be provided electronically prior to the meeting.

Recommendation

Provide feedback to staff on Park and Recreation related CIP's.

Item VIII. D. Subcommittee Appointments (discussion/action)

Time for this item will be reserved for the Commission to identify which Commissioners will serve on the various subcommittees as identified under agenda item IX. REPORTS. Staff will explain details for each Subcommittee. Please come prepared to volunteer of the Subcommittee that interests you.