



Meeting Date: October 19, 2010

**TOWN OF MORAGA**

**STAFF REPORT**

**To: Parks and Recreation Commission**

**From: Jay Ingram, Parks and Recreation Director**

**Subject: October Agenda Items**

**Unfinished Business**

**Veterans Memorial project update - (discussion)** A verbal report will be provided by Commissioner Haffner and staff at the meeting. A planning meeting for the installation of the rock is scheduled for Friday afternoon, October 15. Everything appears to be on track, scheduled for completion 1-2 weeks before the dedication ceremony on 11/11. The dedication ceremony will be at the site on Thursday, November 11, at 11:00 am. Please reserve this date.

**New Business**

**Moraga Beautiful 2011 as a Commission project - (discussion)** At the conclusion of our September meeting a few Commissioners expressed an interest in more involvement with this annual event. The next Moraga Beautiful is scheduled for April 30, 2011 at the Commons Park. Moraga Beautiful began in the early 1980's by then Mayor Margaret DePreister as a joint venture between the Town and the Chamber of Commerce. The theme for the week was community clean-up as well as supporting and promoting Moraga. Moraga Beautiful illustrates Moraga's amazing volunteerism and commitment to actively participating in keeping Moraga beautiful. In the past this event has ranged from a week of activity to one day. The last two years it has been a one day event. If the Commission is interested in taking a more active role, staff would welcome the support and input.

**User/Rental fees of Town owned facilities for the Moraga School District - (discussion/action)** Historically (at least for the last three years) the Town has not charged the Moraga School District (District) for facility usage. The District has used all Town facilities at no charge, Rancho Laguna and Commons Park, the Hacienda de Las Flores, and the marquee. Usage included rentals such as kindergarten registration announcements, 5<sup>th</sup> grade graduations, district interviews, district retreats, contract negotiations and employee retirements.

While the Town has not charged for usage of our facilities the District continues to charge facility user fees to the Town and has recently expanded that charge to include a fee for the JM Auditorium for Town meetings.

In order for the Town and District to be equitable with each other it would be prudent to formalize a fee for the District when they choose to use a Town facility. Staff is requesting the District pay our “non-profit” hourly rental rate, our lowest facility rental rate category in our Town Council approved Master Fee Schedule. If the Hacienda facility were requested during our peak wedding season the District would be required to pay the resident rate if it were a Friday, Saturday or Sunday rental, also a rate approved in the Town Council approved Master Fee Schedule.

***Recommendation***

Recommend to Town Council that Moraga School District no longer receive a fee waiver for usage of Town facilities and the District pay the appropriate non-profit rate as approved in the Parks and Recreation Section of the Master Fee Schedule. If approved the fee would take effect upon Town Council approval