

**MORAGA PARK AND RECREATION COMMISSION
SPECIAL MEETING MINUTES**

TUESDAY, DECEMBER 11, 2012 - 7:00 p.m.

Hacienda de las Flores, Mosaic Room
2100 Donald Drive, Moraga, California 94556

- I. **CALL TO ORDER** 7:02pm
ROLL CALL: Chair Reed
Commissioners: Crosby (7:04pm), Faoro, Khanna,
Lucacher (7:22pm), and Ryan

Absent: Haffner

- II. **PUBLIC COMMENTS AND SUGGESTIONS** – Time reserved for those in the audience who wish to address the Park and Recreation Commission. The audience should be aware that the Commission may not discuss details or vote on non-agenda items. Your concerns may be referred to staff or placed on a future agenda. Note: Public input will also be taken during each agenda item.

- 1) S. Freeman – Formal request to remove obsolete paper sign in signboard at park and update the hours signs with larger text so people can read hours for off-leash

III. **ADOPTION OF CONSENT AGENDA**

- A. Minutes from November 20, 2012

M/S – Commissioner Faoro/Khanna to approve the meeting minutes of November 20, 2012 as presented, Unanimous.

IV. **ADOPTION OF MEETING AGENDA**

M/S – Commissioner Khanna/Ryan to approve meeting agenda as presented, Unanimous.

V. **ANNOUNCEMENTS/CORRESPONDENCE**

1) Holiday Tree Lighting December 1 was rainy but successful, 2) Moraga Parks and Recreation staff, Lions Club and Leo's served over 150 breakfasts at the Annual Breakfast with Santa at the Hacienda on 12/8/12, 3) Santa visits Moraga 12/12-12/15, with Boy Scout Troop 246 being the sleigh drivers and Santa assistants, 4) Staff received correspondence from Bill Carman regarding a request to add off-leash dog park rule signage at Rancho Laguna Park. Staff read the following statement in response to the request, "Due to the Town Council action to rescind Ordinance 236 this past July and a verbal commitment by the Town Council to not address any future off-leash animal plans specifically for Rancho Laguna Park for one year, we feel it would be best to either wait a year before discussing additional off-leash dog rules, or have a member of the public ask a Councilmember to bring it to the full Council for consideration."

VI. **PARK FOUNDATION LIAISON REPORT –**

Commissioner Khanna reported no meeting last month so nothing to report.

VII. **HACIENDA FOUNDATION LIAISON REPORT**

Scott Bowhay, board member, reported, 1) Steve Woehleke will be the new Foundation president, 2) Foundation will take 2013 to focus on strategic plans for the property to broaden the use of the Hacienda, 3) Cinco 2013 was approved, 5/5/13. 4) Pavilion project is moving along with a goal of being complete by May 1.

VIII. NEW BUSINESS

A. Assessment Process for Commons Park – (discussion)

Staff provided brief report and asked for direction from the Commission.

Commission Comments:

Ryan – Moraga School District just went through a strategic plan process that was very productive

Reed – reiterated the purpose for this assessment would be to collect as much input from the public as possible.

Lucacher – Staff should propose a framework since they are the experts, present a plan, budget, deliverables, focus groups, and walks in the park to solicit feedback.

Public Comments:

K. Lewis – Don't rush this process, start to publicize, and circulate the idea, start to layout conflicts and requests, other in Town could contribute, count all park usage.

S. Freeman – Why is this coming up now, establish a baseline, other projects are more urgent, take inventory of what currently happens at the park include what amenities are currently at the park.

S. Bowhay – We don't have money to be doing this right now, find out what is at the park, we have already spent a lot of time on park interests already.

Staff will meet with Dr. Chamberlain to discuss details of this project, if it is something that CSUEB could even address. After meeting with faculty at CSUEB, staff will develop a framework for the Commission to discuss and modify. This discussion will continue at the January meeting.

IX. REPORTS

A. Commission Members

A. School – Crosby/Faoro – No report

B. Natural Resources/Environmental Sustainability – Lucacher provided brief report regarding the Climate Action Plan Task Force

C. Sports Alliance – No report

D. Lamorinda Commissions – Chair Reed is meeting with other chairs on Thursday, December 13, 5:30pm at Pete's in Orinda.

E. Other Reports – Kiwanis is selling See's Candy in two locations in the Rheem Shopping Center, CVS and a vacant storefront.

B. Staff – 1/7/12 Joint meeting with the Planning Commission is postponed to hopefully February 19 at the Regular Park and Recreation Commission meeting. This meeting will not be a joint meeting, rather one just for the Park and Recreation Commission.

X. **FUTURE AGENDA ITEMS**

A. Assessment Process for Commons Park

XI. **ADJOURNMENT** – Meeting was adjourned at 8:15pm

DRAFT